##

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 06th February 2018**

## **In attendance**:

## Coun.Mrs.Northwood (Chairman Coun.Tomkinson

## Coun.Carnell (Vice Chairman) Coun.Farrow

## Coun.Palethorpe Coun.Mrs.Hutchings

Coun.Rattlidge Coun.Mrs.Calland

Coun.Olding

## e

## Miss.C.Freston Parish Clerk

Coun.Dewhirst District/County Councillor

## 143) **APOLOGIES** – Coun.Smith

144) **DECLARATIONS OF INTEREST** – Coun.Carnell declared an interest on planning application 18/00104/FUL at Land East of Great Ambrook, Great Ambrook Avenue

145) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 2nd January, 2018 were approved and signed by the Chairman.

## 146)

##  **MATTERS ARISING FROM THE LAST MEETING** - information from the Clerk

**New Skate Park**  - Coun.Mrs.Northwood has received information on the grants from Sport England and Cllr.Mrs.Hutchings will assist in applying or the best one.

**Devon Air Ambulance Night Landing Site ­–** The decision was due at the end of January 2018 but we are still awaiting.

**Football Club –** Coun.Farrow is still awaiting drawings and plans.

**Toilet Block Pathway** – Work will commence at the end of February 2018.

**Litter Posters from TDC** – These were received by Coun.Carnell and he will be putting them up.

**TDC Invitation to Clerks Networking event** – The new Clerk will be attending

**Gate Post repairs**  - The gateposts at entrance to right of way past the scout hut and the Football/Cricket Club in Moor Road is in hand.

**The DCC Lengthsman** -We are still waiting for the buddle holes at Denbury Road and other places around the village to be cleared.

**First Aid Course** – We have received interest from Parishioners about attending. **Action -** Coun.Mrs.Northwoodto arrange for this to be re-advertised in the Parish magazine for final numbers by 6th March. **– Clerk** – to contact Bruce Hooker to see what dates he has available after 13th March 2018.

**Tennis Club Fence** – We have received two tenders for the repair of the fence.

Tender 1 was £1,825 +VAT

Tender 2 was £3,000

Coun.Tomkinson proposed tender 1 and Coun.Mrs.Hutchings seconded and the vote was unanimous to carry out the repair – **Clerk to contact Roger Southwood to offer the work.**

**Fence between the Village Hall and the Recreation Ground** – The Clerk wrote to ask if the Village Hall would pay half towards the repair and this has been agreed verbally – **Clerk to await letter to confirm**

**Logo** – Coun.Mrs.Northwood has devised a logo for the Parish Council for approval. All Councillors thought it was very apt for the village and it will now appear on signs, letterhead, newsletters etc

147) **CORRESPONDENCE** – Chairman, Coun.Mrs.Northwood

## a)**Items from Devon County Council:-**

All Councillors have seen emails from DCC Connect Me with topics such as grant funding which Coun.Mrs.Northwood will look into, recycling, carers, keeping children safe, asylum children and Devon’s Wildlife

## b) **Items from Teignbridge District Council & Teignbridge CVS**

The Elector Fund for two new dryers at Clampitt Road Toilets has been sent in to Teignbridge District Council and they are now considering it.

An email has been received from the Revenue and Benefits Office regarding the rates for the public Toilets at Clampitt Road. Ipplepen Parish Council will be liable to pay full business rates in the future. We will write to Teignbridge District Council with a reason to get discretionary rate, Copy Coun.Dewhirst into email

## c) **Items from DALC/DCT/SLCC:-** The Clerk will be attending the Cilca Course which is taking place on 28th February 2018 and 17thApril 2018

d) **Items from the Police:** Various Devon & Cornwall Alerts had been received during the month of January and were taken as read, parishioners are reminded to be vigilant and never give your personal or financial details unless it is a service that you have given your consent to that you trust and that you are expecting to be contacted by. There are also Fraudulent HMRC an Debt company callers that are phone scamming the vulnerable and elderly people out of thousands of pounds.

## **Other items received:**

.

e) An email has been received from Ipplepen Cricket Club and members of the club were also present at the meeting asking if the Parish Council could helping with funding for new facilities at the cricket club. Coun.Mrs.Northwood suggested Rural Aid which will be advertised in the Ipplepen Parish Magazine when it becomes available.

f) An email has been received from the secetary at St Andrews Church to invite all Councillors to celebrate their 700th Anniversary on Thursday 3rd May 2018 at 7pm – **Action** Clerk to reply that approximately 16 people will attend.

g) An email has been received from Devon Highways about the turning area being used for parking of vehicles at Quicks Units. Vicki Braddon from Devon Highways has visited the site and has said that if Coun.Dewhirst is supportive of introducing some restrictions then this location will be placed on the list for parking restriction requests - **Action** Coun.Dewhirst to take forward to the Committee.

h) Clampitt Road toilets electricity is due for renewal – **Action** Coun.Tomkinson to review current utility contracts for the toilets to get a better plan.

i) An invitation has been received to attend a Civic Service on Sunday 4th March 2018 – **Action** Coun. Mrs.Northwood to reply and attend.

j) A letter has been received from the House of Commons inviting the Clerk to a Parish Council meeting at The Passmore Edwards Library, Newton Abbot on Thursday 15th February 2018 at 5pm – **Action** Clerk to reply and will attend with Coun.Mrs.Northwood.

k) An email has been received from Amy Luxton who is the new Housing Enabler at Teignbridge, who would be happy to attend a Parish Meeting. A speaker for the Annual Parish Meeting on 19th April 2018 is needed and it was suggested that we invite Vicky Booty from the Police and Crime Commissioner’s Office first who is the Community Link for Teignbridge and if she is not available to invite Amy Luxton – **Action** Clerk to invite Vicky Booty

L) An email was received from Lucy Barrow at DCC Highways regarding the usage of our grant which we used for Chapter 8 and we were left with £107 -  **Action** Highways to discuss at their next meeting what the remaining amount can be spent on

## 148) **REPORTS FROM OUTSIDE BODIES**

**Millennium Centre** – Due to the Chairman, Coun.Mrs.Wilson leaving the Parish Council, Coun.Mrs.Hutchings agreed to step in as Chairman. Fay Olding as Secretary, and the new Clerk Cat Freston will take over as Treasurer once she has completed her probationary period at the end of March 2018. Next meeting is due on 17th April 2018.

**TALC** – A meeting was held on 25th January 2018 and attended by Coun.Carnell. Copies of draft minutes have been forwarded to all councillors. Minutes received from 25th January and taken as read. Next meeting due to be held on 29th March, 2018

**Village Hall Committee** – Coun.Mrs.Calland confirmed that the fence between the Village Hall and the Recreation Ground was discussed and that The Committee agreed that they would pay 50% of the cost - **Action** await written conformation before we proceed

**Ipplepen Community Fund** – Next meeting due on 12th April 2018

**Emergency Team** – Three quotes have been received for The `H` signs. It was approved that we should use Quote number 2 which would be printed Gloss – **Action** Clerk to contact and give permission to print.

149) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**County Matters**

Coun.Dewhirst was asked to join Baroness Elizabeth Butler-Sloss, Patron of Northbrook Community Trust, in formally opening the new two storey extension of the Atkinson Unit a therapeutic secure children’s home in Exeter. She said that she felt honoured and delighted to be associated with the home and that the home does a wonderful job and is such a positive and important influence on the lives of many very vulnerable young people.

The £1.1million improvements to the current building provides a new reception area where young people are welcomed when they arrive, visitor rooms and conference facilities.

The budget scrutiny process started last week with the examination of the Children’s Directorate budget of £125.487million last Tuesday. We heard that despite an additional £7.5 million for schools this year the government is underfunding Devon’s schools by £268 per pupil. It seems that primary schools in Westminster have much lower levels of additional needs yet they receive 19.6% more funding per child than Devon’s schools.

**District Matters**

There have been concerns of reports in the media about Plastic recycling but in Teignbridge with our kerbside sort and high quality product there is currently no issue for Teignbridge’s material. The plastic bottles collected are all reprocessed within the UK. The remaining Pots, Tubs and Trays are then sold internationally on global markets for recycling – including China – who still want/require good clean material like that produced from Teignbridge’s ‘kerbside sort’ process. We are not currently stockpiling any material, have no short term need to incinerate recyclable plastics and continue to generate an income for the material.

The Council will of course be keeping a watchful eye on markets and liaising with District and County colleagues on the matter.

150) **PLANNING** – Coun.Farrow

The Minutes of the Plans meeting held on 17th January 2018 were approved and taken as read

b) **Grants & Refusals** of Planning permission received:

**Decisions Received: Councillor’s Comments if necessary**

**Granted: Application 17/02985/FUL** – Demolish part of existing extension and construction of single storey extension to form kitchen/family room at 1 North End Close.

**Granted: 17/01859/OUT –** Outline – dwelling in garden including access at Land South of Rosemount, East Street.

c) **Applications discussed**:

**18/00011/FUL** – Dainton Cross, Marldon Road – Erection of four commercial units (Use Classes B, B2 & B8) with associated access and parking. Coun.Farrow proposed recommending a refusal and this was seconded by Coun.Mrs.Olding. Coun.Farrow would formulate a comment which will be sent to all councillors before the clerk replies to TDC.

**18/00042/FUL** – Land at SX 84084 65455 Road Past Kittymore, Biltor Road – Agricultural Building. This was discussed and agreed that a site visit will take place on Saturday 17th February 2018 at 10am. It will then be discussed at the next plans meeting on 21st February 2018.

**18/00104/FUL** – Land East of Great Ambrook, Great Ambrook Avenue – Agricultural Building. Coun.Farrow proposed no objection but did have concerns for the height of the building and Coun.Rattlidge Seconded and there was one abstention from Coun.Carnell who had declared an interest

d) **Other items discussed:** No further items discussed.

151) **AMENITIES** - Coun.Carnell

The Minutes from the meeting held on 9th January 2018, were approved and taken as read. Matters arising from the Minutes as follows:

1. **Sign for Recreation Toilet Block** – It was agreed that the sign should go ahead
2. **Additional signs for Clampitt Road Toilets** – Additional sign will now include new logo, wording to be further discussed.
3. **Croft Orchard Grass Verge** – This is to be included in to the grass cutting tenders schedule – **Action** Coun.Carnell to tell Simon Birbeck
4. **Skate Park**  - This has been inspected and the two metal ramps are unsafe. It has been agreed in principal for the ramps to be repaired at the cost of no more than £500 on each ramp - **Action** Coun.Carnell to contact ARC to clarify the cost
5. **Verge Damage** – Causway Cross verge has been damaged by a large vehicle. Coun.Carnell has sorted
6. **Dead Oak Tree** – The Football Ground has a dead oak tree which Coun.Carnell will arrange to be removed.
7. **Millennium Centre** – A date for the inspection of the decoration at the Millennium Centre needs to be arranged
8. **Allotments** – Inspection of Allotments are needed – **Action** Clerk to contact Coun.Carnell to arrange a date to inspect

152) **FINANCE & PERSONNEL** – Coun.Mrs.Olding in Coun.Smith absence

**Balance No. £ 24,377.85**

**Received:**

Mill.Centre Rent for Jan £ 50.00

Bowling Club Rent £ 225.00

Tennis Club Rent £ 130.00

Transfer from Reserve Account for Play Equip Maint £ 2,000.00

VAT Refund £ 4,257.23

**Balance: £ 31,040.08**

**Invoices Received and Approved: £ 4,227.78**

**Balance £ 26,812.30**

**Reserve Account**

**Balance £ 36,258.05**

**Overall Total £ 63,070.35**

**Items discussed:** No items this month

153) **HIGHWAYS & RIGHTS OF WAY** – Coun.Mrs.Olding in Coun.Smith absence

1. Coun.Smith has the P3 survey in hand.
2. The Minutes from the Highways Meeting held on 18th January 2018 were approved and taken as read.
3. Next Highways meeting is due on 29th March 2018.

154) **NEIGHBOURHOOD PLAN**

Coun.Rattlidge had met with Alexis Marsh who is the new Neighbourhood Planning Officer and they discussed the need to establish the new housing need survey. Coun.Rattlidge has also spoken to Janice Alexander who is one of the Housing Enabling Officers who has said that it will cost in the region of £2,000 for the survey

155) **APPROVAL OF WINTER NEWSLETTER**

This was approved but needed to change Coun.Mrs.Olding’s email address.

156) **RURAL SKIP** – This was very successful - **Action** Clerk to email TDC to say how well it went and whether they have a date for next year yet

157) **ITEMS LEFT ON THE TABLE** – Nothing to report

158) **OPEN FORUM** –

A parishioner mentioned about the lack of poor service from phone providers and not being able to get 3G and 4G in Ipplepen – **Clerk** to write to O2 with concern.

A parishioner mentioned the Dornafield Drive East Junction on either side and cars parking dangerously and making it dangerous for drivers coming out of Dornafield Drive and has asked if this can be looked into

159) **DATES OF NEXT MEETINGS:**

Amenities Meeting 13th Feb. 7pm at Mill.Centre

Plans Meeting 21st Feb. 7pm at Mill.Centre

Full Parish Council 06th Mar. 7.15pm at Mill.Centre

MCMC 17th  Apr. 6.15pm at Mill.Centre

Highways 29th Mar. 6.30pm at Mill.Centre

Neighbourhood Plan **tba**

Meeting Closed at 10.25pm