## IPPLEPEN PARISH COUNCIL

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 5th August, 2014**

## **In attendance**:

## Coun.Mrs. Northwood (Chair) Coun.Popham

## eCoun.Carnell (Vice) Coun.Mrs.Wilson

## Coun.Tompkins Coun.Farrow

## Coun.Mrs.Calland

## Coun.Smith

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## Mrs.F.Olding Parish Clerk

District Councillor Coun.Dewhirst

## 54) **APOLOGIES** – Coun.Mrs.Cleasby & Coun.Vallance

## 55) **DECLARATIONS OF INTEREST** – No Declarations of interest

## 56) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 1st July, 2014 were approved and signed by the Chairman.

## 57)enH

## **MATTERS ARISING** - information from the Clerk

22) **Housing Survey –** Awaiting the results

## 82d) **Village Hall/Deed of Easement** – The Parish Council agreed to cover the legal costs of the Deed of Easement. The Village Hall Committee would be responsible for the registering of their land at HM Land Registry.

98b) **Review of Public Toilets** – Copies of the various Health & Safety Certificates had been received together with a padlock key (Asbestos Survey was not enclosed) from TDC. Coun.Popham had looked into the roof space and all seemed well. It was therefore agreed to allow the Clerk to sign the agreement and return the padlock key together with £1 to enable the transfer to take place. ***Action: Coun.Popham to chase up the Asbestos Report.***

152b) **New Toilet Block** – Estimates are now being obtained for the building works. It was agreed that the Clerk would now claim the Rural Aid Grant against the Tanner and Bruce invoice. Coun.Tompkins confirmed that he had spoken to Viridor and the next deadline for applications is 3rd October for consideration by Viridor on 7th November. Coun.Tompkins agreed to take on the task of completing the application. ***Action: The Clerk, to claim the Rural Aid, also Coun.Farrow requested an up to date Funding Record.***

30c) A letter had been received from TDC ref.**Sandbags**. Arrangements are in hand to supply 50 filled sandbags to be delivered to the Gritter Shed in the Millennium Centre Car Park. ***Action: The Clerk to chase up.***

30e) **Fencing of Tremlett Grove Play Park** – Fencing is now complete, Coun.Carnell showed concern about the neighbouring shrubs, this to be discussed at the next Amenities meeting.

58) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

The District Council recently held a full council meeting when various items were discussed including sadly the closing of the front desk at Newton Abbot Police Station; the adoption of the CIL charges; Treasury Management reported that there was £1million more in the reserve than expected, probably due to the New Homes Bonus; the Kingskerswell Road project; a very much needed new computer system, which at present does not conform to the latest Government requirements unless drastically updated. Finally, TDC are conducting a review of Polling arrangements across the District, all parishioners should have received a letter concerning this.

With regard to County matters, a consultation has been launched on the future of transport in Kingskerswell. The County is seeking the views of local residents on what highway improvements they would like to see once the Link Road is opened.

A major project to reduce the number of people in Devon affected by skin cancer starts this month and coincides with the launch of Public Health England’s Be Clear on Cancer campaign to raise awareness of skin cancer. Devon has one of the highest rates of skin cancer in the UK with almost 3,000 new cases per year.

Finally members of the public will have a right to speak and question politicians at full meetings of DCC, if new proposals are ratified by the next full Council.

## 59) **CORRESPONDENCE & REPORTS** – Coun.Mrs.Northwood

## **Correspondence:**

## a) **Items from Devon County Council:** -

## Community News July 2014

## b) **Items from Teignbridge District Council:** -

## Confirmation of Grant from Rural Aid towards St.Andrews disabled WC.

## Changing the way we register to vote.

## Monthly Update July 2004

## c) **Items from DALC/CCD/DPFA/DACB:**

## July Newsletter from DALC – Clerk to download the New Practioners’ Guide 2014

August Newsletter – Chairman & Clerk to attend the DALC AGM & Conference

Being held at Westpoint on Saturday 11th October.

CCD is holding a Forum for Rural Communities at Exeter Racecourse on 25th

September – Coun.Carnell and Coun.Smith will possibly attend. ***Action: Please***

***Confirm to the Clerk to enable booking form to be sent.***

## **Other items received:**

d) Monthly Bulletin 17 on the A380 South Devon Link Road.

e) A thank you had been received from the Parish Magazine Editor following our donation for delivering the Housing Surveys.

f) A report had been received from the Police advising that a crime had occurred on 25th July. An intruder gained entry via the front door which had been left insecure to a property in Biltor Road and stole a wallet from a hall table. Please remember to check your doors and windows are secure in this hot weather even if you are in another part of your property or out in the garden. If anyone has any information contact 101 quoting crime no 093217/14.

g) An email had been received from a parishioner concerning the possible flooding of the public footpath from Dornafield Road to Moor Road. Coun.Smith confirmed that he was meeting with Ros Davies this week and would discuss this matter with her.

h) A letter had been received from two children appealing to the Parish Council to return their much loved swings that had to be removed due to the new Toilet Block.

Coun.Popham confirmed that sadly the swings were very old and when removed were shown to have passed their sell-by date. ***Action: The Clerk to send a suitable reply.***

## 60) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** – Coun.Mrs.Wilson

The Millennium Centre Management Committee held a meeting on the 15th July, when the election of Officers took place. Gina Heathman remains Chairman, Lucy Popham – Secretary and Fay Olding – Treasurer. Two new members were welcomed representing the Village Hall Committee, i.e. Phil Domoney and Peter Parish. Following the agreement last month of the Parish Council, the decorating will hopefully take place during the summer break which will be carried out by Saplings. The next meeting is due to be held on 8th September.

**TALC** - Coun.Mrs.Northwood/Coun.Carnell

Coun.Mrs.Northwood and Coun.Carnell attended the meeting held on Thursday 31st July. The first speaker was Mr.Chris Braines, the Waste & Cleansing Manager for TDC who spoke on the changes to TDC Green waste collection, which will commence from June 2015 and by October/November 2015 every village will be on the new collection scheme. The second speaker was Ian Flood-Page, Emergency Planning Officer at TDC together with Kate Taylor from the Environmental Agency Flood Resilience Team. They were there to urge Parish Councils to ensure that each village has its own Emergency Planning Team. It was acknowledged that many villages already do have an Emergency Plan – including Ipplepen – of whom he has visited on many occasions. The next meeting is due to be held on 25th September

**Village Hall Committee** – Coun.Mrs.Calland

Refer to Matters Arising (194) item 82d)

**Ipplepen Community Fund** – Coun.Mrs.Wilson

The next meeting is due to be held on 11th September

**Beating the Bounds 2015** – Coun.Popham

The next meeting is due to be held on 9th September

62) **FINANCE & PERSONNEL** – Coun.Smith

**Balance No.1 Account £ 18,026.69**

Interest – July £ .16

Millennium Centre Rent – Aug. £ 50.00

ICC Rent £ 87.50

**Balance £ 18,164.35**

**Invoices Received for Approval**

Tanner & Bruce Ltd – Ground Wks.Toilets £ 6,212.40 already paid

Parish Magazine – Housing Survey Donation £ 100.00 “ “

BT – Internet & Tel.July £ 51.67 d/d

D.Cartwright – Salary July £ 401.75 (£63.91 from P3)

Mrs.H.F.Olding – Salary July £ 856.26

Inland Revenue – PAYE Month 4 £ 309.60

Postage – Stamps £ 33.96

South West Grounds Maint. –Grass cut July £ 101.88

Grant Thornton – Audit £ 360.00

British Gas – Elec at Field £ 33.74

Viking Direct – Printer Toners £ 244.80

A.R.C Welding – Skate Park Repairs £ 302.40

A.R.C. Welding – Repairs to Goal Post £ 67.20

Peter Tomkinson – Lighting Repairs M.Cent. £ 71.50

**Total £ 9147.16**

**Balance: £ 9,017.19**

**Reserve Account as at 03.06.14**

**Balance: £ 69,813.19**

Bank Transfer £ 3,957.00

**Balance: £73,770.19**

**Overall Balance £82,787.38**

**Items for Discussion:**

Transfer £5177 from Toilet Block Fund to cover Tanner & Bruce invoice. This was agreed.

63) **PLANNING** – Coun.Tompkins

a) The Minutes from the Plans Meeting held on the 16th July, 2014 were approved and taken as read.

b) Various Grants of Conditional Planning Permission were read out.

c) Appplication discussed as follows:

**Application Ref:** 14/02194/FUL

Garage with ancillary accommodation over (re-submission 13/03448/FUL) at Merryrose, Bridge Street.

**Comment:** Ipplepen Parish Council would normally oppose development proposals of this nature as we are of the opinion that this type of development would set an unwelcome precedent.  However, in this particular case based on local knowledge, we believe that there are strong over-riding reasons of a personal nature which justify the proposed development which from the supporting application documents are not obviously apparent.Therefore, in this particular instance, IPC has no objection to the proposed development at Merryrose provided that it remains ancillary to the main dwelling house. (Unanimous decision via email)

d) Coun.Tompkins advised that he wished to write on behalf of the Parish Council to the Devon County Monitoring Officer concerning Dainton Landfill Site. This was agreed unanimously.

64) **AMENITIES** - Coun.Carnell

a) The Minutes from the Amenities meeting held on 7th July were approved and taken as read.

b) **Allotments** – The Clerk reported that she had visited the allotments recently with Dave Cartwright to ascertain which plots were vacant. There are three plots available all of which are extremely overgrown. Dave mentioned that he would be prepared to strim these and then possibly get them covered with something until such time that they are let to a tenant. Also the Clerk will look into numbering them with metal tags.

c) **Typhoon** – Coun.Popham noticed following the Village Show that the bushes needed attention and the safety surface was becoming worn. ***Action: Amenities***

65) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

a) **Fermoys/Two Mile Oak Footpath** – A meeting is to be arranged with the four landowners written to recently and a map drawn up in conjunction with DCC of the proposed footpath

b) **Pavement by Toll House, Clampitt Road** – On-going

c) A letter had been sent to Fermoys concerning rubbish being left on the public footpath. Fermoys had been in touch and advised that they no longer owned this land and that we should get in touch with Blue Diamond Garden Centre the new owners. Coun.Smith to ascertain if the rubbish is still there.

66) **APPROVAL OF NEW PARISH PLAN 2014-2020** – Coun.Popham

**RESOLUTION:** It was proposed, seconded and agreed unanimously to adopt the Draft Plan. Coun.Popham will now add in the photographs etc.

The Chairman gave a vote of thanks to Coun.Popham for the hard work and hours that he had spent on formulating the Plan.

67) **NEIGHBOURHOOD PLAN** – Coun.Popham

It was agreed that a letter should be sent to Denbury & Torbryan Parish Council to advise them that we are about to start our Neighbourhood Plan and whether we could take on the whole of Beech Trees Lane within our Plan. ***Action: Coun.Popham to draft a letter and send to the Clerk to enable it to be forwarded to Denbury.***

68) **APPROVAL OF SUMMER NEWSLETTER** – Duly approved.

69) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

70) **OPEN FORUM** – No comments

71) **DATE OF NEXT MEETINGS:**

Amenities Meeting 11th  Aug. 7pm at Mill.Centre

Plans Meeting 20th Aug. 7pm at Mill.Centre

Full Parish Council 02nd Sept. 7.15pm at Mill.Centre

MCMC 08th Sept. 6.15pm at Mill.Centre

Beating the Bounds 09th Sept. 7pm at Mill.Centre

Highways Meeting 18th Sept. 7pm at Mill.Centre

Meeting Closed at 9.40pm