## IPPLEPEN PARISH COUNCIL

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday**

## **2nd December, 2014**

## **In attendance**:

## Coun.Mrs. Northwood (Chair) Coun.Popham

## eCoun.Carnell (Vice) Coun.Mrs.Wilson

## Coun.Vallance Coun Farrow

## Coun.Mrs.Calland

## 

## Mrs.F.Olding Parish Clerk

## 118) **APOLOGIES** – Coun.Mrs.Cleasby, Coun.Smith

## 119) **DECLARATIONS OF INTEREST** – No declarations of interest

## 120) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 4th November, 2014 were approved and signed by the Chairman.

## 121)enH

## **MATTERS ARISING** - information from the Clerk

The Clerk requested that all Councillors consider over the Christmas Break whether or not they intend to stand for re-election in May 2015. With this in mind it was agreed that the standard advertisement for the forthcoming election should be advertised in the January issue of the Parish Magazine. The Chairman will also be putting in a report on our year’s achievements etc. With these two extra reports being printed, there will not be room for our usual report from tonight’s meeting and therefore we will refer parishioners to our website for full details instead.

## 82d) **Village Hall/Deed of Easement** – Mr. Hutchings had met with members of the Parish Council, and he is now formulating a draft for approval of the Parish Council and the Village Hall Committee.

98b) **Review of Public Toilets** – Coun.Popham and the Clerk to go through the three tenders now received for cleaning and report back at the next meeting. We are still awaiting the date for when we take over ownership.

152b) **New Toilet Block** – Tenders are at present being evaluated by Steering Group.

97f) **New Football Goal Net for Recreation Ground –** Completed and already being well used. A thank you to be sent to Tom Golding who assisted Coun.Carnell with the fitting of the net.

112d) **Xmas Tree –** The Chairman thanked the Councillors involved with erecting the Christmas Tree in time for the Lantern Procession on the 29th November. ***Action: The Clerk to send letters of thanks to all other parties involved.***

122) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

Coun.Dewhirst confirmed that Teignbridge has joined with Exeter City and East Devon Councils in signing a Memo of Understanding for Joint Working on the Greater Exeter Visioning Board. Teignbridge has a long history of working with other councils and used to share a Chief Executive with another District Council and so this is a logical extension of that policy.

With regard to County matters, Council Leader John Hart will be holding a series of meetings with town and parish councillors, across the county to explain the continuing cuts to the budget. The consultation process will close at the end of January ahead of the council’s 2015/16 budget.

## 123) **CORRESPONDENCE** – Coun.Mrs.Northwood

## **Correspondence:**

## a) **Items from Devon County Council:** -

## Community News November 2014

## b) **Items from Teignbridge District Council & Teignbridge CVS**

Funding News November 14

## c) **Items from DALC/CCD/DPFA/DACB:**

**CCD (Community Council of Devon)** now has a new identity and will be known

in the future as Devon Communities Together.

## **Other items received:**

d) Mid-monthly Bulletin 21 & 22 on South Devon Link Road

e) **War Memorial** – An email had been received from English Heritage requesting historical facts about the War Memorial which had been prompted by the History Group requesting that the War Memorial be listed. ***Action: The Clerk to acknowledge email and will respond in due course with assistance from the History Group.***

f) Report from PCSO Lisa Clubb – A theft had been reported from a vehicle parked at Fermoys Garden Centre and there was a Public Order Offence in Orley Road. Police have also received a number of reports relating to suspicious phone calls to elderly residents asking about private medical information where the caller claims to be from a local health centre, during the calls a home visit is encouraged where elderly residents are led to believe that someone will be visiting their home address for a medical assessment. 4 elderly residents have had such a visit, however, they were unable to establish any names or company details. The police have the registration of one of the vehicles that may be linked, which is being investigated. Residents are urged not to pass personal details over the telephone, and the police are keen to speak with anyone who has had similar calls or visits at their home address or has any info about this possible scam to please contact 101 quoting log number 209 of 25th November.

g) **Allotments** – A letter had been received requesting signs to be put at the allotments asking for dogs to be kept on leads. ***Action: The Clerk to order two signs and in the meantime the allotment rules to be reviewed to enable them to be sent out with the bills at the end of February.***

h) **Community Defibrillator**  - To be considered by Councillors with a possibility of housing at the Village Hall. Coun.Dewhirst to bring this forward with the Village Hall Committee at their next meeting as Coun.Mrs.Calland is not able to attend.

## 124) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – Coun.Mrs.Wilson

A meeting was held on 24th November at 6.30pm. Copies of the Minutes had been circulated to all Councillors and were therefore taken as read. Coun.Mrs.Wilson was delighted to report that Saplings had recently had their Ofsted Inspection and had achieved an “Outstanding” Report. Referring to other items on the Minutes, the request for the Soffits and Gutters to be cleaned was agreed unanimously.***Action: A letter of congratulations to be sent from the Parish Council***

**TALC** - Coun.Mrs.Northwood/Coun.Carnell

Coun.Mrs.Northwood and Coun.Carnell attended the meeting on 27th November, 2014.

Coun.John Hart Leader of Devon County Council was present and spoke about “Tough Choices” that were having to be made due to a required saving of £50 million for 2015/16 which will be followed by a further required saving in 2016/17 of £34 million. He praised the Community Self-help scheme i.e. Road Warden, which some local communities have signed up for and it also seemed that unless Parish Councils and groups take this on, then DCC will certainly not be doing the work either, and he urged someone from each Parish to be trained in Chapter 8. He also confirmed that DCC will be filling grit bins this winter, but it is under review for other years as they feel that the public take it for personal use, and feel that if )Parish Councils are left to provide this service, they can keep a closer eye on it.

The next speakers were from TDC on budget matters. Thankfully there will be no increase in car park charges and the Rural Aid Grant will stay to include monies from the Dartmoor Fund. They still need to work out how to run this, but it certainly will not be for bigger Councils.

**Village Hall Committee** – Coun.Mrs.Calland

The date of the next meeting is due to be held on 3rd December.

**Ipplepen Community Fund** – Next meeting due to be held on the 15th January at 8pm

125) **FINANCE & PERSONNEL** – The Clerk in the absence of Coun.Smith

Before the Finance Report, the Clerk left the meeting to enable the Chairman to advise Councillors that new Clerk Salary Scales had been announced by NALC and SLCC. Due to the long delay in announcing the new scales, Clerks are entitled to two Non-Consolidated Payments,as a one off gesture.

The payments will be taxed in the normal manner, one is due in December (£100) and one in April 15 (£47). **RESOLUTION:** All Councillors agreed to the two payments.

**Balance No.1 Account £ 31,876.93**

Interest – Nov. £ .24

Millennium Centre Rent – Dec. £ 50.00

Tennis Club Rent £ 125.00

**Balance £ 32,052.17**

**Invoices Received for Approval**

British Legion – Poppy Wreathe £ 17.00 (already paid)

Mole Valley Farmers – Amenities £ 10.38 (already paid)

BT – Internet & Tel.Oct. £ 53.24 d/d

D.Cartwright – Salary Nov. £ 412.84

Mrs.H.F.Olding – Salary Nov. £ 856.26

Inland Revenue – PAYE Month 8 £ 312.20

South West Grounds Maint. –Grass cut Oct. £ 101.88

Stationery £ 2.99 d/d

Staples – Emergency Box items £ 63.66

Norton Virus Checker £ 64.99

Viking –Toner £ 71.99

Clifford Estate Co.Ltd – Christmas Tree £ 72.00

Premier Home Repair – Repairs to M.Centre £ 312.00

SLCC Membership £ 149.00

Office Hire £ 150.00

Clerk’s Expenses for 3 months £ 50.00

**Total £ 2,700.43**

**Balance: £29,351.74**

**Reserve Account as at 02.12.14**

Carnival Club donation towards Toilet Block £ 200.00

**Balance: £61,545.39**

**Overall Balance £90,897.13**

**Items for Discussion:**

1) VAT claimed £3334.21 – Still not received Clerk has established that they have a huge backlog and at present are dealing with July claims.

126) **PLANNING** –Coun.Tompkins

a) The Minutes from the Plans Meeting held on the 19th November, 2014 were approved and taken as read.

b) Grants of Conditional Planning Permission were read out.

c) Appplication discussed as follows:

**Application Ref: 14/03430/FUL –** Alterations to existing building and new stable block at Blackberry Hill, Orley Road

**Comment:** No objection providing the stables are for private use only and not transferable in the future. (unanimous decision)

**Application 14/03144/FUL** – Retrospective change of use of agricultural building to use within Use Classes B1, B2 and B8 at Bulleigh Barton Farm.

Although this application was discussed at the Plans Meeting held on the 19th November, an email had been received from the applicant advising that we had quoted an application number for an agricultural building erected in 2012, the correct application no should have been **2002/4287/15/03** for an Agricultural building erected in 2003. ***Action: The Clerk to inform TDC of this error.***

**Application 14/03079/COU** – Change of use of Existing Stables, Exercise Area and land for Equestrian Business and use of Tractor/Hay Store as a stable.

Notification had been received from TDC advising that this application will be considered at the Planning Meeting being held on 16th December at the Council Chamber, 9.45am­. Coun.Tompkins will endeavour to attend on behalf of the Parish Council.

d) Southern Timber were granted permission for use of agricultural land as HGV turning head and car park, however, it would appear that this area is now being used for stock piling timber. ***Action: The Clerk to report this to TDC***

127) **AMENITIES** - Coun.Carnell

a) The Minutes from the Amenities meeting held on 10th November were approved and taken as read.

b) **Gritter Maintenance & Further supplies of Grit –** In hand

128) **HIGHWAYS & RIGHTS OF WAY** – Coun.Popham in the absence of Coun.Smith

a) The Minutes of the Highways meeting held on the 24th November were approved and taken as read.

b) **Fermoys/Two Mile Oak Footpath** – On-going

c) **Pavement by Toll House, Clampitt Road** – On-going

d) An objection was voiced to the headline article in the Liberal Democrat Village Voice flyer concerning the hoped for implementation of a 20mph village wide speed limit in the New Year. The Ipplepen Transport Plan was initiated by the Parish Council with the input of the whole community and seems to have been the catalyst for recent change, but of that there was no mention and that was most disappointing.

e) Coun.Vallance reported flooding at Redpost due to a blocked drain. ***Action: The Clerk to report this to DCC.***

129) **NEIGHBOURHOOD PLAN** – Coun.Popham

On-going

130) **Beating the Bounds 2015** – Coun.Popham

a) Members of the Steering Group will be looking at the route during the Christmas Break.

b) The next meeting is due to be held on 14th January at 7pm

131) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

132) **OPEN FORUM** – No comments, other than to wish the Parish Council a Merry Christmas.

133) **DATES OF NEXT MEETINGS:**

Amenities Meeting 08th Dec. 7pm at Mill.Centre

Plans Meeting 17th Dec. 7pm at Mill.Centre

Full Parish Council 06th Jan. 7.15pm at Mill.Centre

Beating the Bounds 14th Jan. 7pm at Mill.Centre

Highways 22nd Jan.. 7pm at Mill.Centre

MCMC 02nd Feb. 6.30pm at Mill.Centre

Meeting Closed at 9.40pm