## 

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 1st February 2022 at 7.15pm**

## **In attendance**:

## Coun.Carnell (Chairman) Coun.Rattlidge

Coun.Mrs.Olding (Vice Chair) Coun.Smith

## Coun.Palethorpe Coun.Mrs.Calland

## Coun.Burnham

## Miss Cat Freston – Parish Clerk

## eCoun.Dewhirst - District/County Councillor

One Member of the public present

## 154) **APOLOGIES** – Coun.Ranjit, Coun.Armitage, Coun.Farrow

155) **DECLARATION OF INTEREST** - No declaration of interest

156) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 4th January 2022, were approved and signed by the Chairman.

157) **PUBLIC QUESTION TIME** – No comments.

158) **CORRESPONDENCE AND OUTSIDE BODIES** – Parish Clerk

a) St Andrews Chruch and the Methodist Church have sent a thank you to the Parish Council for making sure the singers were safe at the carols in the square in December 2021.

b) An email has been received from the OPCC Councillor Advocate Scheme regarding grants available. **Action** – Clerk to apply for a grant of £2,500 to cover the cost of the CCTV and also arrange for a workshop for the community to attend on prevention of drug use etc.

c) An email has been received from a group of committed residents who have formed a group called IpplePlanet. They are interested in developing projects aimed at helping people and wildlife thrive. The have asked the Parish Council to consider their proposal of allowing a 1 metre wide border to be left unmown around the edge of the Recreation Ground throughout the year. They are looking to promote ‘no mow May’ to residents via an upcoming article in the Village magazine. **Action –** Coun.Palethorpe to reply and advise on what the Parish Council already leave uncut.

d) An email has been received for the nomination of the Buckingham Palace Garden Party on Wednesday 25th May 2022.

Coun.Mrs.Calland nominated Coun.Farrow. **Action –** Clerk to fill out nomination form.

e) An email has been received from a resident enquiring about the tree planting. The trees have been supplied by Devon Wildlife Trust. **Action –** Coun.Palethorpe to reply.

f) An email has been received from Coun.Dewhirst regarding benches for the Queen’s Jubilee. It was agreed to defer this until the Parish Council meeting in April 2022.

g) Coun.Carnell has been asked by some children, if the football net on the goal post at the Recreation Ground could be replaced. It was agreed unanimously to purchase a new football net. **Action –** Coun.Palethorpe to order a new net.

**Outside Bodies:** -

MCMC met on 11th January 2022 and discussed the Wifi, which is on-going with the school.

159) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**County Report**

Nationally, cases of coronavirus have been falling during January, but that decline has now levelled off to just under 1,000 cases per 100k of the population. And according to the latest ZOE COVID Study incidence figures, daily symptomatic cases in the UK on average, have now increased. The study is based on reports from around 840,000 weekly contributors.

Similarly at a local level, case numbers in Devon, which had fallen a little to 940 cases per 100k of the population, have risen again by at least 25%, particularly among the school-age population.

The ZOE COVID Study says that the recent rise in cases among children aged 0 to 18 has accelerated, with cases spilling into the 25 to 55 year old age group, where cases are now rising, confirming a trend of household transmission between generations.

We now know that the Omicrom variant is more prevalent in urban areas rather than the Delta variant which was more common in rural areas. The number of hospitalisations is the highest at any point of the pandemic and three times the rate on Christmas Day – Derriford is the most affected.

From Tuesday 11th January, people in England who receive a positive lateral flow device (LFD) test result for coronavirus are required to self-isolate immediately, without having to take a confirmatory PCR test.

Rapid LFD tests are for regular use by people who do not show any of the three main symptoms of having coronavirus – the high temperature, new and continuous coughing, or change to their usual sense of taste or smell. If you have any of those symptoms, you’re to self-isolate immediately and arrange a PCR test, online.

Right now, with the high prevalence of infection, it’s highly likely that a positive lateral flow test will be a true positive, therefore a confirmatory PCR test isn’t necessary. NHS Test and Trace have found that for every 10,000 lateral flow tests carried out, there are likely to be fewer than three false positive results.

From Monday 10th January critical workers will be asked to take a LFD test on every working day, for an initial five weeks. Daily testing by critical workers is to help identify people who are carrying the virus and could spread it unknowingly and limit the risk of outbreaks within those workplaces.

‘Critical workers’ in this case include people who work in national security, transport, and food distribution and processing. It includes roles in Border Force, police, fire and rescue services control rooms, electricity generation, test kit warehouses and test surge labs.

Not included in this scheme are workers within adult social care or education, who already have a testing allocation with the UK Health Security Agency (UKHSA).

Devon’s Cabinet will be agreeing the final proposals for the Budget next week on Friday – Scrutiny has looked at the budget and unlike Teignbridge has made eighteen recommendations – expect Fireworks at Cabinet!

**District Report**

Teignbridge Council is in the final stages of consultation on the final budget for 2022/23 and the outline plan for the subsequent years 2023/24 and 2024/25. Today Overview & Scrutiny 1 looked and unanimously approved the proposed budget and tomorrow O&S2 will hopefully do the same before sending it to Executive next week and full Council later in the month.

The headlines are:

* An increase in council tax of £5 or 2.78% to £185.17
* Continued funding for a climate change officer and enhanced planning enforcement
* Increased provision in the capital programme for climate change projects
* The continuing reduction in new homes bonus
* Other central funding reductions – in particular provisional assumptions for business rates for future years and reset of the baseline
* Reserves at 12.8 % of the net revenue budget or just over £2.0 million
* Increased support for housing including the Teignbridge 100 whilst backing business and bringing people and organisations together for local neighbourhood planning
* Infrastructure delivery plan investment funded by community infrastructure levy and external sources where available
* Continuation of grant funded South West Regional Monitoring Programme
* Town centre investment in infrastructure and employment
* A new two year pot for ‘Tidy Teignbridge’ initiatives to improve cleanliness for town and parish councils
* A provision for voluntary and community sector small grant scheme for 2022/23 – including boosting funding for CAB, the Council for Voluntary Service and Community Transport
* Other organisations will keep the rent subsidies they currently receive - for example, community centres in Teignmouth and Newton Abbot.
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* Paying £1 million off our pension deficit in 2022/23 to reduce ongoing contributions
* Additional temporary resources to deliver expediently the significant projects and proposals within the capital programme,
* service reviews and processes to identify business and system improvements/developments, estate management, governance and communications

Decarbonisation works are underway at Newton Abbot Leisure Centre, Forde House, Teignmouth Lido and Broadmeadow Sports Centre. The work is expected to reduce the Council’s carbon footprint by the equivalent of taking 187 cars off the road.

Ground works have started at Newton Abbot Leisure Centre and the air source heat pumps were recently craned into position, from which point the pipework works will start alongside the solar PV installation.

Works are further advanced at the Teignmouth Lido where the heat pumps have already been craned into position and internal heating system integration works are underway.

At Broadmeadow Sports Centre, the sports hall scaffolding is all but complete ahead of the roof replacement and insulation works, and a first phase of LED lighting has been completed. Proactive work by our Leisure team has reduced disruption at the centre by holding fitness classes in a unit opposite the site.

The first and second floors of Forde House have been vacated with staff temporarily relocated to the ground floor and Old Forde House. A construction package is under way to prepare the building for the new low-carbon heating and ventilation systems.

Completing grant funded works by the end of March is a priority, however there is growing pressure on this deadline following increasing lead times on materials and delays in electricity supply upgrades.

Alistair Dewhirst - [alistair.dewhirst@devon.gov.uk](mailto:alistair.dewhirst@devon.gov.uk)

160) **PLANNING** – Coun.Mrs.Calland

The Minutes of the Plans Meeting held on 19th January 2022 were approved and taken as read.

**To consider the following planning applications:**

**22/00015/HOU –** Retention of boundary fence at 6, Clampitt Close.

**Comment:** Coun.Mrs.Calland proposed no objection. Seconded by Coun.Palethorpe. (All unanimous).

**22/00087/HOU –** Proposed single storey rear extension, loft conversion including rear dormer and new front porch at 1, Court Gate Close.

**Comment:** Coun.Mrs.Calland proposed no objections in principle, however the Parish Council have concerns that the upper floor window in the gable end would interfere with the amenity of the neighbouring property. Seconded by Coun.Mrs.Olding. (All unanimous)

Coun.Farrow has submitted Ipplepen Parish Council’s comments to TDC for the draft Neighbourhood Plan.

An email has been received regarding comments made by the Parish Council on planning application 21/02887/LBC – Coun.Mrs.Calland read out the email which was factual background comments on the application.

161) **AMENITIES** - Coun.Palethorpe

The Minutes of the Amenities meeting held on 11th January 2022, were approved and taken as read.

a) **CCTV Recreation Ground**

Two quotations to install a 4G 3 camera system at The Recreation Ground toilets have been sought.

Coun.Palethorpe reported that Tender A was for 4 camera’s and not 3.

**RESOLUTION:** It was proposed, seconded and agreed unanimously to accept Tender ‘A’ at £1,440.65 plus VAT.

The Contractor will be Bostech Building Services Engineers.

It was agreed unanimously to put this on hold until the funding has been applied for from the OPCC Councillor Advocate Scheme.

A Data Protection Impact Assessment (DPIA) has been carried out and the Council will have a CCTV Policy in place for when the CCTV system is installed.

The CCTV system will be registered under the Data Protection Act Regulations with HM Government.

b) **Recreation Ground Toilets - Maintenance.**

The Recreation Ground toilet block has not been decorated for 3 years. Coun.Burnham has provided a Specification for the internal and external decoration/treatment of the toilet block. The specification was discussed at it was agreed (unanimously) that it could go out to tender after two changes have been made to the specification.

c) **Tremlett Grove Swing.**

The single bay swing set was assessed as being at the lower end of High Risk in the recent play area inspection.

Two quotations to replace the swings and safety surfacehave been sought.

**RESOLUTION:** It was proposed, seconded and agreed unanimously to accept Tender ‘A’ at £1,800.00 plus VAT.

The Contractor will be Outdoor Play Devon Ltd.

d) **Beech Hedge - Allotment Bank**

It has been suggested that the Parish Council plant a beech hedge along the top of the allotment bank adjacent to the existing stock fence as part of its commitment to environmental improvements. The cost would be in the region of £475.

It was agreed that a beech hedge could take many years to grow. Coun.Palethorpe will look at different species of hedge to plant and will report back at the next meeting.

e) **Christmas Tree Lights**

90m of replacement Christmas Tree lights with controller have been received.

f) **Millennium Centre External Lighting**

The external lighting of the footpath and entrance was no longer fit for purpose making the entrance unsafe during dark. The lights have now been replaced with new fit for purpose lighting. Staff at the centre have expressed their thanks to the Parish Council.

g) **Memorial Benches**

The Mike Brewer Memorial bench has now been installed at the Recreation Ground. The Brewer family have expressed their thanks to the Parish Council for organising the bench.

h) **War Memorial**

Having discussed the cleaning of the War Memorial with a local specialist company it was recommended that the cleaning of the Cross would not requires specialist cleaning equipment. It was recommended that the memorial would be suitably cleaned by the use of water and scrubbing brushes.

i) **Grounds Maintenance**

The Parish Council grounds maintenance contractor has replaced the damaged fence adjacent to the Clampitt Road School Entrance steps and is working across the Village on tree maintenance.

The Kissing Gate between the Recreation Ground and Allotments will be repaired in due course and the wooden fence in the toddler play area that runs along the Millennium Centre chain link fence is to be removed to allow the contractor access to the brambles in the area. The brambles will be cut back/removed to ensure the safety of the children using the area.

Due to the mild weather additional grass cutting is taking place across the parish.

j) **Tree Maintenance - Recreation Ground**

In addition to the work being carried out by the Grounds Maintenance Contractor additional work has taken place to remove two trees that were condemned as unsafe due to ash dieback. It is the Parish Council intention to plant 3 trees for every one removed.

k) **Trees - Devon Wildlife Trust - PLANT A TREE FOR THE FUTURE**

The Parish Council has entered into a partnership with the Devon Wildlife Trust and will be hosting a**FREE TREE** event at the Recreation Ground from 10am - 12 noon on Saturday 12 February.

This is a fantastic environment initiative in which the Devon Wildlife Trust will be providing 200 trees including Oak and Rowen that will be **FREE** to Ipplepen residents who would like to have them to plant in their gardens or on land owned by them.

Residents who wish to take up the offer of **FREE** trees may have up to 5 which will be given out on a first come first served basis.

The Parish Council will also be receiving a number of fruit trees that will be planted to start off the Ipplepen Community Orchard.

We have also identified an area that will be utilised as a Village Tree Nursery to grow our own stock for future use.

The waste bin has been replaced by North End Close.

162) **FINANCE & PERSONNEL** – Coun.Mrs.Olding

**Balance No. £ 62,548.00**

Football Club – Rent £ 150.00

Tennis Club – Rent £ 150.00

Bowling Club – Rent £ 250.00

Mill Centre – Rent £ 55.00

MCMC - Reimbursement for electricity £ 25.41

**Balance £ 63,178.41**

**Invoices Received and Approved: £ 4,770.58**

**Balance £ 58,407.83**

**Reserve Account Balance £126,027.77**

**Overall Total £184,435.60**

**Items discussed:**

a) A separate phone line has been installed at the Clerks property for the Parish Council phone. BT have used the current line for the Parish Council and are now seeking a connection payment from the Clerk for her personal phone line. Would the Parish Council be happy to reimburse the Clerk for this cost of around £70.00. This was duly approved (All unanimous)

b) To discuss and approve the transfer of £5,000 from Amenities Reserve Account (£10,999.79) into Amenities Working account and £5,000 from Reserve Account Play Equipment and Skate Park Maintenance (19,570.25) into Play Equipment and Skate Park Maintenance Working Account. It was duly approved (All unanimous) **Action –** Clerk to transfer.

163) **HIGHWAYS & RIGHTS OF WAY**

The Highways Committee met on 19th January 2022 and the Minutes were taken as read.

a) The clerk has written to DCC to ask for permission for the footpath to go on their land.

b) Coun.Smith has reported the Ash Dieback along the A381.

c) Coun.Smith has reported the large pothole along Conniford Lane.

d) The P3 Survey has been submitted and Coun.Smith is due to meet Ros Davies next week to review the drainage on Footpath 2 (rear of Fermoy’s).

164) **TO CONSIDER THE IDEA OF PURCHASING THE POST OFFICE** – Coun.Palethorpe

Coun.Armitage is still dealing with a query on the loan application with the accountant.

165) **NEIGHBOURHOOD PLAN**

Coun.Rattlidge has sent the updated draft back to TDC and has also asked for guidance with the accessibility, and is awaiting a response.

166) **PLATINUM JUBILEE 2nd – 5th June 2022 – Coun.Mrs.Olding**

**Beating of the Bounds Thursday 2nd June 2022** **–** The clerk has written to all landowners. All dignitaries have also been written to, to request the date be put in their diaries.

The first walk of the route will take place early March.

Coun.Dewhirst and the clerk will arrange the road closure for crossing the A381.

Coun.Mrs.Olding has obtained a quote of £153.60 for 700 scrolls.

The next meeting will be held on Thursday 3rd March 2022

**Platinum Picnic in the Park - 4th June 2022 -**

It may be possible to apply for a temporary event notice – possibly a variation on the license with Ipple Tipple.

The deposit has been paid for the Fireworks.

There will be security on site all day and night from 3rd June until 8am on Sunday 5th June 2022.

A quote has been received for extra bins which is £25.00 per bin.

The next meeting will be held on Wednesday 23rd February 2022.

167) **SUGGESTIONS FOR PARISH ASSEMBLY SPEAKER**

Coun.Mrs.Calland suggested someone from the Italian Gardens may like to attend to give a talk. **Action –** Clerk to make contact.

168) **PUBLIC QUESTION TIME** – No comments.

169) To note the date of the next PC meeting: **Tuesday 1st March 2022 at 7.15pm**

**Other meetings due:**

**Amenities: 08th February 2022 at 7pm**

**Plans: 16th February 2022 at 7pm**

**Platinum 23rd February 2022 at 7pm**

Meeting Closed at 21.06pm.