## IPPLEPEN PARISH COUNCIL

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 7th October, 2014**

## **In attendance**:

## Coun.Mrs. Northwood (Chair) Coun.Popham

## eCoun.Carnell (Vice) Coun.Mrs.Wilson

## Coun.Tompkins Coun.Mrs.Cleasby

## Coun.Mrs.Calland Coun.Vallance

## Coun.Smith Coun Farrow

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## Mrs.F.Olding Parish Clerk

## 87) **APOLOGIES** – District Councillor, Coun.Dewhirst

## 88) **DECLARATIONS OF INTEREST** – Coun.Carnell on Planning Application Ref: 14/02781/COU 2 Quicks Units Buttlands Ind.Estate.

## 89) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 2nd September, 2014 were approved and signed by the Chairman.

90) **RESULTS OF HOUSING SURVEY** – The meeting was attended by Sue Southwell and Janice Alexander who went through the recent Ipplepen Housing Survey Report. The return of completed surveys was thought to be excellent at 34% with 25% being the usual return figure. 64% were in favour of small affordable housing development providing it was for local people, 16 % against, the remaining 20% did not answer this question. 10 households expressed an interest in self-build housing. The survey found 17 respondents in housing need who could not afford to buy in the open market. However, three of these may be able to afford a shared ownership property. It was pointed out that the previous housing need survey produced in 2010 showed a need for 38 affordable homes. This appears to be a lot higher than the current survey, however, this may be explained by the number of forms which were not filled in with sufficient detail to allow them to be analysed. At present there is no identified site for affordable housing and Sue offered to assist the Parish Council with a Site Appraisal of the Village if they wish. The response to this offer was to invite Sue & Janice along to one of our Neighbourhood Plan meetings, once this project is at a suitable stage.

**RESOLUTION:** The Parish Council then proposed seconded and unanimously adopted the Report.

The Chairman then gave a vote of thanks to Sue & Janice for coming along to explain the results. Parishioners will be informed of the findings in the monthly magazine report and the forthcoming Autumn Newsletter.

## 91)enH

## **MATTERS ARISING** - information from the Clerk

## 82d) **Village Hall/Deed of Easement** – A meeting had been held with the Village Hall Committee who have now approved and granted the Deed of Easement (although official confirmation from the VHC has not yet been received) following consideration of a covenant by the Parish Council and enforceable by the Village Hall Trustees:

## 1)Not at any time in the future to use the area of land in question (the Parish Council car park) other than as a car park for the benefit of those members of the public using the facilities provided by the Village Hall and by the Parish Council.

## 2)That the play park adjacent to the Parish Council car park must remain an open air amenity area (play park) and that the maintenance of the car parks must be similar and to a high standard (the proposed PC car park will be of grass cell construction and so will not be able to be directly compared to the tarmac VH car park and will have a different maintenance cycle.

## 3)Finally, that the cost of the maintenance of the strip of the Village Hall car park that forms the access to the Parish Council car park will need to be shared equally.

## **RESOLUTION**: Ipplepen Parish Council therefore proposed, seconded and agreed unanimously in principle to the Deed of Easement with the above covenant pending the VHC official confirmation. ***Action: The Clerk to chase up the VHC for their official confirmation letter.***

98b) **Review of Public Toilets** – On-going

152b) **New Toilet Block** –The last estimate has now been received making a total of three, which will be discussed at the forthcoming Amenities Meeting. The Viridor Grant application still pending.

92) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst absent

In the absence of Coun.Dewhirst, the Chairman mentioned the following from his report:

Following negotiations with DCC, Teignbridge will once again be able to offer Elector Fund Grants to individual Parishes. The available grant sum is £1.84 per elector in each Parish, therefore based on our electoral register we have a total grant available of £3,838.24.

The new Autumn Events Leaflet is now available from the Hub, and the Clerk will be updated with posters for local events to go in the Notice Board.

Teignbridge has launched a mobile website so people using smartphones on the move can access council services.

With regard to County matters, the highest profile phase of the South Devon Link Road has begun with the beams for the Penn Inn flyover being lifted into place during overnight operations from 9pm between 6th-10th October. A section of the roundabout will be closed to traffic but Galliford Try will endeavour to keep one lane around Penn Inn open at all times, but there may be short periods in which no traffic will be permitted through the roundabout. The final beam lift is due to take place in late November, overnight from 9pm.

DCC’s Active Life, Active Mind programme, aimed at supporting health and wellbeing, is back for the third consecutive year with events held in libraries throughout October. The programme includes something for everyone.

## 93) **CORRESPONDENCE** – Coun.Mrs.Northwood

## **Correspondence:**

## a) **Items from Devon County Council:** -

## Community News October 2014

Parish Paths Partnership Workshops – Area Workshop due to be held on 14th October, Coun.Smith will attend.

Confirmation of advertisement going in the 10th Oct. Mid Devon Advertiser advising that the 20mph zone in Ipplepen will be changing to a 20mph limit.

## b) **Items from Teignbridge District Council & Teignbridge CVS**

## Change of property name from The Wookeys, Orley Road to Blackberry Hill.

Details of Elector Fund (Refer to District Coun.report above).

Funding News October 2014

Grants available for Grow Wild Spaces

## Monthly Update July/August 2004

## c) **Items from DALC/CCD/DPFA/DACB:**

## October e-bulletin

## **Other items received:**

d) Monthly Bulletin 19 & 20 on the A380 South Devon Link Road.

f) Report from PCSO Lisa Clubb – **Ipplepen Parish Council Update from September – October**

07/09/14 - Police were called to assist Paramedics in Orchard Drive following a report of a male being aggressive, when Officers attended the male was calm and was treated accordingly  by Paramedics.

16/09/14 - Officers dealt with a domestic incident at a property on Totnes Road however the matter was dealt with promptly and there were no criminal offences.

22/09/14 – Following a report from a concerned family member Police attended a property in Clarendon Road to check on the welfare of a lady living at the property and she was reported safe and well.

25/09/14 – Road Traffic Collision between 2 vehicles on Townsend Hill where one vehicle blocked the road for a short period of time, due to this incident one vehicle was not driveable and was subsequently removed by recovery.

26/09/14 – Officers attended a property in Totnes Road following the activation of an Intruder Alarm, this turned out to be a false alarm (all in order).

29/09/14 – Report of violence from a young male at Dainton Park Golf Club, however the male had learning difficulties and there were no offences disclosed to Officers. Also on the 29/09/14 we received a report of a vehicle parked in Croft Orchard causing concern for residents as the vehicle had not moved for approx. 3 weeks, Neighbourhood Officers are following up enquiries with the registered keeper.

04/10/14 – A couple from Croft Orchard received a Suspicious Telephone call from a foreign sounding male asking them questions about their Doctors Surgery and Health Care Service, thankfully no personal details were passed by the couple over the telephone and enquiries are being followed up.

Further to this can we remind people to be aware of such calls which may be telephone scams mainly targeting the elderly.

Recent Crime Series

Police are urging residents to be extra vigilant during a series of thefts from Motor Vehicles in the Ipplepen area.

Police firstly received a report of damage caused to a fuel tank where a quantity of diesel fuel was stolen from a Hiab lorry after entry was gained to a secure gated site on Totnes Road between Monday 4 th August to Tuesday 5 th August, this relates to crime report no.CR/107793/14. Further to this sometime between Monday 22 nd September at 8pm to Tuesday 23 rd September at 12.00pm two Transit box vans parked in Biltor Road had a quantity of diesel fuel stolen relates to crime report no. CR/108843/14. Also between Sunday 28 th September at 5pm to Monday 29 th September at 07.45am an amount of diesel was stolen from a motor home which was parked in Silver Street, this relates to crime report no. CR/110380/14.

Would residents please be vigilant and report any suspicious activity around parked vehicles. If you have any information relating to any of these crime reports please contact the non-emergency no. 101 quoting the relevant crime no. or Crime stoppers anonymously on 0800 555111.

Police drop in Surgery Dates in the Village Hall

Monday 20 th October from 10am to 11am

Monday 17 th November from 10am to 11am

Monday 15 th December from 10am to 11am

## 94) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – Coun.Mrs.Wilson

A meeting was held on 8th September, the Minutes were taken as read, with no further comments needed.

**TALC** - Coun.Mrs.Northwood/Coun.Carnell

The meeting held on 25th September was reported by the Chairman. The main speakers were Graham Davey, Affordable Housing Services, TDC and Sue Southwell, Community Council of Devon. The date of the next meeting is due to be held on 27th November, 2014 at 7pm.

**Village Hall Committee** – Coun.Mrs.Calland

Refer to Matters Arising (91) item 82d)

**Ipplepen Community Fund** – Coun.Mrs.Wilson was absent from the meeting

held on the 11th September.

**Devon Highways Conference** – Coun.Mrs Northwood & Coun.Mrs.Wilson

The Chairman reported on the various issues discussed which covered budget cut backs, maintenance of roads, cleaning of gullies etc., speed-watch and the importance of communities helping DCC Highways. With this in mind a suggestion has been put forward for volunteer Road Wardens. This is a Self Help scheme to assist Devon Highways with jobs such as weed clearance, sign clean, gully cleaning, small drainage problems and buddleholes, grass cutting, finger post repairs, hedge cutting, pothole and minor defect repairs, surveys (historical or geographical). The Road Warden would be trained by DCC and registered with them, similar to the Snow Warden Scheme. DCC would supply all materials where appropriate and would also supply the insurance. Further details will be available as and when if this scheme is launched.

**Rural Renaissance Conference held on 25th September** – Coun.Smith attended and will forward his report in due course.

95) **FINANCE & PERSONNEL** – Coun.Smith

**Balance No.1 Account £ 1,454.62**

Adjustment .20

Interest – Sept. & Oct. £ .18

Millennium Centre Rent – Oct. £ 50.00

Bank Transfer for Toilet Block £ 6,212,40

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Precept £ 23,962.50

Allotment Rent £ 10.00

Allotment Rent £ 10.00

Football Club Rent £ 125.00

**Balance £ 38,037.30**

**Invoices Received for Approval**

BT – Internet & Tel.July £ 53.00 d/d

D.Cartwright – Salary Sept. (incl.hol.pay) £ 667.01

Mrs.H.F.Olding – Salary Sept. £ 856.26

Inland Revenue – PAYE Month 6 £ 433.57

Postage – Stamps £ 14.88

South West Grounds Maint. –Grass cut Sept. £ 101.88

Came & Co - Insurance £ 1,940.86

Viking – Stationery £ 23.22

Community Council – Coun.Smith £ 40.00

**Total £ 4,130.68**

**Balance: £33,906.62**

**Reserve Account as at 02.09.14**

**Balance: £ 73,770.19**

Bank Transfer £ 6,212.40

Bank Transfer £ 6,212.40

**Balance: £61,345.39**

**Overall Balance £95,252.01**

**Items for Discussion:**

Reminder: Precept Meeting Thursday 23rd Oct. 7.30pm at 4 The Glebe

96) **PLANNING** – Coun.Tompkins

a) The Minutes from the Plans Meeting held on the 17th September, 2014 were approved and taken as read.

b) Various Grants of Conditional Planning Permission were read out.

c) Appplication discussed as follows:

**Application Ref: 14/02781/COU –** Retention of change of use from Use Class B1 (business) to Use Class B2 (general industrial) at 2 Quicks Units, Buttlands Industrial Estate, Ipplepen

**Comment:** Ipplepen Parish Council wish to support the change of use in principle providing there is total restriction on parked vehicles on the public highway including the turning bay. If Teignbridge are minded to grant permission for the change of use then working hours should be restricted to 8am-6pm Monday to Friday, 8am-1pm on Saturdays with no working on Sundays or Public Holidays. (4 for, five abstentions, Coun.Carnell had declared and interest).

97) **AMENITIES** - Coun.Carnell

a) The Minutes from the Amenities meeting held on 10th September were approved and taken as read.

b) Skate Park repairs have taken place.

c) Grit Bins – Coun.Carnell requested the Clerk to provide a list of the grit bins.

d) Trees owned by the PC – Awaiting map from Coun.Farrow

e) Litter Bins – Clerk provided the latest info on new litter bins.

f) A request was made for a new football net for the goal post in the recreation ground. The Clerk to look into this.

98) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

a) The Minutes from the Highways meeting held on 25th September, were approved and taken as read.

b) **Fermoys/Two Mile Oak Footpath** – On-going

c) **Pavement by Toll House, Clampitt Road** – On-going

99) **NEIGHBOURHOOD PLAN** – Coun.Popham

On-going

**Beating the Bounds 2015** – Coun.Popham

The next meeting is due to be held on 6th November, in the meantime, Coun.Popham to put a further article in the November magazine requesting volunteers to assist with the checking of the route.

100) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

101) **OPEN FORUM** – No comments

102) **DATE OF NEXT MEETINGS:**

Amenities Meeting 13th Oct. 7pm at Mill.Centre

Plans Meeting 22nd Oct 7pm at Mill.Centre

Precept Meeting 23rd Oct. 7.30pm at 4 The Glebe

Full Parish Council 04th Nov. 7.15pm at Mill.Centre

Beating the Bounds 06th Nov. 7pm at Mill.Centre

Highways 20th Nov. 7pm at Mill.Centre

Meeting Closed at 9.45pm