## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 07 June 2016**

## **In attendance**:

## Coun.Tompkins (In the Chair) Coun.Mrs.Calland

## Coun.Mrs.Northwood Coun.Tomkinson

## Coun.Carnell

## Coun.Smith

## Coun.Mrs.Wilson

## e

## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District & County Councillor

## 21) **APOLOGIES** – Coun.Farrow and Coun.Mrs.Hutchings

The Chairman advised that sadly Richard Henderson had decided to withdraw from the Parish Council due to other commitments mainly work and felt that he could no longer give the parish the attention it deserves. A vote of thanks was given to Richard for the help and support he has given during his term with the Parish Council. The Clerk will now advertise the position as a Casual Vacancy in due course.

## 22) **DECLARATIONS OF INTEREST** – No declarations of Interest

## 23) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 3rd May, 2016 were approved and signed by the Chairman.

## 24)enH

##  **MATTERS ARISING** - information from the Clerk

82d) **RegistrationTitle of Land Owned by the Parish Council at the Recreation Ground –** On-going. **Action: Solicitor**

123h) **Community Defibrillator –** It was agreed to order the same defibrillator as Kingskerswell and Abbotskerswell. ***Action: Clerk to place order.***

12g) **Ipplepen Primary School –** Tenancy Agreement at Ipplepen Millennium Centre – On-going ***Action: The Clerk to request our Solicitor to chase this matter up.***

63a) **Scout Lease –** A draft copy of the new Lease was passed to Coun.Smith to read through, and to check that the Scouts had received a copy from the solicitor.

**Allotment Water –** The meeting took place with SWW, the Scouts, and Coun.Carnell – It has been agreed that the Scouts will apply and have the meter fitted to the existing water pipe and then we branch off from this with our own private sub-meter for the Allotments which will be done by John Hooper within the next few days. When it comes time to pay for water used the main meter which the Scouts control will be read and then our sub-meter and a half share in the standing charge etc. will be worked out. The Parish Council will then be charged accordingly by the Scouts for the accurate Allotment usage.

133a) **New Logo for Parish Council** – Coun.Dewhirst confirmed that Aaron Printers have been very busy moving their shop/office and would chase them up on the Logo issue next time he sees Marcel.

184b) **Rural Aid** – The Parish Council bid has gone in for the re-surfacing of the Basket Ball Court and we wait to hear the outcome.

191) **Adult Exercise Equipment** – Our Grant Application for £8,000 has been accepted by Tesco and we should hear sometime in August whether we have been successful. A vote of thanks to Coun.Mrs.Northwood for carrying out all the work involved in putting in for this application.

24a) **Bowling Club** – The Trustee saga continues. Our Solicitor to be approached as to whether surrendering the present Lease and starting from scratch with a new one would solve the problems. ***Action: The Clerk to contact the Solicitor accordingly.***

10h) **Coun.Henderson** had done some research on stickers for parishioners concerning illicit cold callers. Having looked into this the Clerk suggested that the website be put in the Magazine to enable parishioners to download a sticker if they wish <http://www.moneysavingexpert.com/phones/no-more-junk> and search free No Invited Traders Signs. This was agreed.

10d) **Local Government Boundary Commission for England** concerning the Electoral Review of Teignbridge. It was agreed unanimously by those present to send back the following comment: In view of the numbers on our existing Register of Electors we are content to leave the Boundary as existing.

**Buses** A resident had telephoned the Clerk to advise that the 8.40am and 17.50pm 177 bus was no longer running from Newton Abbot to Ipplepen This item to be mentioned in the magazine.

25) **CORRESPONDENCE** – Chairman, Coun.Tompkins

## a) **Items from Devon County Council:-**

Letter received advising that through the P3 Grant Scheme the Parish Council had been allocated a total of £1,950.00.

Parish Paths Partnership Spring Newsletter 2016

## b) **Items from Teignbridge District Council & Teignbridge CVS**

An invitation had been received advising that TDC will be raising the Armed Forces Flag on Monday 20th June at 10.00am outside the Hall of Old Forde House to commemorate Armed Forces Week. Coun.Tompkins or Coun.Carnell will endeavour to attend this ceremony.

Notification had been received advising that Denbury & Torbryan Parish had applied to TDC to Designate a Neighbourhood Plan Area. The Parish Council had no objections to this and therefore no comments would be sent.

## c) **Items from DALC/DCT:-**

May 2106 Newsletter

d) **News from the Police:**

A report from a resident had been received concerning a female attempting to sell paintings/drawings for £20 may not have been genuine and possibly a scam targeting the elderly. An officer attended and confirmed the female was attempting to sell her paintings on behalf of the deaf, and in an effort for her to continue with her studies.

A call had been received in relation to suspicious males trying to sell power washers, generators and chain saws by Park Hill Service Station. The vehicle they were travelling in has been reported to officers for following up. Please be vigilant and report any similar incidents or concerns to police on 101

A report of cars blocking residents’ driveways in Clarendon Road had been received, local officers are currently monitoring when available.

## **Other items received:**

d) **SHS Ltd** – An email had been received advising that an increase has been implemented for the cleaning of the Clampitt Road Toilets due to the increase in the minimum wage rate. It was agreed to continue our Contract with **SHS Ltd** on this basis as they give excellent service.

e) **Trees -** A Parishioner had contacted the Parish Council and was present at the meeting who had concerns about the trees and their well-being within the Parish. The Chairman opened the meeting to listen to Bryan Elliott, and his expertise and knowledge concerning trees would definitely be an asset to our Parish and therefore agreed that he would become the Ipplepen Parish Council Tree Warden. He advised that he would be more than happy to take under his wing the newly planted Jubilee Wood, which was getting severely neglected and report to the Parish Council on any other trees within the village that may need attention. He also felt that many trees were disappearing from gardens due to extensions etc. and that the well-being of trees should be part of our Neighbourhood Plan. The Chairman thanked Mr.Elliott for coming along to the meeting and felt sure that the Parish would benefit from having their own specific Tree Warden. The Clerk confirmed that she would forward any applications received from TDC concerning trees in the future.

f) **Scouts/Parking** – Since the building of their extension they have lost a considerable amount of parking space and the leaders are concerned that access to the extension may be restricted due to parking from the allotment holders. It was agreed that the Clerk would write to the tenants advising that their access should be kept clear and suggest also to the scouts that they perhaps put up no parking in front of the doors.

## 26) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – The AGM was held on Monday 6th May, followed by a standard meeting. Coun.Mrs.Wilson remains Chairman of the MCMC, Coun.Mrs.Northwood as Secretary and Mrs. Olding as Treasurer. With regard to Matters Arising, the loft has now been cleared and the only remaining things left were the Christmas Decorations and permission was granted for these to be put back in the loft for storage. The next meeting will be held on the 20th September at 6.15pm.

**TALC** – Coun. Tompkins and Coun.Carnell attended the meeting held on Thursday 26th May, which also included the AGM. Coun.Howe was re-elected as Chairman and Dudley Swain wished to stand down as Secretary, but there were no nominations. Two speakers attended, the first being Lucy Ward, Review Manager, The Local Government Boundary Commission for England and Jonny Miller, TDC Green Infrastructure Officer on Cycling. TDC is very much in support of Stage 6 of the Tour of Britain which is coming to the District on Friday 9th September, and especially having the finish in Haytor.

**Village Hall Committee** – Nothing to report

**Ipplepen Community Fund** – A meeting was held on the 25th May when it was agreed that the Allotment Association would receive a grant of £500 for a second hand ride on mower. This will therefore mean that our grass contractor will not need to cut the picnic area in the future. The AGM is due to be held on 7th July at 7.30pm all members of the Parish Council are invited.

27) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**TDC Matters**

Comments have been made by a cross Party Group from the Local Government Association who visited Teignbridge in the spring. They praised the Council’s Ten Year Strategy and the purchase of the Market Walk Shopping Centre.

**County Matters**

Stover Country Park is rated the number one place to visit in Newton Abbot, with nearly 200 visitors rating it as excellent or very good. Recent reviews have described the park, which is managed by DCC as “a hidden gem”, with an “interesting visitors centre for young and old”

DCC are preparing a programme of repairs using funding awarded from the Government’s Pothole Action Fund earlier this year. The allocation for Teignbridge South is £29,000. County Hall has invited Local members to discuss repair site proposals with their local highways officer and they will have the opportunity to propose alternative schemes within the allocated budget.

28) **PLANNING** – Coun.Tompkins

a) The Plans meeting due to held on the 18th May, 2016 was not held as there were no applications to discuss.

b) Grants of Planning permission etc.were read out.

c) **Applications discussed:** No items this month.

29) **AMENITIES** – Chairman of Amenities, Coun.Carnell

The Minutes from the meeting held on 9th May 2016, were approved and taken as read. Matters arising from the Minutes as follows:

a) Coun.Carnell was re-elected as Chairman of Amenities and Coun.Mrs.Shirley Northwood as Minute Secretary. The Terms of reference were reviewed and signed by the Amenities Chairman with no changes.

b) The time of future meetings will be moved to 6pm to accommodate Coun. Peter Tomkinson, who will also take a turn in attending the Football Club meetings.

c) **Toilet Block –** Chris Stacey has submitted the application for non-material amendment to TDC and the toilet block will hopefully be started after the Annual Show.

d) **Weed Killing** – The Mill.Centre Car Park to be added to the list and which should only be done during the school summer break.

e) **Tremlett Grove Play Area** – Coun.Carnell has now put up No Dogs Allowed Signs as problems of dog fouling have occurred recently. It was also suggested that the Dog Warden Tel. No. be put on the back page of the Parish Magazine. ***Action: The Clerk to organize this with the magazine.***

30) **FINANCE & PERSONNEL** – Finance Chairman, Coun.Smith

**Balance No. £ 48,059.49**

Mill.Centre Rent for June £ 50.00

Ipplepen Cricket Club Rent £ 106.25

DCC – P3 Grant £ 1,200.00

**Balance £ 49,415.74**

**Invoices Received and Approved:** £ 9,030.89

**Balance £ 40,384.85**

**Reserve Account**

**Balance £80,396.15**

Yr.End Transfer £ 3,900.00  **£ 84,296.15**

**Overall Total £124,681.00**

**Items discussed:**

a) **Abacus** – The Chairman of Finance and the Clerk had met with our present Internal Audito, Dorian Allcock. In future it was agreed that Abacus would still prepare the year end work in preparing the financial statements, assist with the figures for the annual return and supplementary form, process the payroll and administer the Workplace pension, but the Internal Audit would have to be carried out by someone else. Dorian will approach a couple of accountants who may be willing to fill the role of our Internal Auditor.

b) **Approval of Annual General Report** – The report was unanimously approved, with minor alterations.

31) **HIGHWAYS & RIGHTS OF WAY** – Chairman of Highways, Coun.Smith

The minutes of the meeting held on the 19th May were approved and taken as read. Matters arising from the Minutes as follows:

a) Coun.Smith was re-elected as Chairman and Coun.Mrs.Wilson as Minute Secretary. The Terms of Reference were reviewed and signed by the Chairman with no changes.

b) **Bus Shelter** – Coun.Farrow has been requested to provide a block plan to go with the planning application.

c) **A381/Clampitt Road Footpath –** Unbeknown to the Parish Council there is an embargo on work on the A381 during the summer months, therefore the work cannot commence before the 1st September.

d) **Two Mile Oak Footpath** – It was agreed that tenders be sent out again for this project to previous companies.

e) Next meeting is due to be held on the 21st July, 7pm at Mill.Centre.

32) **NEIGHBOURHOOD PLAN** – Chairman, Coun.Tompkins

Arrangements have been made for our initial steering group meeting to be held on Thursday 16th June, 2016 7pm at Ipplepen Millennium Centre. All interested parties have been contacted and it is hoped that there will be a full attendance. David Kiernan will be present from TDC also.

33) **QUEENS 90TH BIRTHDAY CELEBRATIONS 12TH JUNE 2016**

Everything now in place, we just need the Sunshine !!

34) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

35) **OPEN FORUM** – No comments

20) **DATES OF NEXT MEETINGS;**

Amenities Meeting 13th June 6pmat Mill.Centre

**Neighbourhood Plan** 16th June 7pm at Mill.Centre (Coun.Tompkins,Farrow,Hutchings)

Plans Meeting 22nd June 7pm at Mill.Centre

Full Parish Council Meeting 05th July 7.15pm at Mill.Centre

Highways Meeting 21st July 6.30pm at Mill.Centre

Meeting Closed at 9.35 pm