## IPPLEPEN PARISH COUNCIL

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 03rd November, 2015**

## **In attendance**:

## Coun.Carnell (In the Chair) Coun.Farrow

## Coun.Mrs.Calland Coun.Henderson

## eCoun.Mrs.Cleasby

## Coun.Tompkins

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District & County Councilllor

The Vice-Chairman, Coun.Carnell, took the meeting due to the absence of Coun.Mrs.Northwood.

## 99) **APOLOGIES** – Coun.Mrs.Northwood, Coun.Smith, Coun.Mrs.Wilson, Coun.Mrs.Hutchings

**CO-OPTION OF PARISH COUNCILLOR**

Mr.Richard Henderson was co-opted unanimously on to Ipplepen Parish Council. The Vice-Chairman welcomed Coun.Henderson who agreed to be a member of the Amenities Advisory Group.

## 100) **DECLARATIONS OF INTEREST** – No declarations of Interest

## 101) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 6th October, 2015 were approved and signed by the Vice-Chairman.

102) **VISITOR** – Colin Pound, Area Manager for Post Offices in Devon & Cornwall came to visit the Parish Council to advise that our Post Master, David Marks, wishes to retire during the Spring of next year 2016. Mr.Pound confirmed that two people have expressed an interest in taking on the Post Office Leasehold, but no official applications have been received as yet. If this fails to happen, a temporary Postmaster will be brought in to avoid closure, until other options can be investigated.

## 103)enH

##  **MATTERS ARISING** - information from the Clerk

152b) **RegistrationTitle of Land Owned by the Parish Council at the Recreation Ground –** On-going.

123h) **Community Defibrillator –** Now that a location has been identified, the Clerk will proceed with finding out further information. Coun.Dewhirst also offered to forward the information that he has to hand.

126d) **Southern Timber –** Coun.Dewhirst advised that although we still have not received a planning application, this is due to other buildings on the site being changed and therefore it is taking longer than anticipated, but the enforcement issue will be addressed within the new application when it is eventually received.

12g) **Ipplepen Primary School –** A Draft Tenancy Agreement had now been received with the advice that we should have it checked by our Solicitor. It was agreed unanimously to reply to DCC advising that we will seek legal advice as they have suggested, but would like to make them aware that as it was them who requested the new Lease, we would not prepared to be responsible for payment of any legal fees incurred.

58g) **Fire Risk Assessments for Mill.Centre and Football Pavilion –** A Fire Risk Assessment has been completed at the Millennium Centre and recommendations will follow shortly. With regard to the Football Club Pavilion, we are still awaiting these details. ***Action:The Clerk to chase up the football club.***

60d) **St.Gennys, Foredown Road** – On going.

63a) **Scout Lease** – Awaiting a draft from our Solicitor.

74a) **Devon Minerals Plan** – Consultation ends on 16th November. Coun.Tompkins will send back comments on behalf of the Parish Council.

104) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**TDC Matters** – Teignbridge residents wishing to apply for help with their rent or council tax will be able to make the claim online – 24 hrs a day, 7 days a week. This new digital initiative will provide a convenient, easy-to-use online service, and will ultimately allow the replacement of bulky paper-based forms saving time, effort and money.

**County Matters –** More than 4,000 grit bins across Devon are currently being inspected and re-filled by the County Council in preparation for winter. The County is gearing up for the coming season as it has now started its winter service operations. In an average winter, around 14,000 tonnes of salt are used on DCC roads, but in severe winters it can go up to almost 30,000 tonnes.

105) **CORRESPONDENCE** – The Clerk

## **Correspondence:**

## a) **Items from Devon County Council:-**

**Community** News Roundup October 2015 Newsletter

**P3 Autumn Drop in Sessions** – Various dates, please advise Clerk if anyone wishes to attend.

**Highways Service Team**  - Information on changes regarding applications to erect banners or decorations over the highway. ***Action: Forward to Carnival Committee***

## b) **Items from Teignbridge District Council & Teignbridge CVS**

**Monthly** Update September/October 2015

## c) **Items from DALC/DCT:**

**Newsletters** for October 15

d) **Items from the Police:** Residents are urged to be vigilant and report any suspicious activity following a spate of burglaries in Orley Road, Dainton Golf Club, and at N.Courtier’s business along the Totnes Road.

## **Other items received:**

e) The Draft Newton Abbot Neighbourhood Development Plan 2015 is available to view online at [www.teignbridge.gov.uk/newtonabbot](http://www.teignbridge.gov.uk/newtonabbot). There are six weeks to make representations starting at 9am 15th October and ending at 12pm 26th November, 2015.

f) **Teighbridge Neighbourhood Watch** – An article had appeared in the November edition of the Parish Magazine addressed to the Parish Clerk/Ipplepen Parish Council offering to come along to give a short chat about Neighbourhood Watch. The Chairman had spoken to the Clerk and suggested that perhaps someone could come along to our next Parish Assembly. This was thought to be an excellent idea and to also invite our Police Neighbourhood Beat Manager at the same time. ***Action: The Clerk to organise.***

## 106) **REPORTS FROM OUTSIDE BODIES**

The Chairman had advised the Clerk that she had attended with Coun.Carnell the Devon Association of Local Council’s AGM at Westpoint on Thursday 15th October. Her report has been circulated to all Councillors and taken as read.

Coun.Mrs.Northwood had also attended the Newton Abbot Mayor’s Civic Service on Sunday 11th October and the Civic Service on Sunday 1st November of Teignbridge District Council’s Chairman, to ensure that Ipplepen Parish Council is kept known to them all.

## **Millennium Centre**

The next meeting is due to be held on Tuesday 8th December 6.15pm.

**TALC** –The next meeting is due to be held on 26th November, 2015 at 7pm.

**Village Hall Committee** – Nothing to report

**Ipplepen Community Fund**

The next meeting is due to be held on 3rd December, 8pm at the Mill.Centre

**Stoneycombe Quarry Liaison Group**

Coun.Dewhirst gave a report in the absence of Coun.Smith. The new Quarry Manager was introduced and confirmed that business would slow down next year now that work is almost completed with the South Devon Link Road, which should mean less lorries going through Ipplepen.

107) **PLANNING** – Coun.Tompkins

a) Grants of Planning permission etc.were read out.

b) **Appplications discussed** **as follows:**

**15/02787/FUL –** Loft conversion, single storey rear extension and various external alterations to existing house at Elm Cott, East Street, Ipplepen.

**Comment:** Ipplepen Parish Council have no objection to this application. (Unanimous decision).

**15/02828/FUL –** Fodder storage building in place of dilapidated building on site (revision to 15/01492/FUL) at Lillisford Stud, Littlehempston.

**Comment:** Ipplepen Parish Council have no objection to the revised application as long as it remains in agricultural use in perpetuity as stated in our previous comment on application 15/01492/FUL. (Unanimous decision).

108) **NEIGHBOURHOOD PLAN** – The Clerk

The Exhibition has now done the rounds. The next step is to engage the Primary School. Arrangements have been made to meet with the Head teacher on the 4th November at 9.05am. Following this meeting arrangements will be made to meet to discuss forming the Steering Group. ***Action: The Clerk to advise a date in due course.***

109) **AMENITIES** - Coun.Carnell

The Minutes from the meeting held on 12th October, were approved and taken as read. Matters Arising from the Minutes as follows:

a) **Allotments –** Whilst excavating for the new foundations for the Scout Hut Extension, it has been found that the water pipe between the road and the hut is an old lead pipe. There are some potential health risks with this material and it would be good practice to replace this with an alkathene pipe. An additional benefit would be that it could be relayed around the perimeter of the new extension and facilitate better future access. With this in mind there is a strong possibility that it could serve the Allotments by way of an automatic water trough, which tenants could take water from for their allotments. Obviously separate meters would have to be fitted for the Scouts and the Allotments The Clerk confirmed that there is money available within the Allotment Maintenance Budget to carry out the work.

**RESOLUTION:** It was proposed, seconded and agreed unanimously for Coun.Carnell to speak to the Allotment Tenants and the Contractor who is building the extension to the scout hut, with a view to carrying out this project.

b) **Painting of Bus Shelter in Clampitt Road & East Street**  - The Clampitt Rd Bus shelter has now been done, East Street next on the list.

c) **Football Club Lease** – It has been noted that the Football Club have put a door in the back of the pavilion without permission from the Parish Council or planning permission. The Clerk has requested an explanation, but no reply as yet.

d) **Maintenance of Properties** – The Millennium Centre has been inspected and a full report received. The main concerns were the Front Door needs attention as it is leaking slightly and the Roof Space is full of play equipment that needs to be removed. ***Action: Amenities agenda for front door, Clerk to mention play equipment needs to be removed to Saplings.***

h) **Skate Park –** Coun.Carnell advised that TDC had informed us about some racist graffiti at the Skate Park, which he has subsequently painted out. This brought about a suggestion that Councillors should have some form of identification to carry. ***Action: The Clerk to look into this.***

i) **Chestnut Tree, Orley Road** – Tree Officer still to come out to have a look. ***Action: Coun.Dewhirst arranging this.***

j) **Litter Bin –** It has been reported that the litter bin outside Caunters Close is damaged. ***Action: Coun.Dewhirst to report to TDC.***

110) **FINANCE & PERSONNEL** – Financial Officer in the absence of Coun.Smith

**Balance No.1 Account £ 36,969.18**

**Received**

Millennium Centre – Oct. £ 50.00

VAT Refund £ 1,627.58

Football Club Rent £ 125.00

Elector Fund for Public Toilet Block £ 2,290.00

**Balance £ 41,061.76**

**Invoices Received and Approved**  £ **2,898.32**

**Balance £ 38,163.44**

**Reserve Account**

**Balance £ 75,431.01**

**Overall Balance: £113,594.45**

**Items discussed:**

a) It was agreed to transfer the Elector Fund of £2,290 and the £2,500 allocated Precept 15/16 monies to the Toilet Block fund.

b) Arrangements to be made for the Precept Budget Meeting with the Finance Committee.

111) **HIGHWAYS & RIGHTS OF WAY** – The Clerk in the absence of Coun.Smith & Coun.Mrs.Wilson

The Minutes of the Highways Meeting held on 17th October were approved and taken as read with the following comments:

**Bus Shelter** – Coun.Smith has contacted B & C Bus Shelters for a suitable design to enable a planning application to be sent to TDC.

**A381/Clampitt Road Footpath –** Coun.Smith has confirmed an order to SWH Ltd to have the pipe investigation carried out, they will notify us when this will take place. In the meantime, Coun.Smith is meeting with the landowners on the 4th or 5th November.

**Overgrown Hedges** – At the October Parish Council Meeting a parishioner kindly offered to deliver letters to residents who have not cut back overhanging hedges/trees etc. It was agreed that we should first of all have the opportunity to inspect where these issues are before sending out any official letters. ***Action: Clerk to request a list from the Parishioner concerned.***

112) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

113) **OPEN FORUM** – No further comments

98) **DATES OF NEXT MEETINGS;**

Amenities Meeting 09th Nov. 7pm at Mill.Centre

Plans Meeting/ 18th Nov. 7pm at Mill.Centre

Highways 19th Nov. 7pm at Mill.Centre

Full Parish Council 01st Dec. 7.15pm at Mill.Centre

Community Fund 03rd Dec. 8pm at Mill.Centre

MCMC 08th Dec. 6.15pm at Mill.Centre

Meeting Closed at 9.40pm