## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 05 September, 2017**

## **In attendance**:

## Coun.Mrs.Northwood (Chairman) Coun.Mrs.Hutchings

## Coun.Carnell (Vice Chairman) Coun.Farrow

## Coun.Mrs.Wilson Coun.Smith

## Coun.Palethorpe Coun.Mrs.Calland

Coun.Rattlidge Coun.Tomkinson

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## Mrs.F.Olding Parish Clerk

## 64) **APOLOGIES** – Coun.Dewhirst – District/County Councillor

65) **DECLARATIONS OF INTEREST** – No declarations of interest

66) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 1st August, 2017 were approved and signed by the Chairman.

67) **ADOPTION OF REVIEWED POLICIES**

**RESOLUTION:** A proposal was made by Coun.Smith, seconded by Coun.Farrow and agreed unanimously to adopt the reviewed and updated policies. These were duly signed by the Chairman, Coun.Mrs.Northwood.

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## **MATTERS ARISING FROM THE LAST MEETING** - information from the Clerk

**Solicitor Items:** Councillors please note that these items arrived today 6th September via parcel delivery. The Clerk will now deliver them to Tozers in Newton Abbot who have agreed to become our solicitor in the future and store our Leases, Deeds etc. free of charge.

**Other Items:**

**Devon Air Ambulance Night Landing Site ­–** Following discussion the following proposal was made:

**RESOLUTION:** It was proposed by Coun.Carnell and seconded by Coun.Mrs.Wilson to stay with the quote from Matt Electrics as they are the favoured company used by Devon Air Ambulance and to go with plan B of situating the lighting facing down the field and facing towards the allotments. Planning permission will now be needed before any further action can be taken. (9 for 1 against) ***Action: Coun.Carnell to contact Toby Russell to advise him of our decision and Coun.Farrow to carry out the planning application on behalf of Ipplepen Parish Council.***

**Adult Exercise Equipment –** These have now been installed and quotation to be obtained from Roger Southwood for fencing around the equipment to enable signs to be put up advising that this equipment is for use by Adults.

**Junior Swings** – These are now being installed and should be available to use soon.

**Typhoon Replacement safety surface** – A quotation had been received from the same company installing the junior swings for £2,244.00 which was accepted by the Councillors as the job needs to be done as soon as possible. Funding to be looked into with regard to the Elector Fund recently advised by Teignbridge as now being available for 2017/18. **Action: The Clerk to look into this before placing the order.**

**Football Club –** The next Inspection will take place on Saturday 16th September at 10.30 am Alan Wetton from the Football Club Committee was present at the Parish Council Meeting and took on board the date of the meeting which he will duly advise to the Football Committee. Coun.Mrs.Wilson suggested to Alan that he applies to the Community Fund for a grant towards possibly their new storage shed. The Clerk agreed to send the application form etc.

**Parish Paths Partnership (P3) Grant –** On going

**Allotments** – Plot 1 has now nearly been cleared and will be dug over in due course by the allotment association before a new tenant off the waiting list is informed. Coun. Palethorpe to advise the Clerk when plot 1 is ready. Plot 11 within the new allotment site will also become available at the end of October. The land opposite the Scout Hut has now been cut.

**CIL 7 Clampitt Road/Breach of Planning** – Awaiting news on both these items from the District Councillor

**Skate Park** **Project –** On-Going. It was agreed to invite Rus from Maverick Skate parks which is the Company that installed the skate park at Buckland, Newton Abbot who has offered to help us with accessing funding etc. **Action: The Clerk**

**Toilet Block –** The Clerk has now been in touch with the Rating Office regarding Non-Domestic Rates for the new toilet block. They have come back with various questions which will be followed up in due course by the Clerk.

69) **CORRESPONDENCE** – Chairman, Coun.Mrs.Northwood

## a)**Items from Devon County Council:-** Notification had been received advising that the Minerals Plan setting out the policy framework for mineral development in the county over the next 16 years has now been officially adopted.

## b) **Items from Teignbridge District Council & Teignbridge CVS**

TDC and DCC ae working in partnership to deliver two Home Composition Roadshows in Newton Abbot town centre on 8th Sept and 22nd September 9.30-3.30pm by the clock tower. The Clerk advised that she had forwarded a copy of the information to all the allotment tenants.

The District Councillor had advised the council of the success of Bulleigh Barton Farm in their bid for funding from the European Agricultural Fund for Rural Development, they have been awarded £40,000. The aim of their project is to divide a single redundant agricultural building into 4 separate employment units for letting, thereby assisting business growth, farm diversification and the supply of employment units in the area.

Elector Fund details have been released for 2017/18.

Details on Teignbridge Sport & Community Awards 2017 had been received. A copy has been forwarded to the Football Club.

## c) **Items from DALC/DCT:-**

The Annual Report has been received, the Annual AGM and Conference is due to be held on 10th October at Exeter Racecourse. The Clerk and Chairman will attend and any other Councillors who might like to go along.

Dalca Newsletter for September

d) **Items from the Police:** Various Devon & Cornwall Alerts had been received during the month of August and were taken as read, luckily none related to Ipplepen.

## **Other items received:**

e) Details had been received from a parishioner concerning the grass verge at entrance to the village on the right hand side of the Toll House coming out of Clampitt Road being overgrown. This will be reported to DCC.

f) Ipplepen is now members of the Charter for Trees, Woods and People. A copy of their latest publication was given to each Councillor. Left over copies to be put in the Community Hub and St. Andrews Church.

g) **Play Park Inspection** – The annual inspection of the play parks has taken place. One item has been taken out of action following their recommendation i.e. the monkey rings element of the Activity Trail. This will be repaired ASAP. We await the full reports in due course.

## 70) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – Next meeting is due to be held on Tuesday 12th September, 6.15pm at Mill.Centre.

**TALC** – Next meeting due to be held on 28th September, 2017

**Village Hall Committee** – Nothing to report

**Ipplepen Community Fund** –The next meeting is due to be held on 14th September, 2017 at 7.30pm.

Two members of the Council, attended the Raising of the Red Ensign Flag on Friday 1st September. Coun.Farrow advised that there was a very poor attendance and only Ipplepen and Chudleigh were represented.

71) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst absent.

In the absence of Coun.Dewhirst copies of his report had been forwarded to all Councillors and were taken as read.

72) **PLANNING** – Coun.Farrow

The August Plans meeting due to be held on the 16th August 2017 did not take place.

b) **Grants & Refusals** of Planning permission received:

**Granted:** Application 17/013447/FUL – Conversion of existing double garage to form additional living accommodation and two storey side extension to sit in front of current double garage at 4 Thorn Orchard.

**Granted:** Application 17/01766/FUL – Rear dormer Window at Wind thorn, Ipplepen Road.

**Granted:** Application 17/01061/FUL – Raising of roof to form an additional storey living accommodation and remodelling of existing property at Three Farthings, Silver Street.

**Granted:** Application 17/00224/AGR – Creation of a permanent track adjacent to the hedge at Blair Hill Farm, Bickley Road

**Granted:** Application 17/01458/FUL – Use of land as a paddock and erection of a stable block at Land at NGR284510, Wrigwell Lane

**Refused:** Application 17/01491/FUL – Two storey rear extension at 8 Clampitt Road

c) **Appplications discussed** **as follows:**

**17/01859/OUT** for new dwelling and access at land south of Rosemount, East Street.

**Comment:** It was agreed unanimously to visit the site on 19th July, 6.30pm prior to the Plans meeting (councillors please note the change of date of the Plans meeting) before sending our comments to the District Council. **Action: The Clerk to email TDC and request an extension of time.**

**17/01824/FUL –** New building to accommodate existing equestrian shop, including ancillary café, storage and office space, additional parking, and access to north of the site.

**Comment:** No objection (unanimous decision).

**17/01992/FUL –** Removal of front wall to create parking area and associated engineering works at 11 Newhayes.

**Comment:** Ipplepen Parish Council object to this application as it would lead to the loss of two on street parking spaces along Newhayes. We would also refer you to application 10/00683/FUL that was for an identical request and which was refused by yourselves on the 26th June 2010.

d) **Other items discussed:** No further items discussed.

73) **AMENITIES** - Coun.Carnell

The Minutes from the meeting held on 8th August 2017, were approved and taken as read.

74) **FINANCE & PERSONNEL** – Coun.Smith

**Balance No. £ 24,238.40**

Mill.Centre Rent for September £ 50.00

Cricket Club Rent £ 106.25

**Balance: £ 24,394.65**

**Invoices Received and Approved: £ 11,581.30**

**Balance £ 12,813.35**

**Reserve Account**

**Balance £ 47,983.60**

**Overall Total £ 60,796.95**

**Items discussed:**

a) **Audit** – The Audit has been completed with no outstanding matters.

b) **Insurance** – The Annual Insurance includes the new toilet block, Clampitt Road Toilets, etc.

c) **Retirement of the Clerk** – The Clerk advised the Parish Council that she has decided to retire at the end of this year i.e. as from 1st January, 2018. It has been a hard decision to make after 29 years of service to Ipplepen Parish Council, but feels the time is right. A Finance & Personnel meeting has been arranged for the 12th September at 4 The Glebe 7.30pm to discuss the way forward on finding a new clerk etc. and an advertisement will appear in the next parish magazine.

75) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

Highways met with Vicki Braddon, our new Neighbourhood Highway Officer from DCC. The Highways Group will discuss this at their next meeting together with other outstanding matters, due to be held on the 21st September at 6.30pm

76) **NEIGHBOURHOOD PLAN**

The next meeting is due to be held on 2nd October, 2017.

61) **ITEMS LEFT ON THE TABLE** – Avaliable from the Clerk

62) **OPEN FORUM** – No comments

63) **DATES OF NEXT MEETINGS;**

MCMC 12th Sept. 6.15pm at Mill.Centre

Amenities Meeting 12th Sept. 7pm at Mill.Centre

Finance Meeting 12th Sept. 7.30pm at 4 The Glebe

Community Fund 14th Sept. 7.30pm Mill.Centre

**Plans Meeting 19th Sept. 7pm at Mill.Centre (note the new date)**

**Also site meeting at Lang Way at 6.30pm**

Highways Meeting 21st Sept.6.30pm at Mill.Centre

Neighbourhood Plan02nd October7pm at Mill.Centre

Full Parish Council 03rd October 7.15pm at Mill.Centre

Meeting Closed at 9.45pm