## 

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 14th May 2019**

## **In attendance**:

## Coun.Carnell (Chairman) Coun.Mrs.Northwood

## Coun.Mrs.Olding (Vice Chairman) Coun.Smith

Coun.Mrs.Hutchings Coun.Courtier

Coun.Rattlidge Coun.Palethorpe

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## Miss.C.Freston Parish Clerk

Coun.Dewhirst District/County Councillor

1) **ELECTION OF CHAIRMAN & VICE-CHAIRMAN**

**Chairman**

Nominations were requested by the outgoing Chairman for the position of Chairman of the Council. Coun.Carnell was nominated by Coun.Courtier and seconded by Coun.Mrs.Olding and duly elected unanimously. Coun.Carnell thanked the council for nominating him as Chairman and was happy to accept.

**Vice-Chairman**

Coun.Mrs.Northwood nominated Coun.Mrs.Olding as Vice-Chairman, which was seconded by Coun.Courtier and therefore was duly elected unanimously as Vice Chairman.

## 2) **APOLOGIES** – Coun.Farrow

3) **SIGNING OF ACCEPTANCE OF OFFICE FORMS, REGISTER OF INTEREST FORMS AND CASUAL VACANCY**

All acceptance of office forms and register of interest forms were signed and handed back to the clerk. **Action –** clerk to return register of interest forms to TDC.

There is one casual vacancy, this will be advertised in the post office, on the noticeboard and will go in June’s edition of the parish magazine **Action** – Coun.Mrs.Olding to advertise in the parish magazine

4) **REVIEW OF ADVISORY GROUPS & REPRESENTATIVES**

**Finance Highways Amenities**

Coun.Smith Coun.Smith Coun.Mrs.Hutchings

Coun.Mrs.Olding Coun.Mrs.Olding Coun.Carnell

Coun.Mrs.Northwood Coun.Rattlidge Coun.Courtier

Coun.Farrow Vacancy Coun.Palethorpe

**Plans Committee**

All Councillors are members of this Committee with the following as named **Advisors:**

Coun.Courtier

Coun.Carnell

Coun.Mrs.Hutchings

Coun.Farrow

**Millennium Centre Management Committee Community Fund**

Coun.Mrs.Hutchings Coun.Farrow

Coun.Mrs.Olding Coun.Mrs.Olding

Parish Clerk

**Emergency Team** **Neighbourhood Plan**

Coun.Mrs.Olding/Parish Clerk – Main Co-Ordinators Chairman & Vice Chairman

Coun.Carnell Chairman of Plans

Coun.Palethorpe Coun.Mrs.Hutchings

District Councillor/Parish Clerk

Handyman

4 members of the Community

**REPRESENTATIVES:**

Village Hall Vacancy

Rural Aid Coun.Smith

Stoneycombe Liaison Group Coun.Smith

TALC Coun.Carnell/Coun.Mrs.Northwood/Coun.Rattlidge

Parish Magazine Articles Coun.Mrs.Olding

Councillor Advocate Scheme Coun.Rattlidge

5) **REVIEW CODE OF CONDUCT, STANDING ORDERS & FINANCE REGULATIONS**

The Code of Conduct and Standing Orders were reviewed and agreed (unanimously) and signed by the Coun.Carnell. The clerk asked if the Chair of Finance could be agreed now due to the Finance Regulations and Risk Assessment needing signing. Coun.Smith nominated Coun.Mrs.Olding, which was seconded by Coun.Mrs.Northwood. The Finance regulations and risk assessment were signed by Coun.Mrs.Olding.

6) **Review Terms of Reference of Committees**

These will be reviewed at the first meeting of each group.

7) **DECLARATIONS OF INTEREST** – No declarations of Interest.

8) **MATTERS ARISING FROM THE PARISH ASSEMBLY**

No Matters arising from the Parish Assembly.

9) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 2nd April, 2019 were approved and signed by the Chairman.

10) **CORRESPONDENCE** – Clerk on behalf of Coun.Carnell (Chairman)

a)**Items from Devon County Council:-** The new DCC Doing what Matters Community Grants Fund is now live on the DCC website. Full details on the scheme and how to apply are available from their website <https://www.devon.gov.uk/economy/?page_id=2396%20>

## b) **Items from Teignbridge District Council & Teignbridge CVS: -** The Rural Aid Grant Fund 2019 is now open for applications. The closing date in Friday 31st May 2019 **Action –** Coun.Mrs.Northwood to contact the Church Warden to see if they would like to apply for hard-surfacing work outside the back of the Church hall.

Teignbridge have been advised by BT that they are proposing the removal of a number of payphones within Teignbridge. They have not yet been given locations of these phones. They will be placing notices on the affected pay phones over the next two weeks which will mark the start of a 90 day consultation period. They will update further when they receive the list of locations.

Teignbridge have contacted the Parish Council with regards to Operation London Bridge, so everyone is prepared when the time comes for the sad passing of HM Queen Elizabeth the Second. It is regarding arrangements for condolence books and areas of the laying of flowers. **Action** – Clerk to contact and suggest that the War Memorial be used for the laying of flowers.

## c) **Items from DALC/DCT/SLCC:-** DALC’s May Newsletter

Short courses are available in June designed for a new chairman or existing chairman to update their knowledge and responsibilities. DALC have appointed Cara Stobart as the County Officer. They are also welcoming Rebecca Walker who will be taking up the position of Assistant to the County Officer.

DCT have emailed about a free training programme for teenagers. They are looking for young people aged between 14-17, with an interest in the environment and climate change, to take part in a year-long programme starting in September 2019. They are open for registration now until 17th June 2019. For further information and an application form please visit [www.bright-green-future.org.uk](http://www.bright-green-future.org.uk)

## **Other items received:**

e) A email has been received from a parishioner regarding vehicles parking on the grass verge at Meadow Park. It was reported and logged with DCC. The vehicles have since been removed.

f) A fitness business has contacted the Parish Council to ask if they can run outdoor training sessions at the Recreation Ground from September 2019 **Action –** Clerk to invite the owner of the business to the next Parish meeting to discuss further.

g) An email has been received thanking the Parish Council for how lovely and clean the park and toilet facilities are.

h) Ipplepen Carnival Club have asked for permission to use the Recreation Ground, for the Carnival week on Sunday 4th August and Saturday 10th August 2019. The councillors were happy for them to use it.

i) An allotment holder emailed to say that Ipplepen is a great community, and they are very happy to have their plots at the allotments.

j) A funding alert email has been received for Village Hall Improvement Grant Fund. Gina from Saplings has asked if there are any improvements that may need doing. **Action –** clerk to take to the next MCMC meeting to discuss.

k) An email has been received for decoration packs for D-DAY 75th Anniversary Commemorations which will be on 6th June 2019. It was discussed and agreed not to purchase any packs.

## **REPORTS FROM OUTSIDE BODIES**

**Millennium Centre** –Next meeting is the AGM due on 18th June 2019.

**TALC** – Next meeting due to be held on 27th June, 2019

**Village Hall Committee** – Nothing to Report

**Ipplepen Community Fund** – Next meeting the AGM due on 13th June 2019.

**Emergency Team** – Nothing to report

**Councillor Advocate Scheme** – Coun.Rattlidge attended in May. There is a Councillor Advocate information directory with information on antisocial behaviour, adult abuse and cyber crime to name a few. This was passed to the clerk.

11) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**County Matters**

Dr Phil Norrey, the County Council’s Chief Executive made a statement after Chairing a meeting of stakeholders from across the County yesterday. He said: “These are facts. This is a climate emergency, and as Chief Executives of Devon’s public service providers, we have a duty on behalf of all of our organisations and those who we represent to commit to action now.”

Chief Executives and Directors from nearly 20 public and private sector organisations in Devon, have given with one voice their unhindered commitment to tackling the climate emergency. Public bodies, business representatives and utility companies – all members of a new Devon Climate Emergency Response Group – have been asked to support urgent action on the climate emergency. They unanimously agreed to collaborate, committing each organisation to review their own carbon reduction plans and to work together on a Devon-wide carbon plan. Dr Norrey said: “We know that climate change has the potential to seriously damage human welfare and the environment and has already caused civil unrest. I am acutely mindful that no single organisation can address this issue alone, nor can local organisations and communities bring about the scale of change necessary without substantial national government intervention. Our younger generation has sent a very passionate message in response to the climate emergency. Action is needed more than words. This is the first time that major organisations in the county have stood behind that call and in one voice agreed to act now.”

**District Matters**

The District Council Elections took place nearly two weeks ago with an unprecedented upheaval. Media pundits are talking about Brexit, but here and across the District people wanted to talk about Housing and Climate Change. It is a great honour to have been returned for another term as District Councillor for Ipplepen with a majority of 589 – thank you Ipplepen. The figures were 786 for me and 197 for Mr Fursdon. I would like to thank the Presiding Officer and his team who did such a great job as well as all the Elections team at Teignbridge and the Police who handled the issues that came up with great discretion and tact. I would like to thank you the Parish Council for putting up with me these last four years and look forward to continuing to work together over the coming four years.

The District Council will now be run by a Liberal Democrat administration – we have 26 Members out of a total of 47. Cllr Gordon Hook is the Leader, I am Deputy Leader and we hope to administer the Council in a more collegiate manner. To that end two important Chairmanships have been offered to the Leader of the Conservative Group and the Leader of the Independent Group. The remaining appointments will be confirmed by full Council on Monday but I don’t think it is a secret that I have been elected by my Group to the Environment and Waste Portfolio on the Executive and that we have a new Portfolio of Climate Change and Housing – Cllr Jackie Hook was elected to that position. We feel that these are exciting times – we wish to make Teignbridge a leading Council in combatting Climate Change and to ensure that the Council’s Public Service remit is rigorously upheld. The Greater Exeter Strategic Plan and the Local Plan are also at the forefront of our thoughts – Cllr Gary Taylor will carry the Executive responsibility for Planning and will be in charge of the reviews of these Policy documents.

Teignbridge is currently slightly behind the curve on the Climate Change Emergency having only declared it on the 18th April some two months after the County Council but we have gone further by aspiring to turn the Council Carbon neutral by 2025 as opposed to 2050 for the County.

12) **PLANNING** – Coun.Carnell on behalf of Coun.Farrow

The Minutes of the Plans meeting held on Wednesday 17th April 2019, were approved and taken as read

b) **Grants & Refusals** of Planning permission received:

**Decisions Received: Councillor’s Comments if necessary**

**Granted: Application 19/00391/FUL** – Replacement pitched roof (in part) over existing adjoining single storey garage and side/rear extension at 51, Clampitt Road

**Granted: Application 19/00308/FUL** – Change of use of part agricultural building to business/storage (Use Classes B1 & B8) at Bulleigh Barton Farm

**No Objection 19/00509/CAN** – Fell eight poplars, prune two apple trees and remove one dead silver birch at Paternoster House, Paternoster Lane

**No Objection 19/00651/CAN** – Re-pollard one willow to previous points, reducing the tree by approx.2m at 23, North Street

**Granted: Application 19/00629/TPO** – Crown lift one turkey oak tree on N side to 6m above ground level and crown reduce on S side by 3m where overhanging neighbouring properties at Thorn, East Street

**Granted: Application 18/02343/FUL** – Stables plus implement/fodder store, schooling area, turnout pen and parking facility at Land at Moor Road

c) **Applications discussed**: No applications were discussed.

d) **Other items discussed:** No further items to discuss

13) **AMENITIES** - Coun.Carnell

The Minutes from the meeting held on 9th April 2019, were approved and taken as read. Matters arising from the Minutes as follows:

1. Interviews for the toilet cleaner were held. The interim cleaner was appointed to clean the toilets at the Recreation Ground and Clampitt Road. It was reported that the toilets are being kept very clean.
2. The padlock on the gate by the scout hut leading down to the allotments has been removed for a second time. Coun.Palethorpe will raise at the allotment meeting on Wednesday 15th May 2019 and will liaise with Coun.Carnell after the meeting.
3. 2 lights have been replaced in the Mill Centre.
4. A site meeting took place early in the month to discuss the siting of a new memorial bench at the War Memorial. A**ction -** Coun.Carnell to contact a surveyor and get some drawing done, and will report back at the next Parish Meeting.
5. The grass cutting machinery has now been serviced and is ready to be sold. Coun.Carnell has produced an advert to go in the parish magazine to advertise the sale of the machinery **Action –** Clerk to pass the advert to the parish magazine.
6. It was discussed about having combination bins around the village, Counc.Dewhirst will ask Teignbridge if this is possible.
7. Two signs still need to be placed on the equipment in the park **Action –** Coun.Palethorpe to liaise with Coun.Carnell over wording for the signs.

14) **FINANCE & PERSONNEL** – Coun.Mrs.Olding

**Balance No. £ 32,292.01**

**Received:**

Mill.Centre Rent for April and May £ 100.00

Football Club Rent £ 137.50

Precept Payment for first half of 2019/2019 £ 31,990.02

Wayleave Payment from Western Power £ 2.90

TDC Community Infrastructure Levy £ 1,002.93

Allotment Rents £ 975.00

ICC Rent £ 106.25

**Balance: £ 66,606.64**

**Invoices Received and Approved: £ 5,730.96**

**Balance £ 60,875.68**

**Reserve Account**

**Balance £ 40,950.01**

**Overall Total £ 101,825.69**

**Items discussed:**

1. **Approval of Annual Governance Statement 2018/19**

**RESOLUTION:** It was proposed, seconded and unanimously agreed to approve the Annual Governance Statement 2018/19

1. **Approval of Accounting Statements 2018/19**

**RESOLUTION:** It was proposed, seconded and unanimously agreed to approve the Accounting Statements 2018/19

15) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

1. DCC have not carried out the first cut to the footpaths yet. Coun.Dewhirst will speak to DCC to ask when this will be done.
2. The next meeting date is to be confirmed.

16) **NEIGHBOURHOOD PLAN**

Coun.Rattlidge has received the Housing Need report. The clerk as circulated to all the Councillors. 16 houses have been identified as a need. Counc.Rattlidge will discuss in more detail at the next Parish meeting on Tuesday 4th June 2019.

The next Neighbourhood Plan Steering Group meeting in on Wednesday 15th May 2019.

17) **ITEMS LEFT ON THE TABLE** – Items available from the clerk.

18) **OPEN FORUM** –Coun.Dewhirst reported that a parishioner who is blind had been hit twice by speeding cars in the village. Any incidents that happen need to be reported to the police on 101. Coun.Dewhirst is in the process of trying to set up the Community Speed Watch over the next few weeks. It was also mentioned to ask all horse owners to be aware that if their horse poo’s on someone land, could the rider please clear the mess up, even if it means going back to clear up.

19) **DATES OF NEXT MEETINGS:**

Amenities Meeting TBC 7pm at Mill.Centre

Neighbourhood Plan15th  May7pm at Mill.Centre

Plans Meeting 22nd May. 7pm at Mill.Centre

Highways 23rd May. 6.30pm at Mill.Centre

Full Parish Council 4th June 7.15pm at Mill.Centre

**AGM** Community Fund 13th June. 6.15pm at Mill.Centre

Meeting Closed at 9.05pm