##

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held virtually by Webex Meetings**

## **On Tuesday 2nd June 2020**

## **In attendance**:

## Coun.Carnell (Chairman) Coun.Mrs.Northwood

Coun.Mrs.Calland Coun.Smith

## Coun.Palethorpe Coun.Rattlidge

Coun.Mrs.Hutchings Coun.Farrow

Coun.Mrs.Olding(Vice Chairman)

## eMiss.C.Freston Parish Clerk

Coun.Dewhirst District/County Councillor

1 Member of the public

1) **APOLOGIES** – No apologies

## 2) **TO CONSIDER AND APPROVE THE VIRTUAL (ONLINE) MEETING POLICY**

Coun.Farrow proposed to agree the virtual meeting policy. This was seconded by Coun.Rattlidge and approved (all unanimous)

## 3) **DECLARATIONS OF INTEREST** – No declarations of Interest

4) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 3rd March 2020, were approved and signed by the Chairman.

5) **PUBLIC QUESTION TIME**

The meeting was opened for the member of the public to speak on a planning issue concerning the repairs to the wall on the right hand side of the road towards Orley Common. The owner of the land confirmed that a meeting had been held with Devon County Council highways and a Ranger from Teignbridge District Council to discuss this matter and neither had any objection as the wall was in desperate need of repair and a danger to the highway. With regard to the agricultural barn being built on the land itself, a planning application is being submitted to Teignbridge within the very near future.

6) **CORRESPONDENCE** – Parish Clerk

a) Ipplepen Carnival Club have sent in an email to request the use of the playing field during the Carnival week (01/08/2020 – 09/08/2020) – It was provisionally agreed that the Parish Council would be happy, subject to the current Government guidelines. This situation will be reviewed nearer the time to make a final decision. (All unanimous)

b) DCT have emailed regarding their membership renewal – Coun.Carnell proposed, seconded by Coun.Farrow (all unanimous) to renew the membership.

7) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**County Matters**

Donated equipment, including commodes, walking frames, perching and shower stools, is being collected from households across the county by Millbrook Healthcare Ltd, which works with the County Council to provide community equipment. To donate an item of community equipment that you no longer need, please phone them to arrange a free collection, on 0330 124 4491.

The County Council has reopened its Household Waste Recycling Centres (HWRCs) for essential use. The government has defined ‘essential use’ as waste that ‘*cannot be stored without causing a risk of injury, health or harm to the resident or other members of their household*.’ Residents are urged to follow government guidance and only travel to recycling centres if the waste presents a hazard and ‘*cannot be legally and responsibly disposed of in other ways*.’ To protect the public and staff a one-in one-out policy is being enforced. These measures are causing significant delays and queues and residents are advised to postpone their visit where possible. Only cars without trailers, with a maximum of two adults per vehicle, will be permitted on site (no vans or pickups). Payments on site must be by credit/debit card only.

Friday 5th June will be the last day that National Bus Pass holders in Devon can use their passes before 9:30am. Pass holders in the county have been able to use their pass at any time of day following the temporary relaxation of restrictions in the county in March to help people during the coronavirus pandemic. However, as more people return to work and social distancing needs to be maintained on bus services, early morning bus capacity is needed for commuters. Travel with the National Bus Pass will revert to the standard operating times from Saturday 6 June – with unlimited travel at weekends and Bank Holidays and from 9:30am until the end of service on weekdays.

A month-long cycle challenge will be held throughout June to support Bike Month and help get Devon moving again. It’s part of a nationwide strategy to encourage everyone to travel actively, help reopen the economy and keep coronavirus at bay.

Cycling is recommended for daily exercise and is the best way to travel to maintain social distancing and avoid congestion. Everyone over 16 is invited to take part regardless if you have just started cycling or you cycle regularly. By signing up, logging rides and encouraging others to take part, you can support Bikes for Key Workers initiatives, have some fun and have the chance to win one of two £500 vouchers to spend at a local bike shop. You can also track mileage, earn badges and track your progress against others, helping you stay connected to others by cycling. Once you have logged a ride in June and encouraged someone else to sign up, you will to be automatically entered into the prize draws. Cyclists are also encouraged to share a photo, video or story on social media using the #ChooseCycling hashtag or use the ADD A STORY feature on the Love to Ride Devon website.

The day-to-day work of the Council is slowly returning. I have participated in a Children’s Scrutiny meeting on the recent Ofsted report on our Children’s Services which judged the Service as Inadequate. I am not a member of this Scrutiny Committee and was very distressed to hear that Devon Care Leavers were found to be living in totally unsuitable conditions; particularly when I had asked questions of Senior Officers about Care Leavers, specifically about living conditions, only late last year. I am a member of the Corporate Parenting Board and we have held an emergency meeting with senior Leaders in Children’s Care – we heard that a new Director of Improvement has been appointed and we approved of the measures she has taken in her first few days in post.

Devon’s Cabinet discussed, in a full agenda, the Highway Maintenance Revenue and Capital Budget. One of the impacts of the corona virus is that the way we can use public transport will change and more people are likely to opt to walk or cycle to get to work and school, and the County Council is being asked to approve over £48 million of spending on maintaining Devon's roads.

The Government has also launched a £23 million fund to invest in improving stretches of the National Cycle Network and encouraging more people to cycle and walk, particularly children and young people so that greener travel choices are the norm – we await the funding outcome for Devon.

While we all recognise that Devon's roads need to be fixed, the potholes filled and road drainage problems sorted out, now is the time to be looking at all the County Council's highways budgets and plans so we can put more into public transport, cycling and walking. The urgency is now, not in the next year's budget round. In the meantime, I have asked, as an emergency measure, that 20 mph speed limits be imposed in Ringmore, Combeinteignhead and Abbotskerswell to encourage sustainable travel – sadly I don’t expect our Highways to rise to the challenge.

As Chair of Scrutiny I have been working with our Democratic Services team to ensure that we will be running a full scrutiny of Council operations at our meetings scheduled for late June. This is happening whilst two Officers have been transferred to other Covid-19 duties and one is stuck in Germany – although he is working very effectively from there!

Finally, I want to say thank you to all the amazing NHS workers, the Social Care staff, the Council bin men & sweepers, those behind the scenes keeping everything going, the teachers, the shop workers, the delivery drivers and those providing vital services - thank for all you have done!

**District Matters**

**If you have received an NHS extremely vulnerable letter, registered for support on the government website but you have not received a food delivery, or you need other help because you are isolated please call the Council on 0345 155 1011. There is a similar Teignbridge number for anyone needing assistance – 01626 215512**

Teignbridge will launch on Monday 1st June an additional package of funding aimed at helping small and micro businesses. It will be open to businesses who were trading on 11th March 2020 and which have not been eligible for any other grant, with the exception of the furloughed Job Retention Scheme and the self‐employed income support scheme. A priority will be businesses which have high ongoing fixed property-related costs and can show that they have suffered a major fall in income due to the COVID-19 crisis can apply.

Grants will range from £1,000 to £25,000 with all businesses required to meet the same evidence-based tests of need. The following will be prioritised for funding support, in line with Government requirements:

* Small businesses in shared offices or other flexible workspaces.
* Regular market traders with fixed building costs, such as rent, who do not
* have their own business rates assessment;
* Bed and Breakfasts which pay Council Tax instead of business rates; and
* Charity properties in receipt of Charitable Business Rates Relief which
* would otherwise have been eligible for Small Business Rates Relief or
* Rural Rate Relief.

Significant demand is expected; all Devon councils will be accepting applications in three separate segments so that the allocation of funds can be prioritised to those businesses that need support urgently. Businesses not successful within each segment will be rolled forward for another chance until all of the funds have been

allocated.

Businesses can apply for funding via our website from Monday and we expect the first grants to be paid on 15 June. The second and third segments will then follow at two weekly intervals.

In keeping with the Executive’s commitment to the revision of the Local Plan being the most transparent possible and in line with government instructions to maintain production of Local Plans we have updated the statement of Community Involvement and extended the consultation which will now close on the 13th July.

8) **PLANNING** – Coun.Farrow

The Minutes of the Plans meeting held on Wednesday 18th March 2020, were approved and taken as read

**To consider the following planning applications:**

**20/00662/AGR** – Machinery and fodder store at Longwood, Two Mile Oak – This application was approved by TDC on 02/06/2020.

**20/00716/FUL –** Single storey extension to rear/side at 9, Mayfair Road – Coun.Farrow proposed no objection, seconded by Coun.Smith (all unanimous)

9) **AMENITIES** - Coun.Palethorpe

Coun.Palethorpe ‘thanked’ all parishioners for following the Government guidelines with regards to the park being closed.

a) To discuss and approve play park equipment repairs - Coun.Palethorpe contacted three different companies to quote on the various play park repairs but only one quote has been received.

Tender A - £3,527.00 + Vat.

**RESOLUTION:** Coun.Carnell proposed that we accept Tender A, seconded by Coun.Farrow (all unanimous). The clerk advised that the successful tender was Rhino Play. **Action -** Coun.Palethorpe to contact Rhino Play to let them know they were successful.

b) Resurfacing of Footpath and entrance drainage – Coun.Palethorpe obtained two quotes for the work.

Tender A – £3,648.00 + Vat including the lifting of kerbs by access gate £479.00 + Vat = £4,127.00 + Vat

Tender B - £8,086.00

**RESOLUTION:** Coun.Smith proposed that we accept Tender A, seconded by Coun.Palethorpe (all unanimous). The clerk advised that the successful tender was White Rose Tarmacadam. **Action –** The clerk to contact White Rose to let them know they were successful**.**

c) Key for Rec Ground toilets for Tennis Coach – 8 Councillors objected and 1 Councillor abstained to the Tennis Coach having a key to the toilets. **Action –** Clerk to let the Tennis Coach know.

d) Land at Bridge Street - The rose bushes that were on Bridge Street, were planted by an ex-Councillor who gave permission for them to be recently removed as they had come to the end of their life. It was agreed that the Parish Council would plant this area. A planting scheme will be done by Coun.Palethorpe which will be agreed by the Parish Council at the next meeting on Tuesday 7th July 2020.

e) Opening of Clampitt Road Toilets – Coun.Palethrope proposed that the toilets open on Monday 22nd June 2020, providing the Parish Council have all the necessary PPE and precautions in place.

Coun.Carnell would like to say ‘Thank you’ to all of the volunteers who have helped deliver prescriptions and shopping over the past few months. Also to everyone who contacted the clerk to offer their assistance.

10) **FINANCE & PERSONNEL** – Coun.Mrs.Olding

**Balance No. £ 73,046.55**

**Received:**

Mill Centre – Rent £ 55.00

Groundwork UK – Grant for Neighbourhood Plan £ 1,037.70

IAFC – Fee for Planning Application £ 487.00

**Balance: £ 74,626.25**

**Invoices Received and Approved: £ 3,798.25**

**Balance £ 70,828.00**

**Reserve Account Balance £ 56,141.47**

**Overall Total £ 126,969.47**

**Items discussed:**

1. **Approval of Annual Governance Statement 2019/20**

**RESOLUTION:** It was proposed by Coun.Mrs.Olding, seconded by Coun.Mrs.Hutchings and unanimously agreed to approve the Annual Governance Statement 2019/20

1. **Approval of Accounting Statements 2019/20**

**RESOLUTION:** It was proposed by Coun.Mrs.Olding, seconded by Coun.Mrs.Calland and unanimously agreed to approve the Accounting Statements 2019/20

**c)** Coun.Carnellproposed to see if the Parish Council could pay off the remaining balance of the PWLB for Moor Road **Action –** Clerk to contact PWLB.

11) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

a) Coun.Smith has received an update from Ros Davies at DCC regarding footpath cuts, and will contact the contractor over the coming weeks.

b) The ballast that fell off the back of a vehicle along Silver Street, was reported to DCC and removed within a few days.

c) The A381 Footpath is still ongoing – Coun.Smith will obtain quotes.

d) The sign for the access road off of Silver Street with the wording ‘ All parking restricted to residents and recreational user’s only’ was agreed (8 for, 1 abstention) **Action –** Coun.Carnell.

12) **NEIGHBOURHOOD PLAN** – Coun.Rattlidge

a) Plan to put revised draft Neighbourhood Plan on Ipplepen Parish Council website so that parishioners can view and respond to survey planned for insertion in  August parish magazine

Coun.Rattlidge to forward updated draft on to clerk .
Centre pages requested ( 4 single ) in magazine to enable easier replies,  either by photo e-mail or handing in paper. **Action -** Coun.Mrs.Olding to confirm with editor of Parish Magazine

Agreed that replies could come direct to Coun.Rattlidge for analysis

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Coun.Rattlidge to formulate questions and circulate to councillors for comments before finalising magazine

b) ecology survey .. have received grant to cover quotation received. Representative of Land owners have asked for short delay .

Signs are that Exeter University would be prepared to undertake archaeological survey. To be confirmed .

c) Community facilities.  Unanimous agreement regarding right to bid nominations on 3 community facilities. Coun.Rattlidge to pass forms to TDC.

13) **GENERAL POWER IF COMPETENCE:**

a) To agree that the Parish Council meets the criteria of eligibility (two thirds elected members and a Cilca-qualified clerk) .

It was agreed that the Parish Council meets the criteria of eligibility.

b) To agree to adopt the General Power of Competence.

It was resolved to adopt the General Power of Competence.

14) **PUBLIC QUESTION TIME**

The member of the public ‘thanked’ the Parish Council for all their work.

15) To note the date of the next meeting: **Tuesday 7th July 2020**

Meeting Closed at 8.55pm