## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 02nd August 2016**

## **In attendance**:

## Coun.Tompkins (In the Chair) Coun.Palethorpe

## Coun.Mrs.Northwood Coun.Tomkinson

## Coun.Carnell Coun.Farrow

## Coun.Smith Coun.Mrs.Hutchings

## Coun.Mrs.Wilson

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District & County Councillor

## 52) **APOLOGIES:** - Coun.Mrs.Calland

53) **CO-OPTION OF PARISH COUNCILLOR**

Three Parishioners had applied, but only one had decided to stand for the vacancy. Mr.David Palethorpe gave a brief resume of why he wished to become a Parish Councillor and all other members voted unanimously in co-opting Coun.Palethorpe on to the Council. David agreed to be a member of the Amenities Group and the Emergency Planning Committee.

**Register of Interest Forms were reviewed and signed by all Members. Any changes would be conveyed to TDC by the Clerk.**

## 54) **DECLARATIONS OF INTEREST** – No declarations of Interest

## 55) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 5th July, 2016 were approved and signed by the Chairman.

## 56)enH

##  **MATTERS ARISING** - information from the Clerk

82d) **RegistrationTitle of Land Owned by the Parish Council at the Recreation Ground –** On-going. **Action: Solicitor**

123h) **Community Defibrillator –** The unit has now been received and will be stored by the Clerk pending the finish of the new Toilet Block. In the meantime, Mr.Bruce Hooker has offered to hold free classes on CPR and how to use the Defibrillator. It was agreed unanimously to take up Mr.Hooker’s kind offer. **Action: The Clerk to contact Mr.Hooker**

12g) **Ipplepen Primary School –** The Tenancy Agreement had been received and Coun.Farrow had various comments. A hard copy of the Lease was passed to Coun.Farrow to read through again and mark any alterations he felt necessary.

63a) **Scout Lease –** Coun.Smith had looked through the Lease and made various alterations. We now await comments from the Scouts. **Action: The Clerk to chase up the Scouts for their comments.**

133a) **New logo for Parish Council** – Coun.Mrs.Wilson had come up with a suggestion, which the Councillors like with perhaps some fine tuning, which Coun.Dewhirst offered to help with. **Action: Coun.Mrs.Wilson & Coun.Dewhirst.**

184b) **Rural Aid** – Confirmation had been received from TDC, that we had been successful in obtaining a grant of £2,500 towards the re-surfacing of the Basket Ball Court. The backboards had also been received and would be put in place by Coun.Carnell and Coun.Palethorpe within the next few weeks. It was then agreed unanimously to apply to the Community Fund for the remaining funding needed. **Action: The Clerk**

**Coun.Mrs.Northwood** also passed the clerk a poster advertising the Teignbridge Sports Awards with a request to pass on to all the clubs in the village. **Action: The Clerk**

191) **Adult Exercise Equipment** – Awaiting the result of our bid, which should be during August.

24a) **Bowling Club** – No real progress has been made with the Solicitor. The paperwork was passed to the Chairman, who will make contact with the solicitor to try to get the matter to a conclusion. In the meantime he requested a copy of the Scout Lease to ascertain whether the Bowling Club could perhaps follow suit with their Lease. **Action: Coun.Tompkins**

40h) **Orley Road Footpath Wall** – Work has been completed. A vote of thanks to Coun.Carnell for over-seeing the work and assisting with the clearance of the rocks etc.

44b) **Grass Cutting** – We now have a new grass cutting contractor: Mr.Simon Birbeck and everyone agreed that improvements were already being seen around the village and footpaths.

56a) **Dogs at the Recreation Ground** – New signs have now been put on the gates and a new copy of the Byelaw has also been displayed. Coun.Dewhirst confirmed that the Police do not enforce byelaws, only the Council or Dog Warden is at liberty to do this. It was agreed to monitor the situation, in the hope that the new signs will make parishioners and visitors more aware.

57)) **CORRESPONDENCE** – Chairman, Coun.Tompkins

## a) **Items from Devon County Council:-**

**Comments** requested from DCC Roads Transport Team on the recent Devon Highways conferences. They intend to hold more events this year, but would like to try a different approach whereby they hold workshop style events, possibly by District area, which are less formal and are more focused on responding to the subjects that we would like to discuss. **Action: Coun.Smith to send comments.**

**DCC** is at the final stages of preparing a new Minerals Plan which will cover the period to 2033. To View the proposed modifications go to [www.new.devon.gov.uk/haveyoursay](http://www.new.devon.gov.uk/haveyoursay) The consultation runs between **Monday** **1st August** and **Friday 23rd September 2016.** The Chairman made the comment that the modifications did not really affect Ipplepen.

**DCC** are in the process of reviewing their various community support initiatives and would be interested to hear of any highway maintenance work that our council has undertaken or initiated.

With regard to grass cutting highway verges etc. the Council will need to sign an agreement with DCC to enable the possible procurement of extra funding. **Action: The Clerk**

## b) **Items from Teignbridge District Council & Teignbridge CVS**

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**TDC** will once again be able to offer Elector Fund Grants based on £1.10 per elector in each Parish based on the electoral register as it stood in February 2016. It was agreed to apply for a grant towards the decorating of our public toilets. **Action: The Clerk**

**TDC** had sent details of the reported Noise Nuisance arising from young people using the recreation ground in the early hours of the morning. This matter has already been addressed by locking the village hall car park after 10pm.

**Planning** – A further letter had been received from TDC advising that **electronic only** consultations on planning applications will be put in place next year. Therefore with effect from 1st January 2017 paper consultations will only be sent where they are received by TDC i.e. they will stop printing plans/documents where they are submitted electronically. With effect from 1st April 2017 – no paper consultations will be sent. The end of the financial year will be the final date for full implementation. This will have given parish councils a notice period of well over a year and allowed them to make any increase to their precept where required. Training is available to Parish Clerks. **Action: The Clerk agreed to take advantage of the training and it was agreed unanimously to purchase a Lap Top and screen, which will be shared between the Clerk and the Chairman of Plans.**

## c) **Items from DALC/DCT:-** No items this month

d) **News from the Police:** No items this month

## **Other items received:**

e) **Air Ambulance Night Landing** – Details had been received from Toby Russell together with a quote for the supply and installation of the lighting and an offer to come along to a Parish Council Meeting to explain further what was needed. It was agreed to invite Mr.Russell to our next PC meeting. **Action: The Clerk**

f) **Emergency Plan** – A member of the Emergency Team had sent application forms for grants available from the Devon Community Foundation which has grants available for setting up emergency plans and buying equipment. It was agreed that when the Emergency Plan is reviewed in October to ascertain whether we require any extra equipment.

## 58) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** The next meeting will be held on the 20th September at 6.15pm.

**TALC** – Coun.Carnell attended the meeting held on the 28th July. Two speakers attended one from Teign Energy Communities and one from the Police & Crime Commissioners Office. It was agreed that the Clerk forward all Councillors with the TALC minutes in future. Next meeting due on the 29th September, 2016

**Village Hall Committee** – No comments this month

**Football Club** – Coun.Carnell attended the Football Club’s monthly meeting and reported that a clean-up operation following our letter is underway. They will be writing to the Parish Council concerning further containers being put actually on the side of the football pitch to house a new mower and equipment. Various other ideas are in the pipeline regarding the kitchen facility, but we await their official letter about these items in due course, before making comment. Next meeting due to be held on 5th September 7pm.

**Anne-Marie Morris MP** – The Clerk and Coun.Smith attended the meeting with our MP on the 15th July, at which attendance was disappointing. However, the topics covered were Devolution, Faster Broadband and Planning Reform Proposals. It was also noted that the Neighbourhood Plan may be simplified in due course.

59) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**TDC Matters**

The main topic covered at the full Council meeting recently held, was **Devolution** and much more about this will be seen in the coming months.

**County Matters**

Since the 2013 launch of Barnstable’s project SEARCH with council funding, and has an aim to increase employability for people with learning disabilities, it has helped nearly 80% of its students into paid employment or traineeship and is the highest achieving of all the programmes in the country.

New proposals have been discussed to abrogate all responsibility for transport costs for post 16 students. The Cabinet decided to insist that schools pay for transport to school, college and training institutions for all students of 16 and over, regardless of their family’s ability to pay. Even disabled children will now have to pay a minimum of £560 to get to school. This will mean that much of the school transport will now have empty seats, hard pressed parents in rural locations will be forced to decide between getting themselves to work or getting their children to school. This decision has been called in and it is hoped that this proposal will be discussed in Committee and hopefully the Media.

60) **PLANNING** – Coun.Farrow

a) There was not need to hold the Plans meeting scheduled for the 20th July, 2016

b) Grants of Planning permission etc.were read out.

c) **Applications discussed:**

**16/02019/FUL** – Single storey front and rear extensions at 17 Dornafield Drive East, Ipplepen

**Comment:** No objection (unanimous decision)

**16/02026/FUL** – Single storey extension to rear to create annexe at Dainton Manor House, Dainton, Ipplepen.

**Comment:** No objection (unanimous decision)

**16/02037/LBC** – Internal and external amendments to previous listed building consent ref: 1103691/LBC at Woods Barn, Ipplepen

**Comment:** No objection (unanimous decision)

61) **AMENITIES** – Chairman of Amenities, Coun.Carnell

The Minutes from the meeting held on 12th July 2016, were approved and taken as read. Matters arising from the Minutes as follows:

a) **Toilet Block Update** – We are next on the list with the Contractor.

b) **Grass Cutting** – A quotation had been received from our new Contractor and was passed to the Amenities Chairman for discussion at their next meeting.

c) **Seats** – The Handyman to be requested to re-stain the seats around the village.

62) **FINANCE & PERSONNEL** – Finance Chairman, Coun.Smith

**Balance No. £ 36,916.61**

Mill.Centre Rent for August £ 50.00

Ipplepen Cricket Club £ 106.25

Bank Transfer from Reserve to cover Allotment Water £ 1,000.00

Bank Transfer from Reserve for play equipment maintenance £ 500.00

**Balance £ 38,572.86**

**Invoices Received and Approved:** £ 17,085.16

**Balance £ 21,487.70**

**Reserve Account**

Balance  **£ 92,267.15**

**Overall Total £113,754.85**

**Items discussed:**

a) **New Computer & Printer** – The Clerk and Coun.Farrow had been to look at desktop computers for the Council and suggested the following would serve our needs:

Acer Aspire with Monitor 12GB £ 699.00

Brother all in one printer i.e. A3, copy, scan, auto double sided £ 149.99

With regard to the Office Software it was agreed to transfer this

 From the old computer rather than pay a monthly subscription.

**Total £ 848.99**

**RESOLUTION:**  It was proposed, seconded and agreed unanimously by members present to purchase the above as soon as possible. **Action: The Clerk & Coun.Farrow**

b) Transfer of **£1160** from the Reserve Amenities Budget to cover the Orley Road Footpath wall was agreed unanimously.

62) **HIGHWAYS & RIGHTS OF WAY** – Chairman of Highways, Coun.Smith

a) The Minutes of the Highways Meeting held on the 21st July, 2016 were approved and taken as read with the following comments

b) **Two Mile Oak Footpath** – Changes to the tender to be confirmed to the Clerk by Coun.Smith.

c) **Road Closures** – Various road closures were read out, but we are still awaiting the one for the Clampitt Road Footpath. **Action: Coun.Smith to chase up DCC.**

d) Amenities to request the Handyman to trim around the Foredown Road street sign as it is completely obscured by growth.

e) Coun.Smith was requested to let Amenities have an up to date Footpath list for the Grass Contractor.

f) **Chapter 8 Training** – Coun.Dewhirst will look into this training for Coun.Carnell,Coun.Palethorpe and Simon Birbeck our grass cutting contractor.

f) Next meeting date has been changed to 15th, September 6.30pm at Mill.Centre.

63) **NEIGHBOURHOOD PLAN** – Chairman, Coun.Tompkins

The meeting held on the 6th July went ahead with David Kiernan from TDC in attendance. It was agreed that local businesses should be represented and Coun.Tompkins and Coun.Dewhirst agreed to visit some of them before the next meeting due to be held on the 4th August. In the meantime David would supply various drawings and sample neighbourhood plans. Since the meeting unfortunately Coun.Tompkins and Coun.Dewhirst have not been able to meet and therefore the meeting has been postponed until September.

64) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

65) **OPEN FORUM** – No comments

66) **DATES OF NEXT MEETINGS:**

Amenities Meeting 09th August 7pmat Mill.Centre

Plans Meeting 17th August 7pm at Mill.Centre

Full Parish Council Meeting 06th September 7.15pm at Mill.Centre

Highways Meeting 15th September 6.30pm at Mill.Centre

Ipplepen Community Fund 15th September 7.30pm at Mill.Centre

**Neighbourhood Plan tba** 7pm at Mill.Centre

Meeting Closed at 10.15 pm