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**AMENITIES COMMITTEE MINUTES OF IPPLEPEN PARISH COUNCIL ON TUESDAY 10th MAY  
2022**

Attendees.

Cllr R Carnell  
Cllr D Palethorpe (Chairman)  
Cllr D Burnham

The meeting opened at 7.05pm

1. The Chairman will open the Meeting and receive apologies.

**Apologies received from Cllr Ranjit**

2. To declare any interests arising at this meeting and to consider any dispensation requests relating to this meeting.

**No interests were declared.**

3. The Council will adjourn for the following items:

Public Question Time: A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Ipplepen

4. *The Council will convene to conduct the following business:*

a) Elect Chair and minute taker

**Cllr Palethorpe stepped down from his role as Chairman of the Amenities Committee. Cllr Burnham was invited to take on the role but advised that due to busy work commitments, he felt that he wouldn't be able to give the role the full commitment that it required or be able to attend any meetings that may take place in the village during the course of his normal working day. In the near future, he will be leaving his current job role and taking up a new position that will involve a daily commute to Exeter and limited ability to be able to work from home .**

**New Chair was elected as Cllr Ranjit who was not in attendance at the meeting. Awaiting confirmation from Cllr Ranjit of acceptance of his election to Amenities Chairman**

**New meeting minute-taker elected as Cllr Burnham- Proposed by Cllr Palethorpe, Seconded by Cllr Carnell**

b) Terms of Reference

**Terms of Reference accepted by Cllrs Burnham, Palethorpe and Carnell. Required to be signed by Cllr Ranjit if role of Chairman has been accepted.**

c) Public Toilets

i. Repair/Redecoration

**Cllr Palethorpe reported that to date, no quotations have been received by the Parish Council from interested contractors to carry out the redecoration works to the toilet block.**

**It was agreed by all Cllrs present that the redecoration works to the toilet block in the Recreation Ground should now be postponed until early September. We will continue to seek quotations to carry out the decoration works in the meantime.**

ii. To consider purchasing new seats

**Cllr Palethorpe recommended that we purchase 5 new toilet seats for use as replacements when required. All Cllrs present agreed that this would be a good idea. Cllr Palethorpe agreed to action and source new seats.**

d) Benches

i. Fixed foundations

**Cllr Palethorpe advised that a fixed foundation is required for Simon`s memorial bench. Cllr Palethorpe agreed to action .**

ii. Jubilee Bench, collection and base

**Cllr Carnell agreed to liase with Parish Clerk to discuss delivery charges and location of proposed source of supply for the Jubilee Bench.**

e) Millennium Centre - Solar Panels

**Cllr Burnham advised that this is still ongoing and that he was experiencing difficulties with sourcing quotations from interested suppliers for the proposed solar panel system to the roof of the Millenium Centre. With the rising costs of utility bills, a resurgence of interest has occurred with solar power, so any suppliers are currently being inundated with quotation requests. Cllr Burnham to continue with pursuing our interest and obtaining quotations.**

f) Replacement Bus Shelter - Foredown Road.

**Cllr Palethorpe advised that the cost of the replacement bus shelter in Foredown Road will be met by NFU insurance**

**It was proposed that we try to provide some uniformity with the replacing of bus shelters in the village and investigate from where the existing bus shelter was purchased that is located adjacent to The Wellington Inn**

**Post meting additional note- Cllr Burnham has established that the existing bus shelter located adjacent to The Wellington Inn was manufactured and obtained from a company called B&C Shelter Solutions Limited. Cllr Palethorpe has reviewed their website and is arranging for a site visit and meeting to discuss our requirements**

g) Recreation Ground Jubilee Preparation

i. Grass cut and collect

ii. Overflow car park cut

iii. Safety, remove zip wire seat

**It was proposed and agreed by the Amenities Committee that the zip wire seat will be removed on Friday 3 June to alleviate any potential health and safety issues at the Jubilee events being held in the Recreation Ground . Cllr`s Palethorpe and Carnell to action**

iv. Toilet block unlocked until 23:59?

**This proposal was unanimously agreed by all Cllr`s present at the meeting**

h) Typhoon Repairs (play equipment)

**Cllr Palethorpe has been in contact with the supplier, Rhino Play, who have agreed to visit site to investigate the concerns and issue in respect of the condition of the rope on this item of play equipment. Cllr Palethorpe to monitor situation and liase with supplier**

i) Tremlett Grove Tree

i. Conservation area?

**On going complaint from resident in Tremlett Grove in respect of tree overhanging from play aera into their garden. Prior to any tree works being carried out, we need to establish if the tree is located in a conservation area. Cllr Burnham will investigate further with Teignbridge Council and advise at next meeting**

Any Other Business.

**Cllr Palethorpe advised that there are some unsafe ash trees present at the Ipplepen Football Club grounds. The trees are unsafe due to combination of ash dieback disease and one damaged by a fire. It was agreed by all Cllr`s present that Simon (grounds maintenance contractor) is to be instructed to fell and remove both trees.**

5. To note the date of the next meeting: **Tuesday 14th June 2022**

**There being no further business the meeting closed at 19:53 hrs**