## 

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 06th March 2018**

## **In attendance**:

## Coun.Mrs.Northwood (Chairman Coun.Farrow

## Coun.Carnell (Vice Chairman) Coun.Mrs.Hutchings

Coun.Rattlidge Coun.Mrs.Calland

Coun.Olding Coun.Smith

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## Miss.C.Freston Parish Clerk

Coun.Dewhirst District/County Councillor

## 160) **APOLOGIES** – Coun.Tomkinson, Coun.Palethorpe

161) **DECLARATIONS OF INTEREST** – No declarations of interest

162) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 6th February, 2018 were approved and signed by the Chairman.

## 163)

## **MATTERS ARISING FROM THE LAST MEETING** - information from the Clerk

**New Skate Park**  - Coun.Mrs.Northwood has submitted an expression of interest to Sport England for Funding and has been advised which form to fill in. The form has been filled in and submitted

**Devon Air Ambulance Night Landing Site ­–** We have been granted permission. **Action –** Coun.Carnell to contact the contractors.

**Football Club –** Coun.Farrow has received drawings and plans, we have concerns regarding the internal layout so will invite their committee to our next Planning Meeting due on 21st March 2018. **Action – Clerk** to write and invite to meeting.

**Toilet Block Pathway** – Work will commence shortly.

**TDC Invitation to Clerks Networking event** –The Clerk attended and met other local clerks who she is now in contact with.

**Gate Post repairs**  - The works have been done.

**First Aid Course** – We have 11 Parishioners and 1 Councillor who will be attending. **Clerk** – to contact Bruce Hooker to book a date.

**Tennis Club Fence** – The fence will be repaired Mid March 2018.

**Fence between the Village Hall and the Recreation Ground** – The fence has been repaired, Clerk awaiting contribution from Village Hall Committee.

**Logo** – Has been approved and is now on our letterhead paper etc. **Action** Coun.Mrs.Northwood to put an advert in the Parish Magazine explaining the meaning of the logo and thanking her Grandson for helping.

**Quick Units –** Vehicles are parked causing obstruction to other vehicles needing to turn and to pedestrians. Coun.Dewhirst and the Parish Council are supportive of introducing some parking restrictions. This will not apply to all of the turning circle, so there will be some parking available.(The Chairman opened the meeting to allow a member of the public to speak on this item).

**Clampitt Road toilets** - Electricity is due for renewal and the Water Bill has gone up considerably due to leak back in September 2017 and now we have another leak due to a burst pipe – **Action** Coun.Tomkinson still to review current utility contracts for the toilets to get a better plan **Clerk –** Will put on Amenities Agenda to discuss at their meeting on Tuesday 13th March 2018 and will contact SWW to get leakage allowance for current leak.

**Annual Assembly –** Anne Marie Morris will be attending this on Thursday 19th April 2018 at 7.30pm at the Village Hall (Side Room) where she will talk about some of the local issues and problems i.e. lack of 3G and 4G, Policing, and general things within her constituency.

**Invites to future Parish Council Meetings -** Clerk will invite

Vicky Booty from the Police and Crime Commissioner’s Office.

Amy Luxton who is the new Housing Enabler at Teignbridge.

**Phone Service 3G and 4G –** The Clerk has written to O2 via an open forum to report the lack of not being able to get 3G and 4G in Ipplepen. **Action –**The Chairman will approach St.Andrews Church following a parishioner's letter asking whether they would be prepared to think about a mast on the tower, or the new scheme for booster stations being erected in towers, so they are completely hidden, and where the Church gets a payment for hosting such boosters.

164) **CORRESPONDENCE** – Chairman, Coun.Mrs.Northwood

## a)**Items from Devon County Council:-**

A road Closure has been received for Conniford Lane from Monday 26th March – Thursday 29th March 2018, an alternative, signed route for vehicles will be via – Blackstone Road, Clampitt Road, A381 and Vice Versa.

## b) **Items from Teignbridge District Council & Teignbridge CVS**

An email has been received from Alexis Marsh who is the neighbourhood planning officer at Teignbridge District Council inviting Coun Rattlidge to attend a Settlement Boundary Review Workshop on 10th or 11th April 2018. **Clerk –** to contact Alexis and book a place for Coun.Rattlidge plus 1 on either night.

Coun.Farrow will be attending the raising of the flag at TDC on behalf of Ipplepen Parish Council.

## c) **Items from DALC/DCT/SLCC:-** DALC’s Newsletter confirmed who is attending the Royal Garden Party, unfortunately Coun.Mrs.Hutchings has not received a place this year to attend.

General Data Protection Regulations will take effect on 25th May 2018, which will replace existing law on data protection and give individuals more rights and protection regarding how their personal data is used. It applies to all Parish and Town Councils and we will need to appoint a Data Protection Officer. **Clerk –** to download duties.

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d) **Items from the Police:** Various Devon & Cornwall Alerts had been received during the month of February and were taken as read, the police are appealing for witnesses following an assault in Tudor Road, Newton Abbot on Monday 5th March 2018 around 2.30pm. Anyone with information should contact 101 quoting CR/019091/18.

School Fraud - The National Fraud Intelligence Bureau has seen an increase in recent weeks where schools are the targeted victim. A fraudster who purports to be the Head Teacher/Principal, then contacts a member of staff with responsibility for authorising financial transfers and requests a urgent one off payment. The amounts that have been requested are between £8,000 and £10,000. This has resulted in substantial financial losses for several schools that have fallen victim to this type of fraud.

Flight Ticket Fraud Alert - Victims have been reported booking tickets via websites or a “popular” ticket broker, only to discover that after payment the tickets/booking references received are counterfeit.

## **Other items received:**

e) An email has been received from an Allotment holder who is having to give up their plot. **Clerk –** to contact next Parishioner on the waiting list to offer the plot.

f) An email was received from Lucy Barrow at DCC Highways regarding the usage of our grant which we used for Chapter 8 and we were left with £107 -  **Action** Highways to discuss at their next meeting on Thursday 29th March 2018 what the remaining amount can be spent on

g) An email has been received from Ipplepen Football Club about organising a 6-a-side match his summer to help raise funds towards future projects for our information.

h) Coun.Smith has reported the flooding at the Junction of Edgelands Lane and Conniford Lane, Ipplepen to Vicki Braddon at Devon County Highways.

## 165) **REPORTS FROM OUTSIDE BODIES**

Coun.Mrs.Northwood and Coun.Carnell met and were videoed with the NHS Grant Funding people about the new adult exercise equipment at the Recreation Ground.

**Millennium Centre** – Next meeting is due on 17th April 2018.

**TALC** –Next meeting due to be held on 29th March, 2018

**Village Hall Committee** – Nothing to Report

**Ipplepen Community Fund** – Next meeting due on 12th April 2018

**Emergency Team** – Various Adverts to go out in the Parish Magazine, one asking for volunteers from the community to join the Emergency Team another to reach out to vulnerable people, as to who they can contact should they need any assistance and finally a Thank you note to those who helped during the recent bad weather.

166) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**County Matters**

At County the scrutiny process started with the examination of the Children’s Directorate budget of £125.487million. We heard that despite an additional £7.5 million for schools this year the government is underfunding Devon’s schools by £268 per pupil. It seems that primary schools in Westminster have much lower levels of additional needs yet they receive 19.6% more funding per child than Devon’s schools.

This was followed by Adult Services and Public Health’s budget of £227.851 million. We heard that DCC is the 6th worst LA for Public Health funding per head and the government is reducing this budget by 2.6% year on year until 2020. We also heard that for every £1 spent on residential adult care the budget increases by £85k and a 50p increase in the hourly rate for Care workers was a £1 million increase in the budget – we commission 36,000 hours of care per week!

At CIRS Scrutiny we looked at the Communities, Environment, Corporate Services and Highways budget of £124.053 million. Communities and Highways budgets are scheduled to reduce by 2.7% and so we recommended to Cabinet that they identify additional resource in the Highways budget to prioritise preventative work on drainage to include gully emptying and cleaning; as well as ditching.

We called on the County Council along with District colleagues to ask Government to urgently review Second Home Council Tax to ensure that the system is robust and much needed revenue is not lost.

For the County Council you will be paying £1,331.19 for a band D property from April.

**District Matters**

After two District by-elections the Council chamber has changed somewhat. We welcomed new Cllrs Evans and Wrigley from Chudleigh and Dawlish at full Council last month.

The Council budgets have been uppermost in our minds for the last month and kicked off at Forde House on 22nd February. The administration had advised us of their proposed budget which was a 3.12% or £5 increase. They increased reserves to 11.9%, the revenue budget to be £16.6 million, £1.3 million of revenue to fund capital projects, an increase of £125,000 in fees and charges – that’s car parking and leisure centres to you and I - and that Rural Aid continue at £40,000. In the absence of our Group Leader due to illness I proposed spending £80,000 on another litter and graffiti hit squad, measures to increase business at the Leisure Centres, a residents parking scheme for Osborne Street car park, variable charges to busy car parks to encourage shoppers a low demand times, a working party to increase revenue to the Council, and using the £200.000 housing reserve budget to fund genuinely low cost built off site modular housing to meet the desperate need in this District. All of this could be funded by cutting the astounding £600,000 a year the Council spends on Agency staff. I am sure you won’t be surprised that my Budget Amendment was defeated – but not by the usual numbers. Get ready to pay £165.17 for Teignbridge’s element of the Council Tax.

At Council on the 15th February my group proposed in addition to the proposals in the Leader’s budget £223k to protect young people’s mental health services by scrapping the cut planned from the mental health budget. We added £½ million for the education of children with special educational needs. We reversed the £2.2 million cut from Devon’s schools budgets last year and we created a £50k hardship fund for post 16 home to college transport. This was all funded by cutting £750 k from the budget for consultants, cutting £850k from the spin and media budgets, reducing spending on outside room hire by £260k, saving £64k from car allowances (143 staff drive their car less than 10 miles per week), transferring £899k from the economic development budget by working closely with the Local Enterprise Partnership and District Councils and finally cutting the Development Planning budget by £150k by making planning agreements with District Council colleagues.

167) **PLANNING** – Coun.Farrow

The Minutes of the Plans meeting held on 21st February 2018 were approved and taken as read

b) **Grants & Refusals** of Planning permission received:

**Decisions Received: Councillor’s Comments if necessary**

**Granted: Application 17/02685/FUL** – Erection of a 10 metres high lighting column to provide lighting to the proposed Devon Air Ambulance Night Landing Site at The Skate Park Recreation Ground, Biltor Road

**REFUSED: 17/02549/FUL –** Construction of a 5 loose box stable with new access track, engineering works and landscaping at Combefishacre Lane, Combefishacre.

c) **Applications discussed**:

**18/00266/FUL –** Your Local Co-op, Fore Street – Two new air conditioning units and replacement louvres to north side elevation

Coun.Farrow proposed we support in principal but have concerns about the noise level that this may cause and suggest that an acoustic report is done. Coun.Carnell Seconded (unanimous decision).

d) **Other items discussed:**

**17/03031/FUL -** Bulleigh Oaks Farm,Ipplepen will be considered atPlanning Committee on Tuesday 20th March 2018. **Action -** Coun.Farrow will attend.

County Planning Application – to Regrade field with waste from adjacent garden centre; Relocation of existing solar panels at Bird of Prey Centre, Fermoys Garden Centre and Far Shop, Totnes Road, Ipplepen – Coun.Farrow proposed no objection, oun.Mrs.Olding Seconded (all unanimous)

168) **AMENITIES** - Coun.Carnell

The Minutes from the meeting held on 13th February 2018, were approved and taken as read. Matters arising from the Minutes as follows:

1. **Sign for Recreation Toilet Block** – All done
2. **Additional signs for Clampitt Road Toilets** – In hand, all agreed on new wording. **Action -**Coun.Carnell to go ahead and order sign.
3. **Croft Orchard Grass Verge** – This has been added to the grass cutting schedule.
4. **Skate Park**  - The repair works will start once the weather improves.
5. **Dead Oak Tree** – The Football Ground has a dead oak tree which is not dangerous. An exclusion zone will be left around the bottom of the tree.
6. **Millennium Centre** – A date for the inspection of the decoration at the Millennium Centre needs to be arranged
7. **Allotments** – Inspection of Allotments has taken place and invoices been sent out for the rent.
8. **Lighting at Millennium Centre** – Two lamps have been replaced. **Clerk –** to check with Coun.Tomkinson to see if one lamp is still under warranty and to get receipt for works.
9. Coun.Tomkinson’s offered to have his son contact Coun.Carnell and assist in fitting the new basketball nets, Coun.Carnell is still waiting to hear from him.
10. **Drainage –** The drainage from the toilets at the Recreation Ground needs relaying to get a better fall. **Action –** Coun.Carnell to get quotes for the works.

169) **FINANCE & PERSONNEL** – Coun.Smith

**Balance No. £ 26,812.30**

**Received:**

Mill.Centre Rent for Feb/Mar £ 100.00

Cricket Club Rent £ 106.25

Scouts Club Rent £ 100.00

**Balance: £ 27,118.55**

**Invoices Received and Approved: £ 5,020.08**

**Balance £ 22,098.47**

**Reserve Account**

**Balance £ 36,258.05**

**Overall Total £ 58,356.52**

**Items discussed:** No items this month

170) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

1. Coun.Smith has submitted P3 survey and is now waiting to hear back.
2. Public rights of way have been inspected
3. Coun.Smith has reported damaged finger post at the top of Townsend Hill/ Moor Road junction.
4. Paternoster Lane potholes are being repaired. We did not receive any notification of when the works would be taking place.
5. Coun.Smith and Coun.Dewhirst have been and inspected the flooding at Edgelands lane, it is not a Parish Council issue. The lengthman from Devon County Council needs to unblock the gully. Coun.Smith has reported this issue.
6. A new finger post has been installed at the junction of Combefishacre from the A381.
7. The Grit bins are all empty.
8. The A381 Footpath is still ongoing
9. There is a blocked drain that will be reported on Townsend Hill by the Grange Residential Home so the drain further down is overflowing.
10. Next Highways meeting is due on 29th March 2018.

171) **NEIGHBOURHOOD PLAN**

Coun.Rattlidge has contacted Janice Alexander who is the Rural Housing Enabling Officer about the housing need survey for Ipplepen. Unfortunately they are fully committed for next year’s funding so are unable to fund the housing need survey, but have advised we can apply for full funding from the Big Lottery Awards for All Fund. The application needs to be in the name of the Parish Council, however, the Neighbourhood Team are willing to fill the forms on our behalf. Coun.Rattlidge Proposed, Coun.Mrs Olding seconded (all unanimous) that we apply for this. A sample housing need survey was passed to Councillors to have a look at, the general feeling was that as it was so long it would be useful to have an on-line form also.

172) **DISTRIBUTION OF ‘H’ SIGNS**

These will be handed out in the Autumn to each household.

173) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

174) **OPEN FORUM** –

175) **DATES OF NEXT MEETINGS:**

Amenities Meeting 13th Mar. 7pm at Mill.Centre

Plans Meeting 21st Mar. 7pm at Mill.Centre

Full Parish Council 03rd Apr. 7.15pm at Mill.Centre

MCMC 17th  Apr. 6.15pm at Mill.Centre

Highways 29th Mar. 6.30pm at Mill.Centre

Neighbourhood Plan **tba**

Meeting Closed at 10.00pm