##

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held virtually by Webex Meetings**

## **On Tuesday 1st December 2020**

## **In attendance**:

## Coun.Carnell (Chairman) Coun.Farrow

Coun.Mrs.Calland Coun.Mrs.Olding(Vice Chairman)

Coun.Palethorpe Coun.Mrs.Hutchings

## Coun.Ranjit Coun.Smith

## Coun.Rattlidge Coun.Armitage

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## eMiss.C.Freston Parish Clerk

Coun.Dewhirst District/County Councillor

 One Member of the public

87) **APOLOGIES** – No apologies

88) **CO-OPTION OF NEW COUNCILLOR** – There were two applicants that applied for the Casual Vacancy. It was resolved to Co-opt Alan Armitage.

Coun.Carnell welcomed Coun.Armitage who signed the Declaration of Acceptance of Office and will complete the Register of Interest Form and return to the Clerk.

## 89) **REVIEW OF ADVISORY GROUPS AND REPRESENTATIVES**

**Finance Highways & Rights of Way** **Amenities**

Mr.Smith Mr.Smith Mrs.Hutchings

Mr.Carnell Mrs.Olding Mr.Carnell

Mrs.Olding Mr.Rattlidge Mr.Palethorpe

Mr.Farrow Mr.Carnell Mr.Ranjit

Mrs.Calland Mrs.Calland Mr.Armitage

**Plans Committee**

All Councillors are members of this Committee with the following as named **Advisors:**

Mr.Farrow

Mrs.Hutchings

Mrs.Calland

Mr.Carnell

Mr.Rattlidge

Mr.Smith

Mrs.Olding

**Millennium Centre Management Committee Community Fund**

Mrs.Hutchings Mr.Farrow

Mrs.Olding Mrs.Olding

Miss.Freston

**Emergency Team** **Neighbourhood Plan**

Cat Freston & Fay Olding – Co-Ordinators Chairman & Vice Chairman

Roger Carnell Chairman of Plans

Dave Palethorpe Coun.Mrs.Hutchings

Mandy Hutchings District Councillor

6 members of the Community

**REPRESENTATIVES:**

Village Hall Mrs.Calland

Rural Aid Mr.Smith

Stoneycombe Liaison Group Mr.Smith

TALC Mr.Carnell/Mr.Rattlidge

Parish Mag.article Mrs.Olding

Councillor Advocate Scheme Mr.Rattlidge

90) **REVIEW TERMS OF REFERENCE OF COMMITTEES AND STANDING ORDERS**

The Planning Terms of Reference were amended from four to six members for the Planning Committee meetings.

The Standing Orders were reviewed and the quorum was amended from three to four. It was agreed (unanimously) and signed by Coun.Carnell.

## 91) **DECLARATIONS OF INTEREST** – No declarations of Interest

92) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 3rd November 2020, were approved and signed by the Chairman.

93) **PUBLIC QUESTION TIME** – A member of the public asked if they were able to help any vulnerable people in the Village who may need assistance. Coun.Dewhirst said that the Hub were in the planning stages of setting up a community fridge.

94) **CORRESPONDENCE** – Parish Clerk

a) A card has been received from a parishioner, to say “thank you” to the emergency group that helped them during the lock-down period.

b) An email has been received from a parishioner regarding the mud on the footpath along the A381 to Fermoys. Unfortunately as this is not an official footpath as yet and therefore is still private land we are unable to carry out any maintenance. It is therefore recommended that the footpath from Dornafield Road is used to Fermoys which is safer **Action –**  Clerk to reply.

c) An email has been received from the Chairman of the Scout Group, to seek agreement from the Parish Council to put the gas bottle storage cage at the end of the building that faces the allotments. **Action –** Coun.Palethorpe and Coun.Ranjit will arrange a date to meet on site to discuss. Clerk to arrange a time.

d) Saplings have sent an email to ask for Parish Council’s permission to use the Mill Centre on Four afternoons on Wednesdays in January 2021 to hold Paediatric First Aid Training for four members of staff and one trainer **Action –** The Councillors agreed (unanimously) for staff members of Saplings to use of the Mill Centre.

e) A parishioner has enquired for permission to metal detect the Recreation Ground and overflow car park **Action –** Clerk to inquire with the Parish Council’s insurance company and report back at the meeting in Janaury.

f) Devon Wildlife Trust have sent an invitation for a project called Connecting to Nature, which will be held via Zoom on Wednesday 9th December 2020 **Action –** Coun.Smith will attend the meeting.

g) Councillor Dewhirst has emailed to say that the Procedures Committee at DCC have committed to holding all Committee meeting virtually until the expiry of the regulation on 7th May 2021. This is in line with the clear advice from the Director of Public Health and Devon’s Chief Executive and Government to all Councillors to work from home where possible. DCC will continue to review the guidance, good practice and of course any emerging situations in relation to the ongoing pandemic.

h) An invitation has been received to attend via Zoom a presentation by the Chief of Finance Officer on the likely budget proposals for 2021/2022 including the impacts of the Covid 19 on the Council tax base followed by a question and answer session **Action –** Coun.Mrs.Olding will confirm with the clerk if she is able to attend.

i) ) Ipplepen Local History Group have sent in a letter to thank Coun.Carnell and all the helpers for erecting and lighting the Christmas tree in the village square in time for the “lighting up the Village” event which took place over three nights. Coun.Carnell said a big “thank you” to Coun.Palethorpe, Nick Courtier and Devon Tree Services for their involvement in getting the tree up and ready in time.

**REPORTS FROM OUTSIDE BODIES** - Nothing to report

95) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**County Matters**

Steve Brown, Devon’s Director of Public Health Devon said last week that going into Tier 2 will give the best chance for us to see cases continue to fall.

“When we were in Tier 1, prior to the current national restrictions, we saw continued rising cases, he said. It’s only been recently, as a result of the national lockdown, that we have seen those cases plateau and ultimately start to fall. Devon going into Tier 2 is the best chance for us to continue to see those cases fall.”

Mr Brown spoke following the government’s announcement on Thursday, about the new tier structure to be introduced from 2 December, subject to parliamentary approval.

“It’s really important that we adhere to the new rules and regulations, he said. If we let our guard down, cases will start to rise again. Even over Christmas, it’s really important that we don’t let our guard down, otherwise I fear there will be a heavy price to pay.”

It’s vital to continue:

↔️ Making space

😷 Covering your face

👏 Washing your hands

A pioneering new project that supports unpaid carers has been heralded nationally and is shortlisted for a prestigious care award. It involves dedicated staff from Devon Carers, working closely with hospital teams to identify situations where carers are involved, and where support for those carers is needed for patients to return home safely, or prevent hospital admissions.

First piloted at the Royal Devon and Exeter Hospital, the Carers Hospital Service is now also running in Torbay Hospital.

There are an estimated 130,000 people in Devon who are looking after family members, neighbours or friends. Devon Carers, which is run by Exminster-based Westbank, support around 20,000 carers, (around 15 per cent). While support for carers is available, reaching them has always been difficult because people’s caring roles are often not identified.

Sometimes people are unable to leave hospital because the person who is caring for them at home has become unable to cope. It might be because the patients’ care needs have grown worse and the carer doesn’t know what to do, or the carer could be unwell themselves, or simply exhausted from providing round the clock care.

Having identified where there are carers involved, the Carers Hospital Service team works with them to understand what is happening and to see where support would help them, which might avoid a hospital admission or help get the person home more quickly. If the carer’s health is poor, or they have developed care needs themselves, the team refer the carer to health or social care services.

Between April 2019 and the end of October this year, 2,193 carers have been helped by the Carers Hospital Service, 1,740 of which were previously not known to Devon Carers.

Finally, the impact of the ongoing pandemic on people’s mental health in Devon may currently be difficult to determine, but to help you look after your own wellbeing during the national lockdown, Learn Devon is launching its “Mindfulness Challenge”.

The five-day challenge, which launches on Monday 16 November, features a series of short videos that provide an opportunity to take 20 minutes a day to ensure that mindfulness – training techniques for your mind and wellbeing – is part of your daily routine.

Each day will focus on different techniques to help with focus, concentration, relaxation, coping with anxiety, as well as stretches for desk workers and more.

Those who sign up for the challenge will receive an email each morning at 6am with a link to the day’s video which they can watch on-demand, in their own time. The email will also include further tips to improve wellbeing in everyday life.

Learn Devon, Devon County Council’s adult education service provider, hopes that everyone taking part will enhance their wellbeing, enabling them to better cope with life’s stresses and the difficulties brought about by the pandemic and a second national lockdown.

Alistair Dewhirst

alistair.dewhirst@devon.gov.uk

**District Matters**

Teignbridge Council is extremely busy at the moment – here are some statistics relating to business grants, track and trace payments and the clinically extremely vulnerable.

* Business Grants - 521 applications; 365 approved; 139 need more information; 9 rejected; 17 waiting to be processed
* Track and trace payments - 90 applications; 26 approved; 51 rejected; 13 pending; 2 cases reported to the police as they didn’t self-isolate.
* CEV people - 100 requests for contact via DCC; 33 resolved; 35 supported; 2 duplicated; 8 cannot be contacted (this is down to 4. Visits are being arranged to check needs); 22 outstanding
* Business rates - Second homeowners who use their property for personal use only will pay council tax. If they make the property available for let for 140 days or more per year, they will be rated for business rates. Typically, these properties (because of small rateable value) will be eligible for full small business rates relief meaning they have no business rate liability to pay.

The Council has been made aware that organised begging gangs have been operating in Teignbridge over the last few weeks. Individuals are travelling to Newton Abbot, Teignmouth and Dawlish during the day to beg. Despite lockdown they are still being given money by the public. We are working closely with the Police to stop this taking place. If you have any information, please pass it to rebecca.hewitt@teignbridge.gov.uk

Rob Harvey, a recently retired police officer, has taken up the role of Council Covid Compliance Officer. Having started last week he is expanding his knowledge of the regulations and guidance and will continue this process to understand the restrictions linked to the new Tier system which comes into force on 2 December.

Rob is contacting Town and Parish clerks to introduce himself and will be patrolling local high streets and making himself known to local businesses, explaining the rules and feeding back to the Environmental Health team and Police as appropriate.

New powers are being given to councils to help make premises in their area Covid-Secure. More details are expected but the new controls are likely to include:

* Coronavirus Improvement Notices to give premises 48 hours to rapidly implement COVID-Secure measures
* Coronavirus Restriction Notices to close premises that have failed to implement the necessary measures required by an improvement notice
* Coronavirus Immediate Restriction Notices to close premises that pose a public health risk for an initial 48 hours to give the premises time to put in necessary safeguards.

These notices are designed to help councils to act decisively in requesting businesses to comply with Covid-secure measures, as well as providing the means to close premises where they fail to do so or where they pose a significant public health risk.

\*Coun.Ranjit left the meeting at 20.20pm\*

96) **PLANNING** – Coun.Farrow

The Minutes of the Plans meeting held on Wednesday 18th November 2020, were approved and taken as read.

**To consider the following planning applications:**

**20/01974/HOU** – Removal and reconstruction of entrance porch, internal alterations and construction of new side extension. Creation of new front boundary with access for additional parking at 15, Clampitt Road.

Coun.Farrow proposed no objection in principle, but has reservations about replacing the existing stonework boundary wall; would like to see it retained in its present form, Coun.Smith seconded (All unanimous).

**20/02095/HOU –** Proposed single storey side extension at Greenhayes 33, Clampitt Road

Coun.Farrow proposed no objection, Coun.Smith seconded (All unanimous).

To Note:

**E2/15/24 –** Tree Preservation Order at Land at NGR 283743 67254, Dornafield Road took effect provisionally on 9th December 2020.

**APPEAL DISMISSED -** 20/00038/REF and 20/00039/REF Relocation/Rebuilding Of Boundary Walls To Form Off-Street Parking Area at Little Grange, Croft Road.

97) **AMENITIES** - Coun.Palethorpe

The Minutes of the Amenities meeting held on Tuesday 10th November 2020, were approved and taken as read

a) The installation of the new piece of Play equipment for the Under 8’s play area at the Recreation Ground has been delayed to Mid-December 2020.

b) The Annual Play inspection has taken place and the reports have been received. Amenities will discuss at their meeting on Tuesday 8th December 2020.

c) The Football Club inspection is due to take place on Saturday 12th December 2020 at 10am.

d) The metal shed at the rear of the Mill Centre is now emptied and ready to be collected.

e) The outside lights at the Mill Centre have been fixed.

f) The tenders for the electronic door locking system at Clampitt Road toilets were discussed. As this is rather an expensive undertaking it was unanimously agreed to leave this initiative in abeyance for the time being.

g) As there were only four parishioners who contacted the clerk asking for the Rural Skip service to continue. It was agreed not to continue with this service in the future All unanimous.

h) Coun.Palethorpe is looking into solar panels for the Mill Centre roof.

i) The Flower beds by Caunters Close have been planted by a parishioner. These will be gratefully left and monitored.

98) **FINANCE & PERSONNEL** – Coun.Mrs.Olding

**Balance No. £ 92,379.62**

**Received:**

HMRC – VAT Refund £ 2,406.17

Mill Centre – Rent £ 55.00

EDF Energy – Refund for Mill Centre electricity £ 22.38

Transfer from Reserve Account to Working Account to cover £ 116.00 deficit in COVID-19

**Balance: £ 94,979.17**

**Invoices Received and Approved: £ 7,372.37**

**Balance £ 87,606.80**

**Reserve Account Balance £51,898.47**

**Overall Total £ 139,505.27**

**Items discussed:** Nothing to discuss

99) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

Coun.Smith has received the footpath list from Ros Davies. Coun.Smith will put together an inspection sheet with maps and will circulate to the Highways advisory group.

Coun.Smith noted a contractor inspecting the potholes in Mayfair Road and they had also been seen inspecting on Moor Road.

It was reported that cars around the Village are parking two wheels of the vehicles on the kerbs. Please can you refrain from parking on the pavements as it is dangerous and people are struggling to get along the footpaths safely. Any damage that is caused will take a long time before they are repaired by DCC.

Coun.Smith reported that parking in Croft Road is being monitored by the Police.

100) **NEIGHBOURHOOD PLAN** – Coun.Rattlidge

Coun.Rattldge submitted the draft Neighbourhood Plan on 10th November 2020 to Michelle at Teignbridge District Council. Michelle has replied to say that she will arrange for the Strategic Environmental Assessment screening and Habitats Regulation Assessment to be undertaken. These need to be completed prior to consultation.

The Community right to bid for the Co-Op, The Wellington Inn and Ipplepen Post Office have been accepted and registered by Land Charges.

Coun.Rattlidge received a personal “thank you” from Teignbridge for all his work on the Neighbourhood Plan.

The War Memorial triangle is owned by DCC. Coun.Dewhirst has contacted DCC and is waiting for a response suggesting that the Parish Council would be interested to fund or manage this piece of land. Coun.Rattalidge reported that 85% of people showed supported to the plans that were displayed last year at the Cottage Garden show.

101) **RURAL SKIP**

The agenda was re-ordered at the Chairman’s discretion and the resolution can be found under 97 (g).

102) **PUBLIC QUESTION TIME** – No comments.

103) To note the date of the next meeting: **Tuesday 5th January 2021**

Meeting Closed at 9.05pm