## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 06th December 2016**

## **In attendance**:

## Coun.Carnell (In the Chair) Coun.Mrs.Calland

## Coun.Mrs.Northwood Coun.Tomkinson

## Coun.Mrs.Hutchings Coun.Farrow

## Coun.Mrs Wilson

## Coun.Smith

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District & County Councillor

## 116) **APOLOGIES:** - Coun.Tompkins, Dave Palethorpe

## 117) **DECLARATIONS OF INTEREST** – No declarations of Interest

## 118) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 01st November, 2016 were approved and signed by the Vice- Chairman.

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##  **MATTERS ARISING** - information from the Clerk

**Solicitor Items**

**RegistrationTitle of Land Owned by the Parish Council at the Recreation Ground –** On-going. **Action: Solicitor**

**Ipplepen Primary School –** The Tenancy Agreement was signed by the Chairman and sealed in the presence of the Clerk. Action: **Solicitor – The Clerk will chase up the Solicitor to establish if this subject is now concluded.**

**Scout Lease –** The new draft has now been passed to the Scouts for their comments.**–** **Action: Scouts/Solicitor**

**Bowling Club** – The Death certificates have now been obtained. Coun.Mrs.Northwood to draft a letter on behalf of the Bowling Club to be sent to the Solicitor – **Action: Coun.Mrs.Northwood. Coun.Tompkins to return the correspondence in his possession to Coun.Mrs.Northwood.**

**Devon Air Ambulance Night Landing Site ­–** The Community Fund has agreed to a grant of £2,000 towards the cost of the lighting. Coun.Dewhirst confirmed that £750 would be contributed from his Teignbridge Community Fund and the balance will be met by the Parish Council precept 2017/18.

**New logo for Parish Council** – On-going **Action: Coun.Farrow to draft identity cards for Councillors.**

**Basket Ball Court re-surfacing** – The works have been completed and the back boards for the nets will be fitted as soon as possible. The potholes down the path to the bowling club have also been repaired by Devon Tarmaster.

**Adult Exercise Equipment** – Coun.Mrs.Northwood has put in a second grant application to Tesco which has been accepted and we will hear within the next six months as to whether we have been successful.

**Planning** – Coun.Farrow attended the power point training. Everything is now in place apart from the screen needed to show the presentations, which the Clerk will now order.

**Chapter 8 Training** – Five parishioners/Councillors have been accepted by DCC for this training. Date still to be confirmed.

**Community Defibrillator –** The Defibrillator is now in position and registered. The Clerk will be meeting with South West Ambulance within the next few days to sign off the paperwork. A monthly report has to be sent online. The Ipplepen Methodist Church/Community Hub is also having a Community Defibrillator and has requested that it comes under the auspices of the Parish Council. The Clerk has agreed to do this.

**Toilet Block Update –** It was agreed to extend the deadline for the new tenders for a further month. Timberventure have advised that they will not be quoting.

**Tremlett Grove Play Area** – The work still needs to be completed.

**External Painting of Public Toilets** – The work still needs to be completed

120) **CORRESPONDENCE** – The Clerk in the absence of Coun.Tompkins

## a)**Items from Devon County Council:-**

DCC are consulting on two subjects in relation to Waste Management over the next few weeks and would like comments on their proposals. Go to Have Your Say <https://new.devon.gov.uk/haveyoursay/> to read more or email waste@devon.gov.uk by 23rd December.

## b) **Items from Teignbridge District Council & Teignbridge CVS**

Survey of all open spaces (e.g. parks, allotments, children’s play areas etc.) **Action: Coun.Smith volunteered to fill in the survey and return to TDC with copy for the Clerk.**

Aaron Larner has been appointed as the new Marketing Officer at Teignbridge Leisure. This is the gentleman who assisted us with rejuvenating the Basket Ball Court. **Action: The Clerk to advise him the magazine contact details etc. to enable more marketing of Teignbridge Leisure.**

**Christmas Waste & Recycling Info Poster** together with details of Operation Stack i.e. stacking your boxes and caddy to hopefully avoid things blowing out of the boxes. Both posters to be put in the Noticeboard **Action: The Clerk**

## c) **Items from DALC/DCT:-** DecemberNewsletter

d) **News from the Police:** A new way of keeping us informed has been launched called Devon & Cornwall Alert rather than the previous method of using Ringmaster.

## **Other items received:** No further items received this month

A letter had been received from a parishioner thanking the Parish Council for the new Clampitt Road footpath, which gives a much safer passage for pedestrians entering the village at this junction.

The treasurer from St.Andrews Church had requested a contribution of £30.00 from the Parish Council towards the cost of closing the road for the recent Remembrance Service. The Councillors had no objection to this request.

**Speed Stickers** – 20mph stickers are available for Wheelie Bins. It was agreed to order 210 of these stickers for the properties on the main route through the village to include Orley Road, Silver Street, Biltor Road, Clampitt Road, Newhayes, Fore Street, Bridge Street, East Street, Meadow Park, Barn Park, Barn Park Cottages and Foredown Road. It is hoped that Parishioners will assist in this initiative, which may jog driver’s memories, that we have a 20mph limit in our Village.

## 121) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** - The Committee met on 15th November, 2016. The rent review was carried out and it was agreed that an increase of £10.00 per month would be levied. Saplings reported that one of the electric sockets had become loose. Coun.Tomkinson will have a look at the next Amenities meeting.

**TALC** – Coun.Carnell attended the Meeting on 24th November, 2016. All Councillors have been sent a copy of the Minutes, which were taken as read.

**Village Hall Committee** – No comments this month

**Football Club** – The meeting due on 5th December, 2016 was postponed.

**Devon Highways Conference** was attended by Coun.Smith on 16th November at Buckfastleigh Town Hall. Unfortunately this was not one of their better conferences and was rather a waste of time.

**P3 Walks –** Coun.Smith was not able to attend the P3 Walk, however did manage to catch up with the Co-Ordinator, Ros Davies at the Highways Conference.

**Community Fund** – A meeting was held on the 1st December. Two applications were discussed. Firstly the Parish Council’s request for £2000 towards the DAA lighting for the night landing at the Recreation Ground and secondly a request for £540 towards the cost of a Community Defibrillator at the Ipplepen Methodist Church/Community Hub. Both grants were awarded.

122) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**TDC Matters:**

The Council is amending the rules for the Council Tax Reduction Scheme to make things easier for the Council Officers when calculating benefits. Details on the Teignbridge Website.

**County Matters:**

Emergency budget cuts have been announced by the County Council which include a spending embargo and jobs freeze.

A reminder is being issued to users of our recycling centres to think about the waste which they are taking to these sites. This follows the discovery of what police described as “unexploded ordnance” in the general waste skip at Totnes recycling centre a couple of weeks ago.

The Department for Transport has announced a £70 million allocation from the Pothole Action Fund in 2017/18. Devon will receive £3.192 million in the next financial year, which the DfT calculates is enough to repair all of our potholes!

DCC new Minerals Plan is set to be adopted following support from the Government’s Planning Inspectorate and approval by the Development Management Committee last week. This Document can be found on the DCC website

123) **PLANNING** – Chairman of Plans Committee Coun.Farrow

a) The Minutes of the Plans meeting held on 17th November were approved and taken as read.

b) Grants of Planning permission etc.were read out.

c) **Applications discussed:**

**16/02858/FUL** Removal of condition 5 on planning permission 06/05382/FUL at The New House, Biltor Road

**Comment:** No objection (unanimous decision)

**16/03056/FUL** – Single storey front extension and provision of pitched roof to replace existing flat roof at 16 Ledsgrove.

**Comment**: IPC have no objection in principle to this application, however it was noted that no information had been available concerning alternative parking facilities.

124) **AMENITIES** – Chairman of Amenities, Coun.Carnell

The Minutes from the meeting held on 8th November 2016, were approved and taken as read. Matters arising from the Minutes as follows:

a) **Toilet Block Update** – Refer to Matters Arising above.

b) **Play Equipment Maintenance** – Still awaiting delivery of the new post for the climbing rope. **Action: Coun.Carnell**

c) **Skate Park** – Awaiting action from ARC which is weather related.**Action: Coun.Carnell**

d) **Christmas Lights –** The tree is now in position and looks very splendid. Letters of thanks will go out after Christmas to all those who helped.

e) **Play Safety Surface –** Coun.Carnell confirmed that the rubber crumb had been received and will be put down as soon as weather permits.

125) **FINANCE & PERSONNEL** – Chairman of Finance Coun.Smith

**Balance No. £ 49,941.66**

Mill.Centre Rent for December £ 50.00

Transfer from Reserve for Amenities £ 2,000.00

Transfer from Reserve for Clampitt Road Footpath £ 9,630.00

District Councillor grant for DAA lighting £ 750.00

**Balance £ 62,371.66**

**Invoices Received and Approved:** **£ 13,009.22**

**Balance £ 49,362.44**

**Reserve Account**

**Balance £91,107.15**

Transfer to Amenities £ 2,000.00

Transfer to Clampitt Rd £ 9,630.00

**Balance £ 81,762.95**

**Overall Total £131,125.39**

**Items discussed:**

a) The Precept Budget will be discussed on 14th December at 4 The Glebe

b) SWH Invoice – This invoice will not be paid until the outstanding works have been carried out. We are still short of funding due to extra height on the wall and the road closure extension. This will have to be borrowed from our Reserves when the time comes to pay.

126) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

a) The Minutes of the Meeting held on 17th November were approved and taken as read.

b) There were no further matters arising from the Minutes to discuss.

127) **NEIGHBOURHOOD PLAN** – The Clerk in the absence of Coun.Tompkins

Coun.Mrs.Hutchings with Coun.Dewhirst visited various local businesses in the area to encourage them to be part of our Neighbourhood Plan Committee. Two new members were recruited and a further meeting of the steering group can now be arranged in the New Year.

128) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

129 **OPEN FORUM** – No comments

130) **DATES OF NEXT MEETINGS:**

Amenities Meeting 13th Dec. 7pm at Mill.Centre

Precept Meeting 14th Dec. 7pm at 4 The Glebe

**PC Christmas Meal 16th Dec. 7pm for 7.30pm**

Plans Meeting 21st Dec. 7pm at Mill.Centre

Full Parish Council Meeting 03rd Jan. 7.15 pm at Mill.Centre

Highways Meeting 19th Jan. 6.30pm at Mill.Centre

MCMC 24th Jan. 6.15pm at Mill.Centre

**Neighbourhood Plan tba** 7pm at Mill.Centre

Meeting Closed at 9.09 pm