## 

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 03 October 2017**

## **In attendance**:

## Coun.Mrs.Northwood (Chairman) Coun.Mrs.Hutchings

## Coun.Carnell (Vice Chairman) Coun.Farrow

## Coun.Mrs.Wilson Coun.Tomkinson

## Coun.Palethorpe Coun.Mrs.Calland

Coun.Rattlidge

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District/County Councillor

## 80) **APOLOGIES** – Coun.Dewhirst – District/County Councillor

81) **DECLARATIONS OF INTEREST** – Coun.Dewhirst declared an interest on planning application 17/01883/FUL at Camping |& Caravan Site, Dornafield Farm

82) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 5th September, 2017 were approved and signed by the Chairman.

83) **Speaker:** Russ Holbert from Maverick Industries had sent his apologies and had sent along Mark to speak to us about an updated replacement skate park/wheeled sports area. Before the meeting Mark had met on site with the Chairman and Vice Chairman to discuss the various options. He passed around various case studies and advised the Parish Council that a baseline figure would be in the region of £125,000-£150,000. The design would be whatever we wished and in concrete which would improve any noise aspect and look much better and therefore we could end up with a bespoke design just for Ipplepen. Mark has available and will pass to the Parish Council a list of places that will support skate park funding. We would need to prepare a delivery plan also and again Mark has a template for one of these that would assist us.

**Way Forward:**

1. To invite the young people (4 were present at the meeting) of the village along to a special meeting to get their ideas of what they would wish to see and to encourage them to do fundraising. Coun.Dewhirst offered to match fund whatever they raised from his community fund up to £1,000.
2. Once a design is in place to apply for funding
3. Prepare a delivery plan

The Chairman thanked Mark for coming along to the meeting and looked forward to receiving the promised information within the next few days.

## 84)

## **MATTERS ARISING FROM THE LAST MEETING** - information from the Clerk

**Devon Air Ambulance Night Landing Site ­–** Coun.Farrow now has the necessary information from Toby Russell to put in a planning application for the night landing facility at the recreation ground.

***Action: Coun.Farrow to carry out the planning application on behalf of Ipplepen Parish Council.***

**Adult Exercise Equipment –** Roger Southwood had provided a figure of £580.00 for the fencing around the area of the adult exercise equipment and Rhino Play would provide notices explaining the equipment. It was agreed unanimously to go ahead with the fencing.

**Junior Swings** – The invoice had now been received, however, the Clerk advised that this was £1200 more than what was originally quoted. **Action: Coun.Carnell to contact Rhino Play to discuss this matter.**

**Typhoon Replacement safety surface** – In view of the query regarding the invoice for the swings it was agreed to wait a few more weeks before going ahead with the new safety surface under the Typhoon. Also the Clerk confirmed that we are still waiting for news on our Elector Fund application for this project.

**Football Club –** The Football Club Inspection took place on Saturday 30th September. Progress had definitely been made and Coun.Calland mentioned how impressed she was at the number of children of all ages were present and being managed. It was agreed that the storage shed would now be placed nearer the pitches rather than behind the pavilion and all the containers would be removed from the site enabling more parking etc.

**Way Forward** – To provide extra detail on the drawings for both the extension and storage shed to enable Coun.Farrow to send in a planning application on behalf of the Football Club. Alan Wetton from the Football Club Committee was present at the Parish Council Meeting and took on board this request.

**Parish Paths Partnership (P3) Grant –** On going

**Allotments** – The Clerk was given the go ahead to take on a new tenant for Plot 1.

**Toilet Block –** Still awaiting news concerning the domestic rate relief. A list of logos etc. to be organised of those who contributed to the funding of the toilet block and also include the builder’s name, to enable a plaque to be put on the side of the building. With regard to the path to the toilet block, two tenders had been received.

Tender ‘A’ for £2,682.50 plus VAT

Tender ‘B’ for £2,750.00 plus VAT

**RESOLUTION:** It was proposed, seconded and agreed unanimously to accept Tender ‘A’. The Clerk informed the Council that the Contractor would be G.A. Earthworks Ltd.

**Play Park Inspection –** Two reports have been received i.e. the Skate Park and Tremlett Grove Toddler Park and a hard copy passed to Amenities. The two remaining reports will be received within the next few days.

85) **CORRESPONDENCE** – Chairman, Coun.Mrs.Northwood

## a)**Items from Devon County Council:-** Details received on P3 Workshops and Highways Conference – Coun.Smith will attend both events on behalf of the Parish Council

## b) **Items from Teignbridge District Council & Teignbridge CVS –** Details received about a litter prevention campaign launched last week. Poster to be put in magazine and on notice board.

Copy letter of a demand for CIL payment for the site at 7 Clampitt Road received which has been sent to Cornerstone (Newton Abbot) Ltd.

## c) **Items from DALC/DCT:-** The Clerk and Chairman will attend the Annual Conference and AGM being held on the 10th October.

The Annual Report has been received, the Annual AGM and Conference is due to be held on 10th October at Exeter Racecourse. The Clerk and Chairman will attend and any other Councillors who might like to go along.

d) **Items from the Police:** Various Devon & Cornwall Alerts had been received during the month of September and were taken as read, parishioners are reminded to be vigilant and always lock doors, windows, outdoor sheds, garages and parked cars even if they are on driveways.

## **Other items received:**

e)Devon Tarmasters – A letter had been received advising their new address. Coun.Carnell mentioned that they need to be made aware that the weeds are coming through again on the basketball court. **Action: The Clerk**

f) **Trees at the Glebe** – The parishioner living at No.1 have concerns about the first tree in the corner of his property as it has become very low. **Action: The Clerk to ring TDC to get the tree warden to come out to have a look as these trees all has preservation orders.**

g) Letter received from Ipplepen Community Fund advising that we have been successful in obtaining a grant of £1500 for a Defibrillator to go on the toilet block in the recreation ground. **Action: The Clerk to order and also order a spare set of pads to replace the ones used at the Methodist Church recently.**

g) **Play Park Inspection** – The annual inspection of the play parks has taken place. One item has been taken out of action following their recommendation i.e. the monkey rings element of the Activity Trail. This will be repaired ASAP. We await the full reports in due course.

## 86) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – A meeting was held on the 12th September. Copies of the minutes had been passed to all members of the council and were taken as read. The key pad required by Ofsted is now in place on the internal door and will be soon linked to the fire detectors. DCC are responsible for the cost of this requirement.

**TALC** – A meeting was held on 28th September and attended by Coun.Carnell. Copies of draft minutes will be forwarded to all councillors in due course. Next meeting due to be held on 30th November, 2017

**Village Hall Committee** – Nothing to report

**Ipplepen Community Fund** –A meeting was held on 14th September. Two grants were awarded, one to ourselves for the toilet block Defibrillator and one to the Bell Ringers at St.Andrews Church for new bell ropes.

87) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**District Matters:**

Over the next couple of weeks MEL Research on behalf of DCC will be working in the Teignbridge area to conduct a waste audit on residual waste collected from a selection of properties. Householders are not informed that this is happening prior to removal, however the representative will have ID and a pre-printed letter of explanation which will be given to any householder upon request.

TDC are proud of the new affordable homes provided over the past few years. A survey has been done and 118 households were written to residents to ask them to take part in a 30 minute, face to face interview to enable the Council to listen to residents’ experiences of their new homes. Despite issues being raised, the general level of satisfaction was high and all occupants surveyed were pleased with their new homes, being vastly superior to their previous living conditions.

Local Authorities were given the freedom to appoint their own external auditors following the abolition of the Audit Commission. Grant Thornton has once again been appointed to audit Teignbridge Council, which is good news for the District in terms of continuity of working with our existing Grant Thornton audit colleagues. The appointment is for 5 years.

**County Matters:**

An exercise to help remind drivers to leave the correct amount of space when overtaking cyclists has been welcomed by local cycling groups. This exercise was carried out together with the support of Devon & Cornwall Police along a busy stretch of road in Exeter. T carry out the exercise, volunteer police officers in cycling clothes took to the road on bikes fitted with cameras to record the behaviours of drivers overtaking them. If not enough space was allowed, offending drivers were pulled over on to a specially designed mat that illustrates the safe passing distance. Five drivers received education at the roadside, and three were given penalties for using mobile phones handheld while driving.

DCC has introduced a new way for users of British Sign Language (BSL) to contact them via a Video Relay Service (VRS). This service, called “Interpreters Live!”, is provided by Sign Solutions. BSL users can contact the council via the interpreter through a video link. The interpreter relays their conversation with the appropriate person at the Council by telephone and then signs back the response. The VRS service is available from 8am to midnight, 7 days a week although the Council’s responses are dependent upon the normal opening hours for a service.

88) **PLANNING** – Coun.Farrow

The Minutes from the meeting held on 19th September were approved and taken as read.

b) **Grants & Refusals** of Planning permission received:

**REFUSED:** Application 17/01928/TPO – Remove lowest primary stem from on Lawson Cypress (T1) to clear building at 5 The Glebe

**Granted:** Application 16/03370/MAJ – Approval of details for redevelopment of site to provide new garden centre, outline permission 13/02543/MAJ (approval sought for appearance, landscaping, layout and scale) at Fermoys Garden Centre

c) **Applications discussed** **as follows:**

**17/01883/FUL –** Grass Crete driveway construction at Camping & Caravan Site, Dornafield Farm

**Comment:** IPC have no objection to this application (unanimous decision) (Coun.Dewhirst declared an interest on this application and left the room during the discussion).

d) **Other items discussed:** No further items discussed.

89) **AMENITIES** - Coun.Carnell

The Minutes from the meeting held on 12th September 2017, were approved and taken as read.

Coun.Carnell requested the Clerk to get in touch with our tree warden Bryan Elliott to have a look at an Oak tree along Dornafield Drive East on the edge of the pavement, which requires trimming.

The notice board outside the toddler park has been removed for renovation and will be replaced back asap.

**Christmas Tree** – This is in hand and has been requested by the Chairman to be in place by the forthcoming Candlelight Procession due on the 25th November and lit just for that evening until nearer Christmas.

90) **FINANCE & PERSONNEL** – The Clerk in the absence of Coun.Smith

**Balance No. £ 12,813.35**

**Received:**

Mill.Centre Rent for Oct. £ 50.00

Final Payment of Precept for 17/18 £ 34,845.00

Community Fund – Grant for Defibrillator £ 1,500.00

**Balance: £ 49,208.35**

**Invoices Received and Approved: £ 3,484.29**

**Balance £ 45,724.06**

**Reserve Account**

**Balance £ 47,983.60**

**Overall Total £ 93,707.66**

**Items discussed:**

1. Vision ICT invoice for web-hosting – It was decided last year that the Council would change our Web Host. However, in view of the Clerk retiring shortly it was agreed unanimously to stay with Vision ICT for a further year and then re-consider again.

91) **HIGHWAYS & RIGHTS OF WAY** – Coun.Mrs.Wilson in the absence of Coun.Smith

The Minutes of the meeting held on 21st September were approved and taken as read.

92) **NEIGHBOURHOOD PLAN**

The next meeting due to be held on 2nd October, 2017 was postponed, a new date still to be arranged.

93) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

94) **OPEN FORUM** – No comments

95) **DATES OF NEXT MEETINGS:**

Amenities Meeting 10th Oct. 7pm at Mill.Centre

Plans Meeting 18th Oct. 7pm at Mill.Centre (Cancelled)

Full Parish Council Meeting 07th Nov. 7.15pm at Mill.Centre

MCMC 14th Nov. 6.15pm at Mill.Centre

Highways Meeting 23rd Nov.6.30pm at Mill.Centre

Community Fund 23rd Nov. 7.30pm Mill.Centre

Meeting Closed at 9.25pm