## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 07th March 2017**

## **In attendance**:

## Coun.Tompkins (In the Chair) Coun.Mrs.Calland

## Coun.Mrs.Northwood Coun.Carnell

## Coun.Tomkinson Coun.Farrow

## Coun.Mrs Wilson Coun.Mrs.Hutchings

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District & County Councillor

## 164) **APOLOGIES:** - Coun.Palethorpe, Coun.Smith

## 165) **DECLARATIONS OF INTEREST** – No declarations of interest

## 166) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 07th February, 2017 were approved and signed by the Chairman.

## 167)enH

## **MATTERS ARISING** - information from the Clerk

**Solicitor Items**

**RegistrationTitle of Land Owned by the Parish Council at the Recreation Ground –** On-going. **Action: Solicitor**

**Scout Lease –** The Lease is now ready for signature and a meeting has been arranged with the Clerk to get this accomplished. With regard to the Legal Fees, the invoice has been received from the Solicitor and the Clerk will discuss this with the Scouts to ascertain whether they would be prepared to share the legal costs.

**Bowling Club** – Coun.Mrs Northwood confirmed that she had not received any further news from the Solicitor. **Action: Coun.Mrs.Northwood.**

**Devon Air Ambulance Night Landing Site ­–** No further news from Toby Russell regarding possible grants available towards the lighting.

**New logo for Parish Council** – Coun.Farrow had drafted an id card which was accepted by all Councillors **Action: Coun.Farrow to proceed. One more photograph required i.e. Coun.Palethorpe.**

**Adult Exercise Equipment** – Still awaiting confirmation from Tesco as to whether we have been successful in obtaining a Grant. However, Coun.Mrs.Wilson has noticed in Tesco that we are on the list as possibly being successful, so we continue to await official confirmation as to how much. **Action: The Clerk to contact Tesco, if we haven’t heard within the next few days.**

**Planning** – A more up to date projector has now been purchased at a cost of £374.00. It was agreed unanimously to extend the 12 month warranty to six years when the time approaches at a cost of £44.90.

**Chapter 8 Training** – Five parishioners/Councillors have been accepted by DCC for this training. Date still to be confirmed. **Action: Coun. Dewhirst to chase this matter up and in the meantime one set of kit to be bought by the Amenities Group when we are aware of the dates and whether or not DCC will assist with the funding of such kit.**

**Survey of Open Spaces** – Still to be completed by Coun.Smith

**20mph Speed Stickers** – Delivery of the stickers has been completed, and many parishioners have put them on their Wheelie Bins. A thank you to be mentioned in the magazine.

**Highway Community Enhancement Fund** – Highways are to apply towards the bus shelter outside the Wellington Inn. **Action: Coun.Smith**

**Southern Timber** – Coun.Dewhirst confirmed that the quarrying that is being carried out is permitted development for six months for farmers. However planning permission is needed for what they are quarrying for i.e. limestone.

**Speaker for Parish Assembly** – Mr.Hooker has kindly agreed to come along to speak on the Community Defibrillators.

168) **CORRESPONDENCE** – Coun.Tompkins

## a)**Items from Devon County Council:-**

## DCC have resolved to adopt the Devon Minerals Plan 2011-2033 which wholly supersedes the saved polices of the previous Devon County Minerals Local Plan (2004). The adopted plan together with its policies map and adoption statement are available online.

## b) **Items from Teignbridge District Council & Teignbridge CVS**

Details had been received on the key dates for applying for Rural Aid. The usual advert will be put in the parish magazine by the Clerk. Applications close on Friday 5th May. The Clerk, in the meantime, will contact Gary Powell at TDC to ascertain whether the DAA lighting would be a suitable application.

Monthly Updates had been received for July/Aug.16, Sept/Oct.16, Nov/Dec.16 and the latest one Jan./Feb.17

## c) **Items from DALC/DCT:-**

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## Newsletters had been received for Mid February and March, and were taken as read.

d) **News from the Police:**  No comments received this month

## **Other items received:**

e) An email had been received from the Tennis Club requesting permission to site a notice board outside the courts on the allotment side of their gate. This was agreed unanimously.

f) A letter had been received from Evergreens Club thanking the Parish Council for granting permission to plant an Evergreen \oak tree in the Playpark to commemorate the Clubs 65th Anniversary.

g) The Parish Council has been informed by Staples Stationery Outlet that the Staples Business Account programme have terminated the scheme.

## 169) **REPORTS FROM OUTSIDE BODIES**

The Chairman and Clerk attended a meeting with Anne-Marie Morris MP on 16th February. Various topics were discussed including Planning, Neighbourhood Plans, Potholes etc. Our Chairman mentioned the unfairness of charging for school transport for college students undertaking further education. We await the minutes from the meeting for further details on the various topics discussed which will be forwarded to all councillors.

## **Millennium Centre** - The next meeting is due to be held on 28th March, 2017

**TALC** – The next meeting is due to be held on 30th March, 2017

**Village Hall Committee** – No comments this month

**Football Club** – Next meeting is due to be held on Monday 13th March, 2017

**Community Fund** – Next meeting due to be held on 27th April, 2017

170) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

The report this month consisted of details on both budgets for TDC and DCC. The Council Tax for Ipplepen therefore will be £1,755.06 for each band D property. The County Council will take 72%,the Police 10%,Teignbridge 9%, the Fire Authority 5% and parishes about 4%.

Coun.Dewhirst confirmed that at the year end his locality Budget had been fully spent with Ipplepen benefitting from £500 or a coffee station in Ipplepen Village hall; £500 for nets at Ipplepen Cricket Club; and also money towards the second Community Defibrillator.

This will be the last report as County Councillor from Alistair as DCC elections are due to be held in May 2017. The Chairman thanked Alistair on behalf of the Parish Council for his support over the past four years and wished him luck at the next election.

171) **PLANNING** – Chairman of Plans Committee Coun.Farrow

a) The Plans meeting due to be held on 22nd February 2017 did not take place.

b) Grants of Planning permission etc.were read out.

c) **Applications discussed:** Only one application had been received and this was put back until the next plans meeting due to be held on 22nd March, 2017.

With regard to the removal of the conifer by Meadow Park, it was agreed that we would contact our parish tree co-ordinator to have a look and report back to the Parish Council before sending our comments to TDC. **Action: The Clerk to contact Bryan Elliott and to also inform TDC that we require a little longer to send in our comments.**

172) **AMENITIES** – Chairman of Amenities, Coun.Carnell

The Minutes from the meeting held on 14th January 2017, were approved and taken as read. Matters arising from the Minutes as follows:

a) **Toilet Block Update** – Work has commenced

c) **Skate Park** – Awaiting action from ARC which is weather related.**Action: Coun.Carnell**

d) **Basket Ball Back Boards –** Will be fitted as soon as possible.

e) **Play Safety Surface –** Coun.Carnell confirmed that the rubber crumb had been received and will be put down as soon as weather permits.

f) **Grass Contract –** Simon Birbeck has signed and return the official contract.

g) **External Painting of Public Toilets** – The work will commence on 13th March – 31st March, during which time the Public Toilets in Clampitt Road will be closed. **Action: The Clerk has informed the cleaning contractor.**

h) **Football Club** – The Councillors attended a meeting at the football club on Saturday 4th March. The Clerk confirmed that she had received a telephone call from Clive Stephens who was disappointed that the Councillors did not stay to meet with other members of the Committee who had apparently turned up towards the end of the inspection. The Councillors confirmed that they were not aware of this and therefore this was definitely a misunderstanding as they thought they were only meeting with Kathy Alsop (who wasn’t present) and Clive Stephens. Clive also mentioned to the Clerk that he would like a copy of the inspection report and would be attending the next Amenities meeting with drawings for the proposed extension. He also advised that he wished to speak to Peter Tomkinson concerning the electrics for the cooker etc. and Argos had not been along to do any further fire risk inspection, which he thought was every six months. **Action: Coun.Farrow to prepare the inspection report, hopefully in time for the Amenities meeting on 14th March. Coun.Farrow requested a copy of the Football Cub Lease which the Clerk will provide. With regard to the fire inspections, the Clerk would revisit their contract to ascertain whether they are supposed to do six monthly inspections.**

i) **Repairs to Play Equipment** – A quotation had been received from Mant Leisure for the parts required at a cost of £90. However, the cost for fitting would be £500. Coun.Carnell is obtaining a quotation for fitting from a more local company.

173) **FINANCE & PERSONNEL** – The Financial Officer in absence of Chairman of Finance Coun.Smith

**Balance No. £ 45,812.68**

Mill.Centre Rent for March £ 50.00

Defibrillator Grant £ 1,435.00

Tennis Club Rent £ 130.00

Scout Rent £ 100.00

Bowling Club Rent £ 225.00

DCC – Grant for Toilet Block £ 24,400.00

Transfer for Toilet Block Stage Payment £ 29,370.00

**Balance £101,522.68**

**Invoices Received and Approved:** **£ 89,130.60**

**Balance £ 12,392.08**

**Reserve Account**

**Balance £ 59,190.95**

**Overall Total £ 71,583.03**

**Items discussed:**

b) Breakdown of South West Highways Invoice:

In hand on Feb.Monitoring Sheet £27,909.50

Contingency £ 100.50

Loan from Toilet Block Fund £17,602.00

**Total £45,612.00**

**Loan Repayment to Toilet Block Fund**

Precept 17/18 due April £10,000.00

VAT Refund due April £ 7,602.00

**Total £17,602.00**

VAT Refund from Stage Payment £ 4,895.00

Still in hand in Reserve a/c £ 9,232.00

Total funding left towards Toilet Blk. **£31,729.00**

174) **HIGHWAYS & RIGHTS OF WAY** – Coun.Mrs.Wilson

a)**Wellie Bus Shelter**  - Details had been received from TDC Naomi Archer advising that she had checked with Ros Eastman TDC Principal Planner who has confirmed that a Parish Council has permitted development rights to erect a shelter of this type if they consider it appropriate, there is no requirement for the Parish Council to seek consent from TDC. **Action: Coun.Smith has confirmed before he went on holiday that as we no longer require planning permission the project can now go ahead.**

b) The Next Highways meeting is due to be held on 23rd March, 2017

175) **NEIGHBOURHOOD PLAN**

A meeting had been held on 21st February, 2017 and the notes had been distributed to all Councillors.

The meeting was most positive and Roland Pyle had been elected as Chairman of the Steering Group. The Clerk is to meet with Roland on 9th March to work out an agenda for the way forward and the next full meeting with the Steering Group will be held on the 30th March 2017.

176) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

177) **OPEN FORUM** – No comments

178) **DATES OF NEXT MEETINGS:**

Amenities Meeting 14th March 7pm at Mill.Centre

Plans Meeting 22nd March 7pm at Mill.Centre

Highways Meeting 23rd March 6.30pm at Mill.Centre

MCMC 28th March 6.15pm at Mill.Centre

**Neighbourhood Plan 30th March 7pm at Mill.Centre**

Full Parish Council 04th April 7.15pm at Mill.Centre

**Parish Assembly 20th April 7.30pm at Mill.Centre**

Community Fund 27th April 7.30pm at Mill.Centre

Meeting Closed at 8.50 pm