

**AMENITIES MEETING MINUTES TUESDAY 20th JULY 2021 AT THE MILLENNIUM CENTRE, IPPLEPEN**

Attendees.

Cllr R Carnell

Cllr D Palethorpe (Chairman)

Cllr A Armitage

The meeting opened at 7pm

1. The Chairman will open the meeting and receive apologies: **apologies received from Cllr Ranjit.**
2. To declare interests arising at this meeting and to consider any dispensation requests relating to this meeting. **None**
3. The Council will adjourn for the following items: **Public Question Time**: A period of 10 minutes will be allowed for members of the public to ask questions or make comment regarding the work of the Council or other items that affect Ipplepen**:**

**No members of the public present on this occasion.**

1. The Council will convene to conduct the following business

 **4a) Bus shelter repairs and maintenance**

It has been confirmed that The Parish Council is responsible for maintenance of the bus shelters in: Foredown Road, Caunters Close, The Wellington shelter, Clampitt Road and the shelter opposite the petrol station.

**It was agreed** at the meeting that we would begin to put together a maintenance schedule starting with the shelters that are currently in the worst state of repair.

A contractor has recently replaced/refitted the tiles that had slipped on the Caunters Close shelter and has also been asked to treat/refurbish the sills and posts.

Clampitt Road shelter needs to be cleaned and refurbished. The hedgerow/trees around the shelter also need cutting back. **Action Cllr Palethorpe**: It was agreed that we would find a contractor to do this work.

**4b) Benches**

i) Replacement galvanised bench ends – **Action: Cllr Carnell** to investigate sourcing of two lots of galvanised bench ends so that we are prepared to replace other benches as they are required.

ii)Memorial benches: Cllr Palethorpe advised that two memorial benches (for Mike Brewer and Simon & Jayne Birbeck) are both available for installation at the recreation ground in due course.

**4c) Half yearly football club inspection**

As building work is currently in progress at the club, **it was agreed** that the inspection date would be moved back to October, when it is anticipated that the work will have been completed.

**4d) Recreation Ground Events: Villages In Action, Carnival Club**

Cllr Palethorpe advised that the contractor will cut and collect grass at the Recreation Ground prior to the carnival events.

**4e) Clampitt Road toilet block**

Cllr Palethorpe advised that some external maintenance work is required to the toilet block. Agreed by all that a contractor should be approached for a quote for the work. **Action: Cllr Palethorpe.**

**4f) Play area fencing and gates**

Cllr Palethorpe advised that quotes had been received and that they would be considered at the next full Parish Council meeting in August.

**4g) Skatepark quarter pipe removal**

This piece of equipment is scheduled to be removed on the 21st July.

The first meeting of the Skatepark Advisory Group is planned to take place on Thursday 5th August.

**4h) AOB**

- refurbishment of the ‘fixed’ benches at the recreation ground: one in the toddler area and those fixed along the road fencing. These benches require general light maintenance cleaning up and preservative treatment. **Action: Cllr Palethorpe** undertook to identify a contractor.

- bowling club fencing: **the meeting agreed** that it would advise that the fencing is left where it is. If the bowling club wish to install a higher fence then suggested solution is that they bolt stantions/angle iron to the existing wall. If the existing fence is taken down it - along with all associated concrete posts - will have to be removed from the land which is private land and not owned by the Parish Council.

**5. To note the date of the next meeting**: **Tuesday 10th August 2021**

**6. There being no further business** **the meeting closed at 20.00pm**