## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 01 August, 2017**

## **In attendance**:

## Coun.Mrs.Northwood (Chairman) Coun.Tompkins

## Coun.Carnell (Vice Chairman) Coun.Farrow

## Coun.Mrs.Wilson Coun.Smith

## Coun.Palethorpe Coun.Mrs.Calland

Coun.Rattlidge

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District/County Councillor

## 47) **APOLOGIES** – Coun.Tomkinson

48) **DECLARATIONS OF INTEREST** – No declarations of interest

49) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 4th July, 2017 were approved and signed by the Chairman.

50) **CO-OPTION OF NEW COUNCILLOR**

Following the resignation of Councillor Tompkins after 14 years of loyal service to the Parish Council, Co-option took place of our new Councillor named Steve Rattlidge. Coun.Rattlidge was welcomed on to the Council following his signature of Declaration of Acceptance of Office and agreement to abide by the Council’s Code of Conduct. A letter of thanks will be sent to Clive Tompkins.

51) **MEMBERS ANNUAL INTEREST REVIEW**

All members reviewed their Interest Forms and passed them back to the Clerk. There were no changes.

## 52)

## **MATTERS ARISING FROM THE LAST MEETING** - information from the Clerk

**Solicitor Items**

Kitsons have advised the Parish Council that all our papers are now available for collection. The Clerk was requested to contact Tozers with a view to taking them on as our Solicitor and to store our Papers.

**Other Items:**

**Devon Air Ambulance Night Landing Site ­–** Coun.Farrow has established that planning permission will be required for both Plan A (attaching to the tennis court lighting poles) and Plan B on the other side of the field. It was agreed that Coun.Carnell will contact Toby Russell to ascertain any news from his end on Plan B. ***Action: Coun.Carnell***

**Adult Exercise Equipment & Junior Swings** – All equipment has now been ordered and delivery and installation to be carried out during the month of August. A request has also been made for a quote for replacement safety surface underneath the Typhoon.

**Rural Aid –** We have been successful in obtaining a grant of £3,500 towards the new disabled and junior swings.

**Legal Topics –** The policies have now all been updated with a view to adopting them next meeting once Councillors have had the opportunity to browse through and send any comments to the Clerk.

**Football Club –** The Inspection took place on 22nd July and Alan Wetton from the Football Club Committee was present at the Parish Council Meeting. The report was subsequently read through and comments made. Definite progress has been made on items needing attention and further work will be carried out before the new season commences. A sketch/drawing was requested of the proposed storage shed. A drawing of the proposed extension was then shown to the Councillors and a full planning application will now be prepared. It was agreed that the extension should not be started until full finance was in place. Alan confirmed that he would attend the next Parish Council meeting due in September to advise further progress on the work being carried out at the site and the planning application which will be sent under the Parish Council’s name.

**Toilet Block­ -**  This is now up and running and an official opening ceremony still to be arranged. Thank you plaques for the various funding sources to be organised.

**Parish Paths Partnership (P3) Grant –** The Clerk had contacted Ros Davies and a payment of £400.00 had been made with an apology for not sending this sooner. Various other queries were raised in her email and Coun.Smith advised that he would contact Ros to go through these items. ***Action: Coun.Smith***

**Allotments** – Following the problems at the Allotments, the PCSO Lisa Clubb visited the Clerk to go through the various problems over at the Recreation Ground and expressed the importance of residents who might see something happening to contact 101 straight away rather than leave the matter until it is too late. Lisa advised that when she does her monthly surgeries at the Village Hall, she will call around to the Clerk for any updates etc. Regarding the allotments, it had been brought to the Clerk’s attention that a couple of tenants had erected electric fences around their Corn. Although there were no objections in principle the Councillors felt that the fences should have warning signs attached. The Police have also donated a burglar alarm for their mower shed, this is similar to the one on our Gritter shed. ***Action: The Clerk to contact the tenant to request the signage to be done.***

**CIL 7 Clampitt Road/Breach of Planning** – Both items are being dealt with by Teignbridge District Council.

**Skate Park** **Project –** On-Going. Grant applications and quotes are being looked into by the Chairman and Amenities.

53) **CORRESPONDENCE** – Clerk

## a)**Items from Devon County Council:-** No items this month

## b) **Items from Teignbridge District Council & Teignbridge CVS**

## Teignbridge are looking at introducing a new power called a Public Space Protection Order (PSPO) that will help them to continue to enforce dog fouling and control issues more consistently across the district. Before this can be considered a survey is being run and this can be accessed at [www.teignbridge.gov.uk/dogsurvey](http://www.teignbridge.gov.uk/dogsurvey) and parishioners are encouraged to take part with this survey.

We have been notified that the Ogwell Neighbourhood Development Plan has been submitted.

A Service Facility Questionnaire has been sent out to Clerks and Councillors by TDC planning closing date 28th August, 2017

## c) **Items from DALC/DCT:-**

August Newsletter

d) **Items from the Police:** Various Devon & Cornwall Alerts had been received during the month of July and all parishioners are requested to be vigilant and protect themselves from the various scams relating to: Pets and in particular puppies and kittens being advertised for sale via popular online auction websites. The fraudsters will place an advert of the pet for sale, often claiming that the pet is currently held somewhere less accessible or overseas. Upon agreement of a sale, the suspect will usually request an advance payment by money transfer or bank transfer. However, the pet does not materialise and the fraudster will subsequently ask for further advanced payments for courier charges, shipping fees and additional transportation costs. Even if further payments are made, the pet will still not materialise as it is likely to not even exist.

**Also** Alert pop ups on mobile phones informing that the phone has been hacked and they needed to phone the “Apple Support” number. The number provided was 0800 680 0156 – This is NOT APPLE SUPORT so please do not contact this number. This number links to pornographic websites, which is obviously distressing and in particular to young individuals.

## **Other items received:**

e) A letter had been received from the Head of Ipplepen Primary School, Amanda Lacey, advising that they had recently had a visit from Ofsted. The inspector visited the Millennium Centre and was concerned about the safety of the children, whereby they have asked if the door bolt can be replaced with an electronic one which would mean that the door is safely secure, but can be released in an emergency. The Councillors had no objection to this request. ***Action: The Clerk to inform the school accordingly.***

f) Notification had been received from South West Water advising that there will be a road closure for East Street from 2nd-3rd November to carry out essential works to the sewer, apparently due to Wet-Wipes again.

## 54) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – Next meeting is due to be held on Tuesday 12th September, 6.15pm at Mill.Centre.

**TALC** – Next meeting due to be held on 28th September, 2017

**Village Hall Committee** – Nothing to report

**Ipplepen Community Fund** –The next meeting is due to be held on 14th September, 2017 at 7.30pm.

55) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**TDC District –** The current 16/17 garden waste collection service subscription period ends on 31st August. Residents are now able to sign up or renew for the new subscription period which runs from 1st September to 31st August 2018. The cost of the service remains the same as last year at £35 per bin, with a concessionary fee of £30 per bin for residents in receipt of housing or council tax benefit. If TDC have an email address for the customer they will be sent an email, if not, they will be sent a letter. People will also be reminded by placing bin tags on garden waste bins in July, advertising in local newspapers and community magazines in August and social media messaging during July and August.

As briefly mentioned under Correspondence Teignbridge is encouraging all interested parties to take part in a consultation on whether to introduce a Public Space Protection Order (PSPO) across the district to help deal with dog mess problems.

While there are laws covering dog fouling and irresponsible dog ownership, it is patchy and in some places Teignbridge has no control over enforcement. This inconsistency makes enforcement much harder in those particular places where people tell us it is a problem.

Currently in Teignbridge, byelaws cannot be enforced using fixed penalty notices – offences must be prosecuted through the courts, a procedure which can be costly. The PSPO updates the existing byelaws for beaches, some parks and public open spaces into offences which can be enforced using fixed penalty notices.

Inconsiderate dog owners would still be targeted through awareness and enforcement.

The order also looks at including:

* The requirement for dog walkers to carry a bag or other means of cleaning up after their dog has fouled at all times.
* The prohibition of dogs from entering defined dog ban areas (e.g. children’s play park excluding assistance dogs).
* The requirement for dogs to be kept on leads next to roads.
* For authorised officers to have the power to immediately request dogs are placed on a lead.
* To restrict the number of dogs that can be walked by a single individual, on and off the lead.

The online survey is at [www.teignbridge.gov.uk/dogsurvey](http://www.teignbridge.gov.uk/dogsurvey). The survey ends on Friday 29th September.

**County Matters –** Devon County Council has hosted representatives from six European countries, as part of a project which aims to reduce food waste, from producer to plate, as well as influence future policy.

For every 2 tonnes of food eaten in the UK, 1 tonne is wasted – 10 million tonnes in total every year. In Devon, food waste makes up to 24 per cent of a household dustbin, costing £3.3 million to dispose.

A number of lane closures will be needed on the A380 over the next two weeks for routine inspections. Survey and investigation work will be carried out ahead of future repairs to the pavement and barriers, and maintenance of the bridge deck on Ware Barton bridges.

Lane closures will be in place from 9:30am to 3:30pm: on Wednesday 2nd & Thursday 3rd August and Wednesday 9th and Thursday 10th August.

A week of overnight closures is also planned for sections of the A380 for the week commencing Monday 2 October. The closures will be from 8pm to 6am and will affect the north bound side at Kingsteignton and Telegraph Hill for two nights, the south bound side for two nights with one night remaining for either side. Additional information will be available nearer the time.

The night time closures will include surfacing and other maintenance work in order to minimise the duration and disruption of the main work.

56) **PLANNING** – Coun.Farrow

The Minutes of the Plans meeting held on the 19th July 2017 were approved and taken as read.

b) **Grants & Refusals** of Planning permission received:

No details received during July

c) **Appplications discussed** **as follows:**

**17/01673/FUL** Alteration of roof from hip to gable, conversion of loft and ground floor kitchen extension at 15 Silver Street.

**Comment:** No objection (unanimous decision)

**17/01928/TPO** Remove lowest primary stem from one Lawson cypress (T1) to clear building at 5 The Glebe.

**Comment:** No objection (unanimous decision)

d) **Other items discussed:** No further items to discuss.

57) **AMENITIES** - Coun.Carnell

The Minutes from the meeting held on 11th July 2017, were approved and taken as read.

**Outstanding Matters:**

Risk Assessment for new toilet block – Now completed

New Litter Bin outside Co-op – Being swopped with the new one at the recreation ground.

Allotments – We now have an address to write to the owner of the land opposite the Scout Hut to request that this land is cut. ***Action: The Clerk to send the letter***

Signage for Public Toilets etc. – In hand

**Skate Park Project** – On going

**Weed Killing –** Simon Birbeck to be requested to carry out the weed killing during the school holiday around the Mill.Centre.

**Toilet Block** – A comments board to be installed for feedback on cleanliness etc.

58) **FINANCE & PERSONNEL** – Coun.Smith

**Balance No. £ 12,873.00**

Mill.Centre Rent for August £ 50.00

VAT Refund £ 7,480.37

Kitsons refunds £ 220.00

From Reserve account for Public Toilets £ 4,700.00

Community Fund – Grant for Adult Exercise Equipment £ 1,500.00

**Balance: £ 26,823.37**

**Invoices Received and Approved: £ 2,441.13**

**Balance £ 24,382.24**

**Reserve Account**

**Balance £ 47,983.60**

**Overall Total £ 72,365.84**

**Items discussed:**

No further items to discuss this month

59) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

Highways still to arrange a meeting with Vicki Braddon, our new Neighbourhood Highway Officer from DCC. The Highways Group did not meet during July the next meeting is due to be held on the 21st September at 6.30pm

60) **NEIGHBOURHOOD PLAN**

The Exhibition went well at the Garden Show and analysis of the comments received concerning the Aims and Objectives of the Plan has been kindly done by Coun.Rattlidge. The next meeting is due to be held on 2nd October, 2017.

61) **ITEMS LEFT ON THE TABLE** – Avaliable from the Clerk

62) **OPEN FORUM** – No comments

63) **DATES OF NEXT MEETINGS;**

**Dates of Next Meetings:**

Neighbourhood Plan05th July7pm at Mill.Centre

Amenities Meeting 08th August 7pm at Mill.Centre

Plans Meeting 16th August 7pm at Mill.Centre (Coun.Farrow sends apologies)

Full Parish Council 05th September 7.15pm at Mill.Centre

Community Fund 14th September 7.30pm at Mill.Centre

Highways Meeting 21st September 6.30pm at Mill.Centre

Neighbourhood Plan 02nd October 7pm at Mill.Centre

Meeting Closed at 9.28pm