##

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 7th December 2021 at 7.15pm**

## **In attendance**:

## Coun.Carnell (Chairman) Coun.Farrow

Coun.Mrs.Calland Coun.Armitage

Coun.Palethorpe

Coun.Mrs.Olding (Vice Chair)

## e

Coun.Dewhirst - District/County Councillor

No Members of the public present

**The following minutes will be considered for approval at the next Parish Council Meeting and may be subject to change until that time**.

## 120) **APOLOGIES** – Coun.Ranjit, Coun.Rattlidge & Miss Cat Freston – Parish Clerk

121) **CO-OPTION OF NEW COUNCILLOR**

It was proposed by the Chairman and seconded by Coun.Smith that as there was more than one candidate that we go for a paper ballot in accordance with the NALC Rules & Regulations for Co-Option, despite the Clerk’s recommendation for just show of hands as nothing is mentioned in our Standing Orders regarding Co-option.

The two candidates spoke to the Parish Council as to why they wished to become an Ipplepen Parish Councillor and which skills they thought they could bring to the Council. Coun.Mrs.Olding collected up the Ballot sheets and the Chairman read out that Mr.David Burnham would be the successful candidate to join Ipplepen Parish Council. The Chairman thanked the other applicant for applying to become a Councillor and his Application will be passed back to the Clerk.

Coun.Burnham duly signed his Declaration of Acceptance of Office and was welcomed to join the rest of the Councillors present.

122) **DECLARATION OF INTEREST**

Coun.Armitage declared an interest on Planning Application 21/02610/FUL & 21/02611/LBC 40 North Street.

123) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 2nd November 2021, were approved and signed by the Chairman.

124) **PUBLIC QUESTION TIME** – No members of the public present

125) **CORRESPONDENCE AND OUTSIDE BODIES** – Coun.Mrs.Olding

a)**Items from TDC: Tidy Teignbridge Local Area Clean Up Funding** – This funding is available to enable Town & Parish Councils to take forward their own ideas to improve the cleanliness of their local area, which will complement the street cleaning activities already provided by TDC.

**RESOLUTION:** It was proposed by the Chairman, seconded by Coun.Smith and agreed unanimously to apply for a grant to cover a Skip for an Ipplepen Spring Clean weekend. **ACTION:** The Chairman to speak to the Clerk

b) **Items from DCC:** No items this month

c) An email had been received from the project lead for LVA dealing with the Blackstone Cross development proposals requesting a visit to one of the Parish Council meetings. It was agreed unanimously to ask Coun.Rattlidge to speak to the Planning Department at TDC for advice as our Neighbour Hood Plan still has not been finalised.**ACTION:** The Chairman to speak to Coun.Rattlidge about this matter as he was absent from the Meeting.

d) Information had been received concerning 200 foc trees from Devon Wildlife Trust. It was agreed unanimously that we go ahead with this and accept the trees. We may also have the opportunity of setting up our own Community Tree Nursery within available space at the allotments. Details as to how they are distributed etc. to be discussed at the next Amenities meeting. **ACTION:** Amenities

e) An email had been received from Kerswella Care (linked to Ipplepen Health Centre and Kingskerswell Health Centre) requesting whether we could contribute £750.00 for the hire and eventual purchase of the Omi-Care interactive projection. Kingskerswell Parish Council have already agreed to contribute this amount. Coun.Dewhirst explained to the Council what this piece of equipment actually does and how much it helps people with Dementia and Altzeimers. This will be hired by the Memory Cafes.

**RESOLUTION :** Coun.Smith proposed that we break with tradition and match the £750.00 for this very worthwhile project. This proposal was seconded and agreed unanimously.

**ACTION: Clerk**

f) Two thank you letters had been received from Ipplepen Local History Group, one for the Council’s Road Marshalls and one for the Parish Council Chairman and his helpers for erecting and lighting such a splendid tree in the Village Square in time for the Lantern Parade.

The Chairman also gave a thank you to the Parishioner in Dainton who donated the tree and to Nick Courtier and Devon Tree Services for helping to erect the tree **ACTION:** Clerk to send letters of thanks to Devon Tree Services and Nick Courtier and to the Parishioner in Dainton for the tree.

**Outside Bodies:**

This Village Hall Committee Meeting had to be postponed due to lack of attendance.

**MCMC** – The Committee met on the 24th November, 2021. The Parish Council still needs to have the remains of the shed removed urgently, as it is now creating a fire hazard **ACTION:** Coun.Palethorpe to speak to Mr.Birbeck about this matter.

The Chairman has spoken to the Clerk concerning the power metres for the Toilet Block and the Mill.Centre and the Mill.Centre will be charged each month for their useage.

With regard to the Annual DCC Rent Review, the Parish Council agreed unanimously that the rent will remain the same as Saplings hardly used the Hall last year due to Covid. **ACTION:** Coun.Mrs.Olding to inform the MCMC Committee of this decision.

A request had been made from Saplings to have the windows cleaned **ACTION:** Coun.Mrs.Olding to mention this to the window cleaner next time he is around.

**Highways Conference** – Coun.Smith attended via Zoom this conference on the 24th & 25th November. It proved to be worthwhile, but would give further information once he had received copies of the various presentations.

126) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**County Report**

Covid19 case rates having reduced are now back up in Devon and are the highest in the UK at around 676/100k against 440/100k nationally. Why is this? Testing rates are 37% above the national average; there are many peripheral cases where people have not acquired immunity; there are lots of false negatives and we have a high level of migration.

Hospital admissions lag behind reported cases and are around 130 cases a day, but clinicians expect them to rise to 150 a day. It is considered by all that the pandemic is no longer the main issue but rather resilience – NHS services not being able to catch up, as well as inflation, materials shortages and labour shortages.

Our Director of Public Health’s advice is:

* Let fresh air in if you need to meet indoors.
* Continuing to wear face coverings in crowded and enclosed settings
* Get tested and self-isolate if required
* If you haven’t already, get vaccinated

From last Tuesday it is compulsory for people to wear face coverings in shops and other settings such as banks, post offices and hairdressers, unless they are exempt. Similarly, it will be compulsory to wear face coverings on public transport. All close contacts of anyone who has tested positive for the Omicron variant is required to isolate for 10 days, regardless of whether they have been vaccinated.

Devon Public Health are still advising residents who show no symptoms of having coronavirus to continue taking free, rapid, lateral flow device tests twice a week.

For further information on Coun.Dewhirst’s **County** Report, which includes further electric charging bays, the launch of Right Place, Right Tree guide to coincide with people planting thousands of trees to mark the start of the tree planting season and a campaign to persuade you to recycle your small old electricals, please refer to his full report on our website. wwwipplepenparishcouncil@gov.uk

**District Report**

At Teignbridge a new Head of Legal has now been confirmed as Paul Woodhead, the previous Legal Services Team Leader who was acting in the interim role in the absence of the postholder.He said; “One of my priorities is to ensure that the service is seen as accessible, where people come to us for advice and support, and I will continue to build relationships across the Council with both officers and members. I am also committed to attaining the highest possible standards by creating a respectful environment where good debate and sound decisions can be made that will benefit our people and our communities.” Paul’s appointment as Monitoring Officer was confirmed at Full Council last week.

Free parking from 4pm on Wednesday to support Christmas late night shopping evenings in Newton Abbot applies on Wednesday 8th and 15th December.

No charges will be levied on all Newton Abbot town centre pay and display car parking spaces (excluding reserved spaces) on these three nights in an effort to encourage residents to come shopping and support local businesses.

Consultation on a new Homelessness and Rough Sleeping Strategy has been launched seeking feedback on the plans to deliver the right services at the right time to households facing homelessness.

The draft strategy outlines our core principles, strategic priorities and the main activities planned to undertake to prevent and relieve homelessness in Teignbridge.

Please take a look at our strategy and take a few minutes to give us your views by completing the short questionnaire at www.teignbridge.gov.uk/council-and-democracy/consultation/live-consultations/homelessness-and-rough-sleeping-strategy-consultation-2022-27/.

127) **PLANNING** – Coun.Farrow

The Minutes of the Plans Meeting held on 17th November 2021 were approved and taken as read.

**To consider the following planning applications:**

**21/02457/HOU –** Single storey extension to front at 7, St Marys Place

**Comment:** No objection (Unanimous).

**21/02505/HOU –** Single storey side extension at 5, Grange Close.

**Comment**:IPC object to this application as we consider that interferes with the Amenities of No.4 the next door property (Agreed, one abstention).

**21/02541/CLDE –** Certificate of lawful use existing for use of land as domestic garden residential curtilage at Lillisford Stud, Littlehempston.

**Comment:** No objection (Agreed, one against)

**21/02610/FUL & 21/02611/LBC –** Conversion of outbuilding to additional accommodation including single storey side extension, new decking roof lights and solar panels at 40, North Street. (Coun.Armitage declared an interest and did not vote or take part in the discussions)

**Comment:** No objection provided it remains ancillary to the main building and is used for its stated intention and also is used solely by the owners and not commercially i.e rented, leased, or for residential purposes.

**21/02666/HOU –** Convert garage to accommodation, extension to provide additional level at 4, North End Close.

**Comment:** No objection (Agreed, one abstention)

128)) **AMENITIES** - Coun.Palethorpe

The Minutes of the Amenities meeting held on 9th November 2021, were approved and taken as read.

1. The Bowling Club has requested assistance in installing a new fence at the rear of the Club. It was agreed to donate left over fencing which has been stored in the Gritter Shed for sometime, but it will be their responsibility for the installation. **ACTION:** Coun.Palethorpe will draft a letter to be sent to the Bowling Club.
2. The fencing between the Village Hall Car Park and the Recreation Ground needs attention. Arrangements will be made to speak to the Village Hall Committee prior to obtaining quotes.
3. Coun.Palethorpe advised that a tree needs attention alongside the stream in the Tremlett Grove play area. Coun.Palethorpe will speak to the owner of the adjacent property to ascertain the ownership of the tree.
4. Unfortunately the Clampitt Road Gents has once again suffered vandalism with the toilet seat being damaged and removed. A new seat will be fitted which will be the third one in the last 12 months. The toilets are now locked between the hours of 1700 - 0700 which has reduced the vandalism.

There are also reports that incidents of the Recreation Ground toilets being accessed by kicking the doors open late in the evening are taking place. Additional security measures of increased CCTV and secure ‘metal grill’ doors are being considered.

129) **FINANCE & PERSONNEL** – Coun.Mrs.Olding

**Balance No. £ 72,099.85**

Mill Centre – Rent £ 110.00

HMRC – VAT Refund £ 1,429.36

**Balance £ 73,639.21**

**Invoices Received and Approved: £ 7,684.72**

**Balance £ 65,954.49**

**Reserve Account Balance £126,027.77**

**Overall Total £191,982.26**

130) **APPROVAL OF PRECEPT BUDGET FOR 2022/2023**

The Finance Committee had met to discuss the 2022/23 Precept Budget and Clerk’s Appraisal.

**Salary Reviews**

**Clerk’s Appraisal –** The Clerk has worked hard during this year. The Clerks salary will be increased by 2% as from 1st April 2022. Any additional hours will be paid at the standard hourly rate. Once the National pay agreement has been received, the Clerks salary will be reviewed again.

**Rent Reviews**

It was recommended that all rents will remain the same for year 2022/23.

**General Admin**

The Stationery and General Admin has been reduced from £1,000 to £700.00. The Office hire has been increased from £600.00 to £900.00.

The £200.00 for Election expenses will be transferred into the Reserve Account.

**Amenities**

The Amenities budget will remain the same as 21/22.The £9,000 which we allocated in 21/22 will be transferred to the reserve account making a total of £28,570.25 for ongoing projects. An amount of £9,000 has been allocated for 22/23 into the new Skate Park Project as the skate park replacement is also on-going.

**Millennium Centre**

The remaining amount left out of the £3,000 allocated in 21/22, will be transferred into the reserve account.

**Conclusion**

The Finance Chairman wishes to inform fellow councillors that the recommended Precept for 2022/23 stands at **£64,583.00 compared to £71,831.00 for 2021/22**

**RESOLUTION:**

The Chairman of Finance, Coun.Mrs.Olding proposed that the Precept Budget required from Teignbridge District for 2022/23 stands at **£64,583.00**, this was seconded by Coun.Smith and agreed unanimously.

131) **HIGHWAYS & RIGHTS OF WAY**

The Totnes Road Footpath Project is still on-going and our Solicitor is now looking into the legal registered ownership of the land along the route. Therefore once this information is established the quotes received can be discussed. Coun.Smith advised that one parishioner had said that his land ownership finishes at the start of the woodland area and has concerns about an Ash Tree that is leaning over his shed. **ACTION:** Highways to discuss this at their next meeting.

132) **TO CONSIDER THE IDEA OF PURCHASING THE POST OFFICE** – Coun.Armitage

On-Going and the Advisory Group are due to have a meeting soon.

133) **NEIGHBOURHOOD PLAN**

Still awaiting comments from TDC as to when the report will be approved and we can move to the next stage.

134) **COUNCILLOR ADVOCATE SCHEME**

Nothing further to report

135) **PLATINUM JUBILEE 2nd – 5th June 2022 – Coun.Mrs.Olding**

**Beating of the Bounds Thursday 2nd June 2022** – Coun.Mrs.Olding confirmed that the route was now nearly complete and the official landowners permission letter will be sent out early in the new year. Our next meeting will be held on 6th January 2022.

**Platinum Picnic in the Park - 4th June 2022**

Coun.Mrs.Olding confirmed that all was progressing well. A Rota for manning the gate will start to be done early in the New Year and already some Councillors have put their names forward. With regard to the event licence, a full Premises Licence is now in hand with two fully required designated licence holders having put their names forward to assist. Our next meeting will be held on Thursday 13th January, 2022.

136) **PUBLIC QUESTION TIME** – No members of the public present

137) To note the date of the next PC meeting: **Tuesday 4th January 2022 at 7.15pm**

**Other meetings due:**

**Amenities: 14th December 2021 at 7pm**

**Plans/Highways: 22nd December 2021 at 7pm**

**Post Office Group date to be arranged**

**B.Bounds 06th January 2022 at 7pm**

**MCMC 11th January 2022 at 5.30pm**

**Platinum 13th January 2022 at 7pm**

Meeting Closed at 10.05pm