## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 01st November 2016**

## **In attendance**:

## Coun.Tompkins (In the Chair) Coun.Palethorpe

## Coun.Mrs.Northwood Coun.Tomkinson

## Coun.Carnell Coun.Farrow

## Coun.Mrs Wilson Coun.Mrs.Calland

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District & County Councillor

## 100) **APOLOGIES:** - Coun.Smith, Coun.Mrs.Hutchings

## 101) **DECLARATIONS OF INTEREST** – No declarations of Interest

## 102) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 4th November, 2016 were approved and signed by the Chairman.

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##  **MATTERS ARISING** - information from the Clerk

**Solicitor Items**

**RegistrationTitle of Land Owned by the Parish Council at the Recreation Ground –** On-going. **Action: Solicitor**

**Ipplepen Primary School –** The Tenancy Agreement was signed by the Chairman and sealed in the presence of the Clerk. Action: **Solicitor**

**Scout Lease –** On-going **–** **Action: Solicitor**

**Bowling Club** – Death certificates required – **Action: Bowling Club**

**Devon Air Ambulance Night Landing Site ­–** It was agreed to apply to the Ipplepen Community Fund for a grant towards the cost of the lighting. Coun.Dewhirst confirmed that £750 would be contributed from his Teignbridge Community Fund and the balance will be met by the Parish Council precept 2017/18.

**New logo for Parish Council** – On-going **Action: Coun.Farrow to draft identity cards for Councillors.**

**Basket Ball Court re-surfacing** – Works to commence on 16th November. Also a letter had been received from a young person suggesting that this area be used for a dirt track to use for bikes. Although an innovative idea, the sports grant received can only be used for what it was applied for. A reply will be sent accordingly to the young man and the Council will consider his idea should another opportunity arise.

**Adult Exercise Equipment** – Coun.Mrs.Northwood has put in a second grant application to Tesco which has been accepted and we will hear within the next six months as to whether we have been successful.

**Planning** – The Clerk attended the training for Powerpoint at TDC and was concerned at the extra hours it would involve some months to do the presentation for the meeting, if the Council had several applications to discuss. The Chairman felt that it should be the Chairman of Plans who should perhaps undertake this task. Coun.Farrow agreed with the Clerk being the back-up should he be unable to attend the meetings, and will attend the next training.

**Chapter 8 Training** – Five parishioners/Councillors have been accepted by DCC for this training. Date still to be confirmed.

**Community Defibrillator –** The Defibrillator should be in position within the next few days in the Village Square.

**Toilet Block Update –** It was agreed to extend the deadline for the new tenders for a further month.

**Tremlett Grove Play Area** – Two Tenders had been received for the fence replacement/repair.

Tender ‘A’ £830.00

Tender ‘B’ £800.00

**RESOLUTION:** It was proposed, seconded and agreed unanimously to accept Tender ‘B’

The successful Contractor is Roger Southwood.

104)) **CORRESPONDENCE** – Chairman, Coun.Tompkins

## a)**Items from Devon County Council:-**

Devon Highways Conference on 16th November at Buckfastleigh Town Hall **Action: Coun.Smith to attend if possible.**

**P3 Walks –** Coun.Smith will be attending one of the venues.

**Highways Maintenance Work done by Parishes** – Survey to be completed by Coun.Smith/Coun.Carnell.

**Minerals Plan** – The inspector has issued his final report which can be found on line at <https://new.devon.gov.uk/planning/planning-policies/minerals-and-waste-policy/devon-minerals-plan>

## b) **Items from Teignbridge District Council & Teignbridge CVS**

**Sign-Up to Smoke free play parks –** It was agreed unanimously to have signs put at Tremlett Grove Play Park and the Toddler Park in the recreation ground.

## c) **Items from DALC/DCT:-** NovemberNewsletter

d) **News from the Police:** No report this month.

## **Other items received:** No further items received this month

## 105) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** - Next Meeting due on 15th November, 2016

**TALC** – Next Meeting due on 24th November, 2016

**Village Hall Committee** – No comments this month

**Football Club** – Next meeting due on 7th November, 2016

**Emergency Team** – The Emergency Team met on the 20th October. Mr.Peter Kerr has resigned from the team and replaced by Alan Jones, all other members remain the same. The 2010 Emergency Plan is to be updated by Coun.Mrs.Wilson and the Clerk who are meeting on the 3rd November to carry out this task. A draft will be sent to all members of the Team and Council for their comments.

**Dalc Conference** – Coun.Carnell and the Clerk attended the Conference on the 11th October. The main topic was Devolution presented by Coun.John Hart who pointed out that Devolution means combined authority and will not replace existing councils. It is to encourage them to work together.

Other speakers were Dr.Owen from NALC and the Town Clerk of Newton Abbot. Various exhibitors were also present including a new Website Host called InTouch with Communities. It was agreed that we perhaps change to this Company to set up a new website next year in September, when our present host’s contract expires.

106) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**TDC Matters:**

The Council is hoping to form a housebuilding company to deliver affordable houses across the District. The details of how the company will work are still being worked on. However, Coun.Dewhirst feels that the Council will not be able to deliver its stated numbers of affordable rented housing without this initiative. The next few months will shed more light on this topic.

**County Matters:**

Devon County has been inundated with offers of help and support from local people in response to the arrival of a number of young people from the refugee camp in Calais. They have received offers of support including language skills and translation, medical assistance from retired and current health professionals, and offering sports and other activities for the young people, as well as many contacts simply asking how people can best help. Many of the young people arrived with little more than the clothes on their back, some even wearing just flip flops, Local Councils(TDC) are appealing for much needed items of clothing such as shows or trainers, jeans, socks and underwear, sweat shirts, jumpers, T shirts or shirts, pyjamas, coats or waterproof clothing, hats and gloves. Other items are also needed including rucksacks or daysacks or hold-alls and drink bottles.

107) **PLANNING** – Chairman of Plans Committee Coun.Farrow

a) The Minutes of the Plans meeting held on 19th October were approved and taken as read.

b) Grants of Planning permission etc.were read out.

c) **Applications discussed:**

**16/02789/FUL** – Single storey rear extension and decking at 10 Lang Way, Ipplepen

**Comment:** No objection (unanimous decision)

**16/02682/CLDE** – Certificate of Lawfulness for Existing Development for a detached garaged at Newhaven, Croft Road.

**Comment**: No objection (unanimous decision)

108) **AMENITIES** – Chairman of Amenities, Coun.Carnell

The Minutes from the meeting held on 11th October 2016, were approved and taken as read. Matters arising from the Minutes as follows:

a) **Toilet Block Update** – Refer to Matters Arising above item 76a.

b) **Play Equipment Maintenance** – Still awaiting delivery of the new post for the climbing rope. **Action: Coun.Carnell**

c) **Skate Park** – ARC have been approached to do the repairs, but have not come back with a date as yet to carry out the work. **Action: Coun.Carnell**

d) **Christmas Lights –** It was agreed unanimously to order extra lights this year in mixed colours. **Action: Coun.Tompkinson**

e) **Play Safety Surface –** The safety surface has become very worn in several places, particularly under the Typhoon. It was agreed unanimously that Amenities order some of the Rubber Crumb Surface to trial under the Typhoon as soon as possible.

109) **FINANCE & PERSONNEL** – Financial Officer in absence of Chairman of Finance Coun.Smith

**Balance No. £ 51,002.69**

Mill.Centre Rent for Nov. £ 50.00

Ipplepen Cricket Club Rent £ 10.25

Donation for Printer £ 10.00

Elector Fund Grant for refurbishment of public toilets £ 2,285.80

**Balance £ 53,454.74**

**Invoices Received and Approved:** **£ 3,513.08**

**Balance £ 49,941.66**

**Reserve Account**

Balance  **£ 91,107.15**

**Overall Total £141,048.81**

**Items discussed:**

The Precept Budget meeting was arranged for Wednesday 14th December or Thursday 15th December awaiting confirmation from the Finance Chairman as to which date is best.

110) **HIGHWAYS & RIGHTS OF WAY** – Coun.Mrs.Wilson

**Clampitt Road Footpath** – Completion is expected at the end of the week. The legal costs are at present being discussed with DCC. It was agreed to put a final article in the parish magazine explaining that this project would not have been possible without the kind donation of land from the two landowners in Clampitt Road.

111) **NEIGHBOURHOOD PLAN** – Chairman, Coun.Tompkins

Coun.Mrs.Hutchings agreed to meet with Coun.Dewhirst to visit various local businesses in the area to encourage them to be part of our Neighbourhood Plan Committee. The Clerk had approached Roland Pyle at the recent DALC Conference, and he has agreed to be a member of the team. **Action: Coun.Mrs.Hutchings to contact Coun.Dewhirst to arrange a convenient date and time.**

112 **REMEMBRANCE SERVICE** due to be held on Sunday 13th November 10.15am. Councillors please be seated by 10am. (Show of hands 20 attending, to be passed to the Church Warden by Coun.Mrs.Northwood)

113) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

114) **OPEN FORUM** – No comments

115) **DATES OF NEXT MEETINGS:**

Amenities Meeting 08th Nov. **6.30pm** at Mill.Centre

**Remembrance Service 13th Oct. St.Andrews Church 10am Service at 10.15am**

MCMC 15th Nov. 6.15pm at Mill.Centre

Plans Meeting 16th Nov. 7pm at Mill.Centre

Highways Meeting 17th Nov. 6.30pm at Mill.Centre

Ipplepen Community Fund 01st Dec. 7.30pm at Mill.Centre

Full Parish Council Meeting 06th Dec. 7.15 pm at Mill.Centre

**Neighbourhood Plan tba** 7pm at Mill.Centre

Meeting Closed at 9.26 pm