## IPPLEPEN PARISH COUNCIL

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 12th May, 2015**

## **In attendance**:

## Coun.Mrs.Northwood Coun.Farrow

## Coun.Mrs.Cleasby Coun.Smith

## eCoun.Mrs.Wilson Coun.Carnell

## Coun.Mrs.Hutchings Coun.Tompkins

## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District & County Councilllor

## 1) **APOLOGIES** – Coun.Mrs.Calland

All members of the New Council signed the Declaration of Acceptance of Office Forms and passed their completed Register of Interest Forms to the Clerk. The Clerk confirmed that following the election one vacancy has arisen. This will be advertised in the June Parish Magazine and on the Notice Board with a view to hopefully co-opting a further member at the next Full Council meeting.

2) **ELECTION OF CHAIRMAN & VICE-CHAIRMAN**

**Chairman**

Nominations were requested by the outgoing Vice-Chairman for the position of Chairman of the Council. Coun.Mrs.Northwood was nominated by Coun.Smith and seconded by Coun.Mrs.Wilson and duly elected unanimously. Coun.Mrs.Northwood thanked the council for re-nominating her for a further year as Chairman and was happy to accept.

**Vice-Chairman**

Coun.Carnell was nominated by Coun.Farrow and seconded by Coun.Mrs.Cleasby and duly elected unanimously as Vice Chairman and welcomed our new Councillor Mrs. Mandy Hutchings.

3) **REVIEW OF ADVISORY GROUPS & REPRESENTATIVES**

**Finance Highways Amenities**

Coun.Smith Coun.Smith Coun.Mrs.Cleasby

Coun.Mrs.Wilson Coun.Mrs.Wilson Coun.Carnell

Coun.Mrs.Calland Coun.Tompkins Coun.Farrow

Vacancy Coun.Mrs.Hutchings Vacancy

**Plans Committee**

All Councillors are members of this Committee with the following as named **Advisors:**

Coun.Mrs.Calland

Coun.Carnell

Coun.Tompkins

Coun.Farrow

**Millennium Centre Management Committee**

Coun.Mrs.Northwood

Coun.Mrs.Wilson

Parish Clerk

**REPRESENTATIVES:**

Village Hall Coun.Mrs.Calland

Rural Aid Coun.Smith

Stoneycombe Liaison Group Coun.Smith

TALC Coun.Mrs.Northwood/Vice Chairman

Community Fund Coun.Mrs.Wilson/Parish Clerk

Parish Magazine Articles Coun.Mrs.Cleasby

5) **REVIEW OF CODE OF CONDUCT, STANDING ORDERS, & FINANCE REGULATIONS**

**RESOLUTION:** It was proposed, seconded, and agreed by all members present that the Ipplepen Code of Conduct, Standing Orders & Finance Regulations for Ipplepen Parish Council be duly adopted with no alterations and signed by the Chairman.

## 6) **DECLARATIONS OF INTEREST** – Coun.Farrow declared an interest on an item coming up under Correspondence.

7) **BEATING THE BOUNDS**

Chris Popham and Rob Vallance gave an update on the forthcoming Beating of the Bounds due to be held on Monday 25th May 2015. Chris confirmed that the route was now complete with a few areas still to be cleared. A final meeting will be held on Friday 22nd May 7pm at the Mill.Centre to discuss last minute items.Timetables have been sent out to invited guests and the landowners of the drink stops, i.e. Bittons, Dornafield Farm, Fermoys, Redpost & Ambrook.

8) **MATTERS ARISING FROM THE PARISH ASSEMBLY**

In view of the difficulty being experienced by the bus in getting through Fore Street, it was suggested that a Right of Access white line be put across the driveway of Jaxon Cider Press to stop people parking. It was agreed unanimously to approach DCC about this matter.

## 9) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 7th April, 2015 were approved and signed by the Chairman

## 10)enH

## **MATTERS ARISING** - information from the ClerkenH

## 82d) **Village Hall/Deed of Easement** – Our Solicitor had received an amended draft Deed of Easement from the Village Hall Trustees Solicitor. All members of the Council had received a copy prior to the meeting and suggested the following slight amendments under:

1. Council Right of Way

1.1 add following ‘as a recreational playing field, but not for any other purpose other than any additional uses authorised by the Parish Council’

5. Reserved Rights

5.1.3 Ask our Solicitor what he feels about taking out ‘or any neighbouring land’

***Action: The Clerk to contact our Solicitor with the queries.***

98b)  **Public Toilets** – Repairs had been done by Coun.Carnell to the loose toilet in the ladies and a schedule of works had been prepared. Councillors were asked to look through the schedule and report back to Amenities to enable tenders for the work to be sent out.

152b) **New Toilet Block** - Coun.Farrow confirmed that he was under negotiations with the accepted contractor. A member of the public also had certain queries about the Toilet Block as she had moved into Silver Street after the planning permission had been granted. Coun.Farrow advised the type of building etc. that will be built.

With regard to the application to Viridor, the form is now virtually ready to be submitted, just waiting for one final quotation as they are insisting on three quotes.

123h) **Community Defibrillator –** The Clerk to write to the Village Hall, Co-Op, Conservative Club and the Post Office to ascertain whether they would be prepared to site a Defibrillator on their outside wall. The Unit does have to have a power supply, but the amount of electricity required is minimalistic and is only required for a small heater which kicks in during very low temperatures.

126d) **Southern Timber –** Information had been received from the Enforcement Officer advising that the owner had been requested to clear all the wood and only use the land for parking or submit a planning application to vary or remove the planning condition. As yet the wood has not been removed and there is no sign of a planning application. ***Action: The Clerk to inform TDC***

127a) **Football Club –** The Clerk had chased up the various queries relating to the last inspection, but still no reply had been received. A further inspection therefore to be arranged.

177b) **Typhoon** – Works to be completed within the next few days.

11) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**TDC Matters** – Coun.Dewhirst confirmed that he had been re-elected to serve as our District Councillor for another 4 year Term. Ipplepen had an excellent turnout of 78.72% for the General and District elections. The results of the District Election leaves the Conservatives in the majority with 30 members and the Lib Dems as the Opposition with 11 members and the Independents with 5 members.

**County Matters** – The National My Red Thumb Day will take place on Wednesday 13th May and will be promoted through social media, links to associated websites and the Variable Message Boards throughout the roads in Devon. This is an initiative that was launched last year as a multi-agency road safety campaign designed to raise awareness of the risks of distraction specifically associated with using a mobile phone while driving. Adopt South West are committed to finding and supporting stable and secure placements for children, and a new campaign is soon to be launched there are currently 39 children needing adoptive families within Devon. Ofsted have recently published their latest report into Devon’s Children’s Services and concluded that more needs to be done to protect vulnerable children across the county. Finally the new bridge on Maddacombe Road opened on 26th April to carry traffic across the A380 SDLR dual carriageway. Galliford Try is excavating the rock underneath the bridge which will be reused as cladding to the bridge and to structures along the whole length of the road.

12) **CORRESPONDENCE** – Coun.Mrs.Northwood

## **Correspondence:**

## a) **Items from Devon County Council:-**

**Electoral Review of Devon: Draft Recommendations. You can view the Commission’s draft recommendations at** [**https://consultation.lgbce.org.uk/node/4141**](https://consultation.lgbce.org.uk/node/4141)

Everyone is encouraged who has a view on the draft recommendations to contact. The boundary commission welcomes comments on the recommendations report by 6th July 2015. Representations can be made at the above website or email to [reviews@lgbce.org.uk](mailto:reviews@lgbce.org.uk) or writing to Review Officer (Devon) Local Government Boundary Commission for England, 14th floor, Millbank Tower, Millbank, London SW1P 4QP.

Letter from DCC ref. Parish Paths Partnership Scheme 2015/16 confirming our P3 Grant of £450.00. However the Clerk confirmed that we had in fact only received £300.00 ***Action: The Clerk to query this amount.***

Community News Roundup April 15

## b) **Items from Teignbridge District Council & Teignbridge CVS**

Letter from TDC requesting us to re-apply for the rate relief on the public toilets. ***Action: The Clerk to complete and return the form.***

Teignbridge Monthly Update March/April 2015

Community Compost Open Day 5th June at Old Forde House, 11am-3pm – Coun.Carnell will attend.

## c) **Items from DALC/DCT:**

DALC Newsletter May 2015

d) **Items from the Police:** No items this month

## **Other items received:**

e) Ipplepen Bowling Club – A letter had been received regarding their Licence to Assign and assignment of Ipplepen Bowling Club with a request for any information we could supply to assist them with their Solicitor. The Clerk had copied all paperwork relating to their Lease etc. and would forward this to the Bowling Club.

f) Thank you letter to be sent to Mrs Sawyer for cutting the hedge and verge back by the Toll House, Clampitt Road.

g) **Ipplepen Primary School** – A letter had been received with a request from the Governors that the Parish Council would consider increasing the length of the tenancy agreement with Saplings held at the Millennium Centre, to 10 years. After discussion it was agreed unanimously that this was not an unreasonable request providing they accepted that the hall would need to also remain for the use of the Community else the MCMC would lose their Charity Status and council tax would have to be paid on the property. Also any legal fees involved would be their responsibility. ***Action: The Clerk to reply to the School.***

## 13) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – Coun.Mrs.Wilson

Next meeting due to be held on the 16th June, 6.15pm at Mill.Centre

**First Aid Course**

Cllrs Carnell and Mrs Wilson together with the Clerk and members of the Emergency team and Ipple Tipple attended a First Aid training course over two evenings. The techniques covered included CPR, choking, recovery position and other general first aid. A demonstration of a defibrillator showed how easy it is for any member of the general public to use in an emergency situation. The trainer, Bruce Hooker, made the sessions interesting and informative, and enjoyed by all. The attendees will be certified First Aiders for the next three year.

**TALC** -

The next meeting is due to be held on the 28th May, 2015

**Village Hall Committee** – Coun.Mrs.Calland

No Comments this month

14) **FINANCE & PERSONNEL** – Coun.Smith

**Balance No.1 Account £ 23,938.34**

**Received**

Interest – May £ .14

Allotment Tenants £ 80.00

Millennium Centre – Rent for May £ 50.00

Precept – Half Yearly Payment DALC Subs taken £528.14 £ 25,870.35

Ipplepen Community Fund - Grant £ 240.00

Ipplepen Cricket Club – Rent £ 87.50

Western Power – Wayleave Payment £ 2.90

**Balance £ 50,269.23**

**Invoices Received and Approved**

BT – Internet & Tel. April £ 64.93 d/d

SWW – Public Toilets £ 35.00

D.Cartwright – Salary April £ 488.45

Mrs.H.F.Olding – Salary April £ 862.23

Inland Revenue – PAYE Month 1 £ 219.50

South West Grounds Maint. –Grass cut April £ 101.88

SHS Cleaning Clampitt Rd Toilets April £ 205.80

Viking Direct – Paper £ 23.22

Southern Timber – Wood for Seats £ 43.62

NALC – Subs £ 17.00

Aaron Printers – Scrolls for B.Bounds £ 157.20

South Devon Hog Roast for B.Bounds £ 300.00

G.H.Tribble Ltd – Amenities Works £ 125.00

Hags-smp Ltd – Typhoon Parts £ 1,421.52

Bank Transfer of Year End Monies £10,950.00

Test & Train – First Aid for Emerg.Team £ 240.00

British Gas – Electricity at Field £ 45.03

Harleyford Aggregates – Amenities Works £ 31.16

Southern Timber – Amenities Works £ 96.00

Abacus – Internal Audit £ 560.00

D.Cartwright – Petrol for Mower £ 10.00

**Total £15,997.54**

**Balance £ 34,271.69**

**Reserve Account**

**Balance £ 64,018.94**

Transfer of Yr.End.Balance £ 10,950.00

**Balance £ 74,968.94**

**Overall Balance: £109,240.63**

**Items to discuss:**

a) **Approval of Year End 31st March 2015**

**RESOLUTION:** It was proposed by the Finance Chairman, Coun.Smith, seconded by Coun.Farrow and agreed unanimously that the Accounts for Year End 31st March, 2015 be approved.

b) Scout Lease – The Scout Lease is due for renewal this year. The Chairman will have a look at it and then arrangements will be made for the Finance Committee to meet with the Scouts to discuss this matter.

15) **PLANNING** –Coun.Tompkins

a) The Minutes of the Plans Meeting held on the 22nd April, 2015 were duly approved.

b) Grants of Conditional Planning Permission were read out.

c) Appplications discussed as follows:

**15/01076/AGR –** Agricultural building at Blair Hill Farm, Bickley Road, Ipplepen

**Comment:** IPC have no objection to this planning application. (Unanimous decision)

**15/00817/FUL –** Single storey extension to form link between dwelling and garage to create porch at Meadowside, Dornafield Road.

**Comment:**  Ipplepen Parish Council have no objection to this application, however, the loss of the garage has the potential to exacerbate on-street parking. (Unanimous decision)

**15/01234/LBC** – Replace existing roof covering with natural slate

**Comment:** IPC have no objection to this application (Unanimous decision)

16) **AMENITIES** - Coun.Carnell

a) The Minutes from the Amenities meeting held on 13th April, 2015 were approved and taken as read. There were no new items brought up at this meeting.

17) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

b) **Fermoys/Two Mile Oak Footpath** – Coun.Smith & Coun.Mrs.Northwood will work together on applying for a Lottery Grant.

c) **Pavement by Toll House, Clampitt Road** –The Safety Audit has been officially ordered. However no contact has been made by DCC as to when this is going to take place. As we have now been waiting some considerable time for this project to get underway, it was agreed unanimously that we now take it further ourselves by organising the transfers of the land and then commence the works.

d) **Bus Shelter at Wellington Inn** – On going

The next Highways meeting is to be held on 21st May at 7pm Mill.Centre.

18) **NEIGHBOURHOOD PLAN** – Coun.Tompkins

The letter draft letter of our application to Teignbridge for the designation of our Neighbourhood Plan Area was approved unanimously and will now be sent by the Clerk. The next step is to make parishioners aware that preparations are now under way for an Ipplepen Neighbourhood Plan. The Chairman agreed to do a small write-up in the June magazine advising to watch out for a leaflet being sent to all households explaining what a Neighbourhood Plan is and which will show a date when our first workshop/meeting will be held. Coun.Mrs.Wilson is preparing the leaflet for approval, which will need to be printed and sent out with the July magazine.

19) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

20) **OPEN FORUM**

a) It was reported that there may be a planning issue at a property in Foredown Road. The Clerk to investigate past planning applications for this property and report back to the council in due course.

b) The footpath at the end of Meadow Park has become covered in debris. The District Councillor will report this to TDC and hopefully the Parish Sweeper will see to this issue.

21) **DATES OF NEXT MEETINGS;**

Amenities Meeting 18th May 7pm at Mill.Centre

MCMC 14th April 6.30pm at Mill.Centre

Plans Meeting 20th May 7pm at Mill.Centre

Highways 21st May 7pm at Mill.Centre

**Beating the Bounds 25th May 9am Ipplepen War Memorial**

Full Parish Council 02nd June 7.15pm at Mill.Centre

MCMC 16th June 6.15pm at Mill.Centre

Meeting Closed at 9.29pm