## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Annual Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 03 May, 2016**

## **In attendance**:

## Coun.Mrs.Northwood Coun.Mrs.Wilson

## Coun.Carnell

## Coun.Smith

## Coun.Henderson

## Coun.Tompkinse

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District & County Councillor

## 1) **APOLOGIES** – Coun.Calland, Coun.Farrow and Coun.Mrs.Hutchings

2) **CO-OPTION OF PARISH COUNCILLOR**

One Candidate had come forward for co-option, Mr.Peter Tomkinson, and it was unanimously agreed to accept his nomination as a Parish Councillor for Ipplepen Parish Council. A vote of thanks was given to Mrs.Barbara Cleasby for her time on the Council and for all her support and work that she has done for the village during her term as a Parish Councillor. Coun.Tomkinson was welcomed to the Council and signed his Declaration of Office. The Clerk to arrange for an induction meeting within the next few days.

3) **ELECTION OF CHAIRMAN & VICE-CHAIRMAN**

**Chairman**

Nominations were requested by the outgoing Vice-Chairman for the position of Chairman of the Council. Coun.Tomkins was nominated by Coun.Mrs.Wilson and seconded by Coun.Carnell and duly elected unanimously. Coun.Tompkins thanked the council for nominating him as Chairman and was happy to accept, but did anticipate that it might only be for one year. Coun.Tompkins gave a vote of thanks to the retiring Chairman Coun.Mrs.Shirley Northwood, for the splendid job she has done over the last two years.

**Vice-Chairman**

Coun. Smith nominated Coun.Carnell to continue as Vice-Chairman which was seconded by Coun.Mrs.Wilson and therefore was duly elected unanimously as Vice Chairman.

4) **REVIEW OF ADVISORY GROUPS & REPRESENTATIVES**

**Finance Highways Amenities**

Coun.Smith Coun.Smith Coun.Mrs.Northwood

Coun.Mrs.Wilson Coun.Mrs.Wilson Coun.Carnell

Coun.Mrs.Calland Coun.Mrs.Northwood Coun.Henderson

Coun.Farrow Coun.Mrs.Hutchings Coun.Tomkinson

**Plans Committee**

All Councillors are members of this Committee with the following as named **Advisors:**

Coun.Mrs.Calland

Coun.Carnell

Coun.Mrs.Hutchings

Coun.Farrow

**Millennium Centre Management Committee**

Coun.Mrs.Northwood

Coun.Mrs.Wilson

Parish Clerk

**REPRESENTATIVES:**

Village Hall Coun.Mrs.Calland

Rural Aid Coun.Smith

Stoneycombe Liaison Group Coun.Smith

TALC Coun.Carnell/Vacancy

Community Fund Coun.Mrs.Wilson/Parish Clerk

Parish Magazine Articles Coun.Mrs.Northwood

## 5) **DECLARATIONS OF INTEREST** – No declarations of Interest

6) **MATTERS ARISING FROM THE PARISH ASSEMBLY**

A request was made by the Speaker at the Parish Assembly from Teignbridge Neighbourhood Watch to put out a plea in the magazine for co-ordinators. ***Action: The Clerk***

## 7) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 5th April, 2016 were approved and signed by the Chairman.

## 8)enH

## **MATTERS ARISING** - information from the Clerk

82d) **RegistrationTitle of Land Owned by the Parish Council at the Recreation Ground –** On-going. **Action: Solicitor**

123h) **Community Defibrillator –** Grants have now been received thanks to Coun.Dewhirst’s Elector Funds from both DCC and TDC. The paperwork has now been passed to Coun.Mrs.Hutchings who will look into the various options available. **Action: Coun.Mrs.Hutchings**

12g) **Ipplepen Primary School –** Tenancy Agreement at Ipplepen Millennium Centre – On-going **Action: Solicitor**

63a) **Scout Lease/Allotment Water – Lease -** Awaiting the final copy of the Lease from our Solicitor **Allotment Water Meter** David Elsdon from the Scouts is in touch with SWW. ***Action:Solicitor/Scouts***

133a) **New Logo for Parish Council** – The Clerk to speak to Aaron Printers.

184b) **Rural Aid** – As no bids had been received it was agreed that the Parish Council would put forward a request for the re-surfacing of the basketball court. ***Action: Coun.Carnell to obtain three quotes asap. The closing date is Friday 6th May.***

184i) **Cub Scout Centenary Year Tree Planting Ceremony** – This has now been booked for the 18th May at 7pm. The Parish Council will also take this opportunity to plant a tree in memory of Councillor Victor Elliott. ***Action: The Clerk to approach relations of Coun.Elliott to be present and Amenities to prepare the ground. A plaque will also be bought.***

191) **Adult Exercise Equipment** – Coun.Mrs.Northwood is in the process of applying for a Tesco Grant, we have been accepted as an interest, and therefore are able to take the next step with the application.

9) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**TDC Matters** – The Local Government Boundary Commission is consulting on an electoral review of the ward boundaries across the District. The consultation period is open until the 4th July 2016. Information is available at [www.consultation.lgbce.org.uk](http://www.consultation.lgbce.org.uk)

**County Matters –** The Chief Constable of Devon & Cornwall Police has informed the Council that in consultation with the PCC, he is to pilot a new neighbourhood policing model in ten selected locations across Devon & Cornwall from April 2016.

Residents could win a cash prize by taking unwanted small electrical items like toasters and hairdryers to a recycling centre instead of throwing them away with their domestic waste. To enter all you have to do is take an unwanted item to the tip and you could be the lucky winner of one case prize of £200 and five cash prizes of £25. Just 30%of all small electrical items in the UK are recycled.

Cabinet have now agreed its Highway Maintenance budgets for this financial year. The Council has received £38.785 million of funding from the Department for Transport for capital maintenance of its highway network. The money will be used for structural repairs to road surfaces, retaining walls, bridges, and street lighting.

Everyone who owns or looks after land of any size will be encouraged to sign a new Devon Pollinators’ Pledge, being launched by the Devon Local Nature Partnership. From window boxes to gardens, allotments, orchards, parks and fields, the aim of the pledge is to encourage everyone to make practical changes where they can to enhance local biodiversity.

10) **CORRESPONDENCE** – Clerk

## a) **Items from Devon County Council:-** No items this month

## b) **Items from Teignbridge District Council & Teignbridge CVS**

Rateable values of all business properties (i.e. Ipplepen Millennium Centre), are to be revalued. A draft revalue will be available in October 16 with the new rateable value coming into effect from 1st April 2017.

## c) **Items from DALC/DCT: -** No items this month

## **Other items received:**

## d) **Local Government Boundary Commission for England** – Details had been received and passed to all Councillors concerning the Electoral Review of Teignbridge. Councillors were requested to bring their comments to the next meeting.

e) **Police Report:** Police are appealing for witnesses after reports of a car failing to stop following an incident that left a young rider injured on Moor Road, Ipplepen. Just before 9.30am on Saturday 16th April a 17 year old girl was knocked from her horse after a car drove around a corner causing the horse to spook and rear. The rider sustained a suspected broken arm and sprained angle. The car then drove off without speaking to the rider. The driver is described as a white man, approximately 40 years old or large build and was possibly wearing a high visibility jacket. Police would like to speak to anyone who saw a blue Ford KA in the area on Saturday 16th April around the time of the incident.

f) **Ipplepen Primary School** – A copy of an announcement sent out to all parents, carers, staff and friends of the school was read advising that Ms Tate has chosen to leave the school at the end of this summer term and it is hoped that a new head will be appointed in time for the autumn term.

g) **Parking Problems** – An email had been received by a parishioner living in the Motehole/Clarendon Road area who is experiencing worsening parking situations around this area.

***Action: The Clerk to acknowledge the email and suggest that she contacts our County/District Councillor.***

h) **Coun.Henderson** had done some research on stickers for parishioners concerning illicit cold callers. ***Action: The Clerk to look in to this.***

## 11) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – Next meeting due to be held on Tuesday 6th June, 6.15pm at Mill.Centre, which will also include the AGM.

**TALC** – Next meeting due to be held on Thursday 26th May, 7pm, which will also include the AGM

**Village Hall Committee** – Nothing to report

**Ipplepen Community Fund** – The next meeting is due to be held on 25th May, 7.30pm at Mill.Centre. The AGM is due to be held on 23rd June at 7.30pm

12) **QUEEN’S 90TH BIRTHDAY**

The next meeting of the steering group is due to be held on 17th May at 7pm.

13) **PLANNING** – Coun.Tompkins

a) The Plans meeting held on the 20th April,2016 were approved and taken as read.

b) Grants of Planning permission etc.were read out.

c) **Appplications discussed** **as follows:**

**Application 16/00500/FUL** Building for agricultural and equine use with access track, landscaping and hardstanding at Land at NGR 284495 662322 Wrigwell Lane.

**Comment:** Ipplepen Parish Council feel that this application is remote development in the countryside and in an unsustainable location given that they have to construct a considerable length of track to get there. If the District Council were minded to grant permission, then we would recommend an archaeological watching brief is undertaken during any soil stripping operations. **(one against)**

**Application 16/01126/FUL** New dwelling at 22 Clarendon Road.

**Comment:** Ipplepen Parish Council object to this application on the grounds that it will have an adverse impact on the existing street scene and it would potentially affect the amenities of neighbouring properties by way of overlooking and loss of privacy. **(one abstention)**

**Application 16/01094/FUL** Off street parking at 20 Clarendon Road, Ipplepen

**Comment:** Ipplepen Parish Council have no objection to this planning application. **(Unanimous)**

14) **NEIGHBOURHOOD PLAN** – The Clerk

Information had been received from David Kiernan a newly appointed Neighbourhood Planning Officer at TDC who would be pleased to visit out next meeting. ***Action: The Chairman to advise the Clerk of suitable dates for early June.***

15) **AMENITIES** - Coun.Carnell

a) The Minutes from the meeting held on 11th April 2016, were approved and taken as read. Matters Arising from the Minutes as follows:

b) **Toilet Block** – The Building Regulation Plans are now being done by Christopher Stacey and will be ready as soon as possible.

16) **FINANCE & PERSONNEL** – Financial Officer in the absence of Finance Chairman

**Balance No.1 Account £ 19,559.82**

**Received:**

Millennium Centre – Rent for April £ 50.00

Precept 2016/17 £ 32,070.51

Millennium Centre Rent for May £ 50.00

DCC P3 Grant £ 300.00

DCC P3 Grant £ 450.00

Football Club Rent £ 137.50

Wayleave £ 2.90

Allotment Rents £ 975.00

**Balance £ 53,595.73**

**Invoices Received and Approved**  £ 5,843.92

**Balance £ 47,751.81**

**Reserve Account**

**Balance £80,121.01**

Interest £ 275.14 **£ 80,396.15**

**Total £128,147.96**

**Items discussed:**

a) **Transfers from Year end budget:**

Amenities £ 500.00

Play Equipment Maint. £ 2,000.00

Handyman Salary £ 800.00

Grass Cutting £ 600.00

**Total £ 3,900.00**

The remaining Year End balance of £14,847.77 to be left in the Working Fund, £9,615.34 of which to remain in the Clampitt Road Footway budget, the rest to be added to the contingency balance, together with the VAT Refund i.e. £6044.55. This was duly approved.

b) **Approval of Accounts Year End 31st March, 2016**

**RESOLUTION:** It was proposed, seconded and unanimously agreed to approve the year end 31st March 2016 accounts.

c) **Letter from Abacus** – A letter had accompanied the final accounts advising various independent issues. The Finance Chairman therefore felt it would be best to meet with Abacus to discuss these aspects in more detail. ***Action: The Clerk to arrange***

17) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

b) **Bus Shelter** – Coun.Farrow has been requested to provide a block plan to go with the planning application.

c) **A381/Clampitt Road Footpath –** The investigation works have now been carried out and we are still awaiting their report. The official quotation has now been received from South West Highways at a cost of £27,910.00 (excl. VAT). An order will now be placed by the Clerk.

d) Next meeting is due to be held on the 19th May, 7pm at Mill.Centre.

18) **ITEMS LEFT ON THE TABLE** – 2 Copies of Healthwatch Voices

19) **OPEN FORUM** – No comments

20) **DATES OF NEXT MEETINGS;**

Amenities Meeting 09th May 7pmat Mill.Centre

Queens 90th Birthday 17th May 7pm at Mill.Centre

Plans Meeting 18th May **7.30pm** at Mill.Centre **(please note new time)**

Tree Planting Ceremony 18th May 7pm at Scout Hut

Highways Meeting 19th May 7pm at Mill.Centre

Community Fund Meeting 25th May 7.30 at Mill.Centre

Full Parish Council Meeting 07th June 7.15pm at Mill.Cen

Meeting Closed at 9.55 pm