## IPPLEPEN PARISH COUNCIL

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 3rd June, 2014**

## **In attendance**:

## Coun.Mrs. Northwood (Chair) Coun.Farrow

## eCoun.Carnell Coun.Mrs.Wilson

## Coun.Tompkins Coun.Vallance

## Coun.Mrs.Calland Coun.Popham

## Coun.Smith

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## Mrs.F.Olding Parish Clerk

## 18) **APOLOGIES** – Coun.Mrs.Cleasby, Coun.Dewhirst

The new Chairman, Coun.Mrs.Northwood gave thanks on behalf of the Parish Council to her predecessor, Coun.Popham, for all his hard work and dedication given to the Parish Council over the past two years.

19) **ELECTION OF VICE-CHAIRMAN**

Coun.Carnell was nominated and agreed to be considered as Vice Chairman of the Council. The nomination was duly seconded and all were in favour.

## 20) **DECLARATIONS OF INTEREST** – No Declarations of interest

## 21) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 6th May, 2014 were approved and signed by the Chairman.

22) **SPEAKER - Sue Southwell Rural Housing Enabler**

The last full Housing Need Survey for the Parish of Ipplepen was done in 2006 and identified a need for 35 affordable homes. This was reviewed in 2009 and the need had increased to 38. In view of the recent planning application by Bloor Homes to develop the Foredown Road site the Devon Rural Housing Partnership in conjunction with the Community Council of Devon felt that now would be a good time to do a new Housing Need Survey for the Parish.

**RESOLUTION:** It was proposed, seconded and agreed unanimously by the Parish Council to allow this process to be conducted as soon as possible.

## 23)enH

##  **MATTERS ARISING** - information from the Clerk

8a) **Tennis Club Lease** – The Tennis Club have agreed to pay 50% towards the New Lease, therefore this subject has now reached its conclusion.

## 171) **Bowling Club Trustees** – This matter has also now reached its conclusion.

## 82d) **Village Hall/Deed of Easement** – On-going. ***Action: The Clerk to arrange a meeting to enable Coun.Farrow and Coun.Mrs.Calland to meet with the Village Hall Committee.***

98b) **Review of Public Toilets** – Before we accept their Heads of Terms a survey will be carried out to see exactly what is required to bring the toilet block in Clampitt Road up to standard. In the meantime, Coun.Popham has received a copy of the cleaning schedule carried out by the present cleaning contractor. Further quotes will now be obtained. ***Action: Coun.Popham to arrange the survey and advise TDC accordingly. Also arrange for further quotes to be obtained for the cleaning of a) The Clampitt Road toilet block and b) The cost of cleaning both the new toilet block and Clampitt Road block.***

152b) **New Toilet Block** – Work has now commenced, an updated Funding Record was handed to all Councillors. ***Action: The Clerk to obtain an application form for the Viridor Grant.***

197) **Rural Aid**  - The Clerk has sent off the application on behalf of St.Andrews Church and we wait to hear the outcome. Coun.Smith confirmed that the panel will be meeting on the 9th July.

9j) **Wrigwell Lane Footpath** – An extra £150 P3 grant has been received from DCC towards the works on this footpath.

11f) **Street Weed Killing** – This has now been carried out by our grass contractor. Mention to be made in the Parish Magazine that this has been done and it would be helpful if members of the community cleared away the dead weeds in the gutters etc in front of their properties and assisted anyone who perhaps couldn’t undertake this task.

23a) **Scout Lease** – This lease expires in 2015. Coun.Smith advised that the Finance Committee will include this item when they meet to discuss the next Precept.

24) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst Absent

In the absence of Coun.Dewhirst, his report was read out by the Chairman.

District Matters: Teignbridge have agreed to sell the former Blackler’s site for the new UTC and the research done on the benefits for young people in Teignbridge has been published. The next Bracken Bashing event at Orley Common will be held on Saturday 21st June at 10am. The Common is a continuously changing environment and requires constant maintenance and to that end the Rangers ask for help from villagers during the year to assist in keeping this lovely area free from invasive species taking over.

With regard to County matters the telephone numbers to DCC customer service centre has changed. Numbers currently using the prefix 0845 are changing to 0345. The existing 0845 numbers will remain in use for six months to allow people time to get used to the change. The Council’s customer service cent4re is open Monday to Friday from 8am to 80pm and on Saturdays from 9pm to 1pm.

Coun.George Gribble from Bovey Tracey has been elected Chairman of the Council and Coun.Dewhirst remains on the same Committees.

There still remains a great shortage of Foster Carers for children between the ages 7-18yrs and for those with more challenging behaviours.

The County Council is implementing a new web based system called WARPit which allows organisations to redistribute surplus resources such as office furniture and equipment more efficiently and track the significant savings on avoided purchasing and waste disposal costs (such as tables & Chairs) legally and conveniently within their own organisation and with agreed partners.

## 25) **CORRESPONDENCE & REPORTS** – Coun.Mrs.Northwood

## **Correspondence:**

## a) **Items from Devon County Council:** -

## Community News May 2014

Parish Paths Partnership Scheme 2014/15

## b) **Items from Teignbridge District Council:** -

## Monthly Update – May 2014

## c) **Items from DALC/CCD/DPFA/DACB:**

##  April Newsletter from DALC

## **Other items received:**

d) Monthly Bulletin 15 on the A380 South Devon Link Road.

e) **Ipplepen Community Fund** – All members of the Parish Council are invited to the ICF Annual General Meeting due to be held on Thursday 26th June, 2014 at Ipplepen Millennium Centre, 8pm.

## 26) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – Coun.Mrs.Wilson

A meeting was held on the 13th May. Coun.Mrs.Wilson advised that Saplings would like permission to undertake some general decorating in the main room and also painting of the outside perimeter wall, which was delayed by weather last year. Permission was duly granted and it was also agreed that the Parish Council would pay for the paint for the outside perimeter walls. Also a couple of the lights inside needed attention. ***Action: The Clerk to advise Saplings and to contact Peter Tomkinson about the lights.***

**TALC**

The meeting held on Thursday 29th May, 2014 was attended by Coun.Mrs.Northwood and Coun.Popham . Coun .Popham gave the report advising that the main topic was to do with the Environment Agency - Waste Responsibilities.

With regard to the burning of waste, building or farmers green waste, tyres etc. is strictly controlled and in most cases banned. If anyone sees a fire of this nature contact the Environment Agency 24hr manned hotline 0800 807060. However, the Environment Agency are no longer a statutory consultee in planning applications and have no authority over domestic incidents such as bonfires, pollution etc. which are dealt with by TDC.

**Village Hall Committee**

Refer to Matters Arising (194) item 82d)

27) **APPROVAL OF ANNUAL ACCOUNTS AND ANNUAL REPORT**

The Annual Accounts for the Financial Year 2013/2014 were approved unanimously and signed by the Chairman and Responsible Financial Officer. The Accounts will now be sent to the Auditor for Approval.

The Annual Report was also approved unanimously.

28) **BEATING THE BOUNDS 2015**

The initial meeting is to be held on Tuesday 17th June, 2015. Coun.Popham has put an article in the June Magazine requesting volunteers from the Community. The expected date for the event will be the Whitsun Bank Holiday Monday 25th May 2015

29) **FINANCE & PERSONNEL** – Coun.Smith

**Balance No.1 Account £ 27,778.50**

Interest – May £ .16

Allotment Rents £ 60.00

Millennium Centre Rent - June £ 50.00

Extra P3 £ 150.00

**Balance £ 28,038.66**

**Invoices Received for Approval**

South West Grounds Maint.-Grass cut April £ 101.88 already paid

Coun.Mrs.Northwood – Petrol Exp. £ 52.80 “ “

BT – Internet & Tel. May £ 38.03 d/d

D.Cartwright – Salary May £ 463.95

Mrs.H.F.Olding – Salary May £ 856.26

Inland Revenue – PAYE Month 2 £ 325.00

Abacus – Internal Audit £ 560.00

DALC – Conference £ 156.00

Viking – Stationery £ 32.27

Staples- Stationery £ 64.62

South West Grounds Maint. –Grass cut May £ 101.88

**Total £ 2,752.69**

**Balance: £25285.97**

**Reserve Account as at 03.06.14**

**Balance: £ 69,813.19**

**Overall Balance £95,099.16**

**Items for Discussion:**

a) Transfer from new Precept:

Clerk’s Gratuity £ 457

New Toilet Block £3,500

**Total: £3,957**

The above Transfer was approved.

b) Coun.Mrs.Northwood mentioned whether the Parish Council would be prepared to pay for a plaque to be put on the War Memorial following the re-dedication. Coun.Smith, Chairman of Finance confirmed that as the War Memorial was owned by the Parish Council he had no objection and the money would come out of Section 137. A resolution was therefore proposed, seconded and agreed. Coun.Mrs.Northwood confirmed that the amount would be approximately £100.00.

30) **AMENITIES** - Coun. Carnell

Coun.Carnell remains as Chairman of the Amenities Group with Coun.Mrs.Cleasby as Minute Secretary. The Amenities Committee Terms of Reference remain as previous and the Minutes for the meeting held on the 12th May, 2014 were taken as read with the following comments:

a) **Disabled Swing Harness** – It was agreed to investigate whether the harness from the recent dismantled disabled swing in the recreation ground may be suitable for the Tremlett Grove swing.

b) **Caunters Close Flower Beds**  - To be checked that the work has been carried out.

c) **Sandbags** – Coun. Carnell to look into whether we can have a quantity to store.

d) **Medical Waste –** It was reported that medical waste is being left outside certain properties awaiting collection. This was felt inappropriate and Coun.Carnell will look into this matter.

e) **Fencing of Play Park at Tremlett Grove –** Three Tenders had been received:

Tender A - £3,450 plus VAT £400 plus VAT for powder coated black

Tender B - £1,980 plus VAT £340 plus VAT for powder coated black

Tender C - £3,752 plus VAT £632 plus VAT for powder coated black

It was agreed unanimously to go for Tender B. The successful Contractor being Roger Southwood. ***Action: The Clerk***

31) **PLANNING** – Coun.Tompkins

Coun.Tompkins remains as Chairman of the Plans Committee with Coun. Mrs. Calland as Minute Secretary. The Terms of Reference for the Plans Committee remain as previous. The Minutes from the Plans Meeting held on the 21st May, 2010 were approved and taken as read.

a) Various Grants of Conditional Planning Permission were read out.

b) Appplications discussed as follows:

Application Ref: 14/01376/FUL

Two storey extension to the side, replacement of flat roof with pitched and erection of detached garage/carport at Yattors Cottage, Dainton.

**Comment:** Ipplepen Parish Council have no objection to this application. (one abstention)

Application Ref: 14/01505/FUL

Two storey rear extension at 10 Lang Way, Ipplepen

**Comment:** Ipplepen Parish Council object to this proposed development as it raises the level of the ridge height and also interferes with the amenities of neighbouring properties. (one abstention)

Application Ref: 14/01585/FUL

Detached garage at 46 Dornafield Drive East

**Comment:** Whilst the Parish Council supports the principle of additional off-road parking we have concerns that the access is straight on to a corner and will also have an adverse impact on the existing street scene (unanimous)

32) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

Coun.Smith remains as Chairman of Highways, and Coun.Mrs.Wilson as Minute Secretary. The Terms of Reference remain as previous and the Minutes of the Highways Meeting held on the 22nd May were approved and taken as read.

a) **Bridle Way, Wrigwell** – Although DCC have given a further £150 making a total of £320 P3 grant the Parish Council will need to contribute £130 towards the cost of the horse styles. This was therefore proposed, seconded and agreed unanimously.

**b) Traffic Monitoring** – Still awaiting the data from previous surveys.

All other matters are still on-going. The next meeting of Highways is due to take place on the 17th July, 2014

33) **APPROVAL OF NEW PARISH PLAN 2014-2019** – Coun.Popham

Coun.Popham advised that he had not received any comments from Councillors as yet. It was therefore agreed to discuss this item further at the next full Parish Council Meeting.

34) **NEIGHBOURHOOD PLAN** – Coun.Popham

On-Going

35) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

36) **OPEN FORUM** – No comments

37) **DATE OF NEXT MEETINGS:**

Amenities Meeting 09th June 7pm at Mill.Centre

MCMC AGM 17th June 6.15pm at Mill.Centre

Beating the Bounds 17th June 7pm at Mill.Centre

Plans 18th June 7pm at Mill.Centre

Full Parish Council 01st July 7.15pm at Mill.Centre

Highways 17th July 7pm at Mill.Centre

Meeting Closed at 10.10pm