##

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 07 November 2017**

## **In attendance**:

## Coun.Mrs.Northwood (Chairman

## Coun.Carnell (Vice Chairman) Coun.Farrow

## Coun.Palethorpe Coun.Mrs.Calland

Coun.Rattlidge

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District/County Councillor

## 96) **APOLOGIES** – Coun.Tomkinson, Coun.Smith and Coun.Mrs.Hutchings

Sadly, the Chairman read out Coun.Mrs.Wilson’s resignation from the Parish Council. Janet had confirmed that she had enjoyed her time as a Councillor but felt the time had come to move on to other projects. The position will therefore be advertised in the December Parish Magazine as a Casual Vacancy with co-option taking place at the January meeting. The Clerk will send a letter of thanks to Janet on behalf of the Parish Council for the years she has served and worked for the Village.

A huge welcome to our new Clerk, Catherine Freston, who will commence her new role as Ipplepen Parish Clerk as from the 1st January, 2018 following the retirement of our present Clerk Fay Olding. Catherine will work alongside Fay for the next few weeks to help with the changeover procedure.

97) **DECLARATIONS OF INTEREST** – No declarations of interest

98) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 3rd October, 2017 were approved and signed by the Chairman.

## 99)

##  **MATTERS ARISING FROM THE LAST MEETING** - information from the Clerk

**New Skate Park**  - On-going

**Devon Air Ambulance Night Landing Site ­–** Coun.Farrow has now applied for planning permission for the lighting as no comments or objections from the letters sent to Parishioners along Silver Street and Orley Road had been received.

**Adult Exercise Equipment –** Fencing now completed.

**Junior Swings** – Invoice now paid.

**Typhoon Replacement safety surface** – New Safety Surface now completed.

**Football Club –** Coun.Palethorpe attended their meeting held on 2nd November and was pleased to report that a huge effort is now being made to get matters moving. It was also noted that the gate to the car park has been damaged and needs repairing. This item will be put on the Amenities agenda for their next meeting. **Way Forward** – The Football Club are still to provide extra detail on the drawings for both the extension and storage shed to enable Coun.Farrow to send in a planning application on behalf of the Football Club.

**Allotments** – The Clerk was given the go ahead to take on a new tenant for Plot 1. Plot 11 at the new site is now also available to rent pending an inspection by Coun.Palethorpe.

**Toilet Block Council Tax -**  The Clerk had received details from TDC concerning the Rate Relief on the new toilet block. As a precepting authority we are only allowed one small business rate relief. Therefore as the rateable value is more on the new toilet block than the Clampitt Road toilets the Relief has been given on the new toilet block and a monthly bill of £125.00 will have to be paid on the Clampitt Road Toilets. There is a possibility that a Discretionary Rent Relief may be possible if the Clampitt Road Toilets are run by an outside group of parishioners. **Action:** The Clerk to find out more detail on this aspect.

**Toilet Block Pathway** – Work will commence early in the New Year as the chosen Contractor is very busy at present.

**Play Park Inspection –** The two remaining reports have now been received and passed to Amenities.

**CIL (Community Infrastucture Levy)**  Our first instalment amounting to £ 4,307.00 has now been received. This comes from the property recently built in Luscombe Close and one of the properties built in Clampitt Road. Further instalments to come.

**Basket Ball Court -**  Devon Tarmasters have been out to do an inspection and will return to put further weed killer down. Coun.Carnell has written a letter of thanks to them.

**Trees at the Glebe –** Work completed

**Defibrillator –** The third and final Defibrillator for the Village has now been received and will be fitted to the new Toilet Block. Three quotes were requested for the installation, two were received as follows:

Tender A - £155.45

Tender B - £112.00

**RESOLUTION:** Coun.Palethorpe proposed that the Council accept Tender B, seconded by Coun.Mrs.Calland and agreed unanimously. The Clerk advised that the successful Contractor would be NRS Electrical.

**Recreation Ground Notice Board** – This has now been refurbished and is back in place.

**Christmas Tree -**  All in hand at an agreed price of £4.50 per ft. plus £30.00 delivery.

100) **CORRESPONDENCE** – Chairman, Coun.Mrs.Northwood

## a)**Items from Devon County Council:-** Further details received on P3 Workshops and Highways Conference – Coun.Smith will attend both events on behalf of the Parish Council.

Details concerning funding available called the Town and Parish Fund for Communities putting funds to good use. **Action: The Chairman to look into this.**

**Snow Warden** – Details forwarded to Coun.Carnell

**DCC Lengthsman** will be visiting Ipplepen on 29th November 2017

## b) **Items from Teignbridge District Council & Teignbridge CVS**

Following the recent campaign to reduce the amount of litter on our roads, Vinyl posters are available for litter hotspots in our local area. **Action: The Clerk to request a set.**

Nominations for **Recycle Devon Thanks You Awards** are now being requested for anyone who makes a real effort to reduce, reuse and recycle their waste. **Closing Date 1st December, 2017**

## c) **Items from DALC/DCT/SLCC:-** Email received advising that there will be a shortage of staff until early in the New Year and all queries should be done by email rather than telephone for a faster response. They will do their best to respond as quickly as possible.

**SLCC/ALCC** requesting membership.

d) **Items from the Police:** Various Devon & Cornwall Alerts had been received during the month of September and were taken as read, parishioners are reminded to be vigilant particularly concerning bogus phone calls, cheap goods being sold, fake adverts on social media, equipment rental etc.

**Devon & Somerset Fire & Rescue Service Draft Integrated Risk Management Plan (2018 – 2022) Consultation.** Details on [www.dsfire.gov.uk/consultation](http://www.dsfire.gov.uk/consultation). Closing date for comments 31st December 2017.

## **Other items received:**

e) An email from a Parishioner concerning problems with an unfriendly dog at Orley Common. Coun.Dewhirst to look into this.

f) Letter of apology to the Parish Council from Mr.Whitmarsh reference magazine article concerning the allocation of allotments.

g) **Parking Problems** – Various correspondence, emails and photographs had been received during the month of October. The Parish Council are very aware that there are enormous problems concerning parking in our Village. With this in mind we will be writing to our Neighbourhood Beat Manager to arrange a date when she would be able to meet with the Parish Council. Once we are aware of the date, parishioners will be given the chance and invited to send in their questions, which will then be put to the Police through the Parish Council, rather than hold a Public Meeting.

## 101) **REPORTS FROM OUTSIDE BODIES**

**Dalc Conference and AGM held on 10th October –** The Chairman and Clerk attended on behalf of the Parish Council. Their report had been circulated to all members present and taken as read.

## **Millennium Centre** – Next meeting due to be held on 14th November, 2015 at 6.15pm

**TALC** – Next meeting due to be held on 30th November, 2017

**Village Hall Committee** – Nothing to report

**Ipplepen Community Fund** – Next meeting due to be held on 23rd November 2017

**Emergency Team** – Winter Review Meeting to be held on Monday 13th November, 7pm at Ipplepen Millennium Centre.

**Newton Abbot Mayor’s Civic Service -**  The Chairman attended on behalf of Ipplepen Parish Council and was delighted to hear the performance given by our own village choir Unity in Sound. The applause and support they received was amazing how proud the Chairman felt that they were from Ipplepen Village, so many thanks to Unity of Sound.

102) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**District Matters:**

From 13th November TDC will be starting a trial of collecting aluminium foil and trays from kerbside in certain areas (not Ipplepen at present). If the trial is successful it is planned to roll out collection to the whole of Teignbridge sometime in 2018.

TDC is working in partnership with a number of companies to help residents to improve the warmth and comfort of their homes. For further details refer to Teignbridge District Council website.

**County Matters:**

Coun.Dewhirst attended the fifth annual Farmwise Devon event at Westpoint with around 1400 children from more than 30 schools around Devon to discover where good food comes from. Great fun was had by all.

Business, organisations and residents are being asked for their views on plans to drive up productivity

In Devon and across the Heart of the South West area. The draft strategy is out for consultation until 30th November hosted on Torbay Council’s website at [www.torbay.gov.uk/devolution](http://www.torbay.gov.uk/devolution).

57% of the children in the South West waiting for adoptive families are brothers and sisters in groups of two or more according to figures published last week as National Adoption Week. Adopt South West – a partnership of adoption agencies across the region, including Devon County Council, Plymouth City Council, Somerset County Council and Torbay Council are working together to highlight the 18 sibling groups who are awaiting adoption across the south west.

103) **PLANNING** – Coun.Farrow

The Minutes from the meeting held on 19th September were approved and taken as read.

b) **Grants & Refusals** of Planning permission received:

**REFUSED:** Application 17/01992/FUL –Removal of front wall to create parking area and associated engineering works at 11 Newhayes

**Granted:** Application 17/00302/FUL – Extension to existing dwelling, and sub-division for the creation of two dwellings and the construction of detached garage and access at Little Swallows, Blackstone Road

**Granted:** Exemption works to crown lift trees covered by a Tree Preservation Order on Chestnut Trees at land outside the Glebe and also Oak Tree outside 64 Dornafield Drive East.

c) **Applications discussed** **as follows:**

**17/02549/FUL –** Construction of a 5 loose box stable with new access track, engineering works and landscaping at Combefishacre Lane, Combefishacre.

**Comment:** Ipplepen Parish Council has no objection, in principle, to the application. However, there is concern about the 5.00m wide access track joining a narrow
country lane.

**17/02655/CAN**  Fell one apple tree at 1 North End Close

**Comment:** No objection

d) **Other items discussed:** No further items discussed.

104) **AMENITIES** - Coun.Carnell

The Minutes from the meeting held on 10th October 2017, were approved and taken as read.

The Open Spaces & Recreation Ground risk assessment has now been completed by Coun.Palethorpe. This was approved signed by the Chairman of Amenities.

The Chairman advised that she had been given a bag of Daffodil Bulbs for planting around the village. It was suggested that outside Caunters Close and areas in the Recreation Ground would be a good option. Amenities to request Dave Cartwright to undertake this job.

105) **FINANCE & PERSONNEL** – The Clerk in the absence of Coun.Smith

**Balance No. £ 45,105.85**

**Received:**

Mill.Centre Rent for Nov £

Football Club Rent £ 137.50

ICC Rent £ 106.25

Allotment Rent £ 15.00

Elector Fund for Safety Surface under Typhoon £ 1,870.00

TDC CIL instalment £ 4,307.90

Transfer from Reserve Account for Swings £ 4,305.00

**Balance: £ 55,847.50**

**Invoices Received and Approved: £ 18,911.93**

**Balance £ 36,935.57**

**Reserve Account**

**Balance £ 43,678.60**

**Overall Total £ 80,614.17**

**Items discussed:**

a)Rural Aid Grant for the Disabled & Junior Swings has now been claimed, we await receipt of £3,500.00

b) The Clerk to send off a further VAT refund as from 28th June to present day.

c) The Precept Budget Meeting has been arranged for Monday 27th November at 10am (subject to this date being convenient for Coun.Smith) at 4 The Glebe.

106) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith absent

The next meeting is due to be held on Thursday 23rd November at 6.30pm. at Ipplepen MillenniumCentre.

107) **NEIGHBOURHOOD PLAN**

The notes from the meeting held on 19th October, 2017 had been circulated to all members present.

**Next Steps:**

The next step now is really to start drafting the actual Plan. It was agreed by all those present that help would be needed from a professional to undertake this task and now was the time to apply for our grant from Locality sooner rather than later to enable a consultant to be paid to assist us. **Action: Roland Pyle to research consultants and to apply for the grant asap. Roland, Steve and Chris have now arranged to meet on 21st November to discuss this and will arrange to keep others informed of any progress.**

An email had also been received from David Kiernan of TDC who has been our Neighbourhood Planning Officer. Unfortunately his role is changing and currently there will not be a neighbourhood planning officer in post until someone is temporarily recruited . In the interim Teignbridge will only be able to undertake the statutory duties involved in neighbourhood planning such as arranging referendums, examinations and the submission consultation with very limited capacity for day to day support currently provided. However, any really pressing questions or concerns can of course be sent through to David and he will try to answer as promptly as possible.

108) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

109) **OPEN FORUM** – No comments

110 **DATES OF NEXT MEETINGS:**

Emergency Team 13th Nov. 7pm at Mill.Centte

Amenities Meeting 14th Nov. 7pm at Mill.Centre

MCMC 14th Nov. 6.15pm at Mill.Centre

Plans Meeting 22nd Nov. 7pm at Mill.Centre

Highways Meeting 23rd Nov.6.30pm at Mill.Centre

Community Fund 23rd Nov. 7.30pm Mill.Centre

Full Parish Council 05th Dec. 7.15pm at Mill.Centre

Neighbourhood Plan **tba**

Meeting Closed at 9.30pm