## 

## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 03rd April 2018**

## **In attendance**:

## Coun.Mrs.Northwood (Chairman Coun.Farrow

## Coun.Carnell (Vice Chairman) Coun.Mrs.Hutchings

Coun.Rattlidge Coun.Mrs.Olding

## Coun.Tomkinson e Coun.Palethorpe

## Coun.Smith

## Miss.C.Freston Parish Clerk

Coun.Dewhirst District/County Councillor

## 176) **APOLOGIES** – Coun.Mrs.Calland

177) **DECLARATIONS OF INTEREST** – Coun.Mrs.Olding and Coun.Carnell declared an interest on planning application 18/00287/FUL at Stonelands, Causeway Cross and both left the room during the discussion. Coun.Mrs.Hutchings declared an interest on Planning application 18/00588/FUL at Ipplepen Methodist Church, East Street and left the room during the discussion.

178) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 6th March, 2018 were approved and signed by the Chairman.

## 179)

## **MATTERS ARISING FROM THE LAST MEETING** - information from the Clerk

**New Skate Park**  - Coun.Mrs.Northwood has submitted the form and is waiting to hear.

**Devon Air Ambulance Night Landing Site ­–** Devon Air Ambulance Trust are offering to award Ipplepen Prish Council £2,981.47 towards the installation cost. Coun.Mrs.Olding proposed we get a new coded padlock for the access gate, Coun.Mrs.Hutchings seconded and all unanimous. **Action** Coun.Carnell to arrange getting new lock, **Clerk** – to send off forms to obtain the grant.

**Football Club –** Three committee members attended the Plans Meeting on Wednesday 21st March 2018 where it was agreed that they would square off the front of the building which would create more room. The Football Club are now getting new plans drawn up.

**Toilet Block Pathway** – Still ongoing.

**First Aid Course** – We have 7 Parishioners and 1 Councillor who will be attending the First Aid Course on Saturday 7th April 2018.

**Tennis Club Fence** – This has been completed and in time for the start of the new Season.

**Clampitt Road toilets** - Electricity is due for renewal but all were unanimous to put on hold until the end of the Financial year accounts have been completed.

**Annual Assembly –** Anne Marie Morris will be attending on Thursday 19th April 2018 at 7.30pm at the Village Hall (Side Room) where she will talk about some of the local issues and problems i.e. lack of 3G and 4G, Policing, and general things within her constituency.

**Invites to future Parish Council Meetings**

Vicky Booty from the Police and Crime Commissioner’s Office will be attending the Parish Meeting on Tuesday 5th June at 7.15pm at The Millennium Centre.

Amy Luxton who is the new Housing Enabler at Teignbridge has been invited to the Parish Meeting on Tuesday 7th August 2018 (Amy couldn’t make the July meeting so please note the change of date)

**Phone Service 3G and 4G –** The Chairman approached St.Andrews Church following a parishioner's letter asking whether they would be prepared to think about a mast on the tower. The Church contacted the Diocesans Office and there is a standard procedure and they are not interested in an approach from a PCC. If they do, approach the PCC, and they are willing to proceed , there is an intermediary organisation that will see to all the necessary faculty applications.

**Allotment Plot –** Two plots were available but have now been taken up.

180) **CORRESPONDENCE** – Chairman, Coun.Mrs.Northwood

## a)**Items from Devon County Council:-** No items this month

## b) **Items from Teignbridge District Council & Teignbridge CVS**

An email has been received from TDC Confirming the Rural Skip Service will be on Saturday 2nd February 2019 in the layby on Biltor Road (Outside the Primary School)

## c) **Items from DALC/DCT/SLCC:-** DALC’s March Newsletter, wishing Cara all the best as she goes on maternity leave and introducing Will Page who is their maternity cover.

DALC are launching their new website this month.

General Data Protection Regulations will take effect on 25th May 2018, which will replace existing law on data protection and give individuals more rights and protection regarding how their personal data is used. It applies to all Parish and Town Councils. The Clerk attended a Workshop at TDC on Tuesday 3rd April 2018. We will wait to hear from TDC to see if they are going to appoint a Data Protection Officer.

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d) **Items from the Police:** Various Devon & Cornwall Alerts had been received during the month of April and were taken as read. Parishioners are reminded to be vigilant and never give your personal or financial details unless it is a service that you have given your consent to that you trust and that you are expecting to be contacted by. Action Counters Terrorism say trust your instincts and never worry about wasting Police time when it comes to suspicious activity.

## **Other items received:**

e) An email has been received regarding the state of the path leading from the lynch gate in silver Street across the Churchyard to the stile in Church Path as it is very broken up cracked. – Coun.Smith has reported it to DCC PROW and we are waiting for a response.

f) An email has been received from the Tennis Club about putting up a noticeboard outside the Tennis Court – **Clerk** to reply as no objection was made against having a noticeboard put up.

g) A Parishioner mentioned to the Clerk about The Woodland Trust offering free Tree Packs for Schools and Communities – **Clerk** to speak to Tree Officer about replacing any dead trees in the Jubilee Woodland area and possibly replacing those that have been cut down on the Totnes Road.

h) The Rural Aid date has been given out but the closing date is a lot earlier than usual - **Action** Coun.Smith to confirm with TDC that the date is correct**.**

i) An email has been received regarding a Walking Football Club applying for Rural Aid

j) The heating at The Millennium Centre has been reported as not working as it should - **Clerk** to contact contractor to arrange to be looked at.

k) An email was sent to Teignbridge Police regarding a Campervan which has been parked close to the junction to Stoney Hill Cross, Marldon Road, Ipplepen. This has since been removed.

## 181) **REPORTS FROM OUTSIDE BODIES**

Coun.Smith attended the Stoneycombe Quarry Liaison meeting on Wednesday 28th March 2018 where concerns were raised regarding the number of articulated lorries that were being used. The quarry manager assured them that these were return loads taken to areas outside of the normal quarry supply radius where only 8 wheeled and 6 wheeled vehicles would normally be utilised. Future routeing of vehicles is a concern as is the speed of some vehicles between the new Aller Junction and Maddacombe Road.

The weighbridge had received comments from horse riders praising the consideration shown by AIs truck drivers.

In regard to community matters the manager reported that AI were always available to help the local community, in particular by sponsoring local events such as the Summer Moon Festival, Abbfest, Ipple Tipple and Glasdenbury. They also helped to resolve problems with the car park at Kingskerswell. Date of next meeting 26th September 2018.

Coun.Mrs.Olding received a letter from TDC to say that we have received a discretionary rate for The Millennium Centre.

**Millennium Centre** – Next meeting is due on 17th April 2018.

**TALC** – A meeting was held on Thursday 29th March, 2018 and was attended by Coun.Carnell. Copies of draft minutes have been forwarded to all councillors. Next meeting due to be held on 28th June, 2018

**Village Hall Committee** – Nothing to Report

**Ipplepen Community Fund** – Next meeting due on 12th April 2018

**Emergency Team** – We have a new volunteer from the community who has joined the Emergency Team.

182) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**County Matters**

Devon County Council is thanking care providers for pulling out the stops these last few days. Care workers moved heaven and earth to ensure that their clients continued to have the care they need during the storm weekend.

Health and social care teams in the county worked together to deliver vital care to people at home. Examples of care workers and health staff going the extra mile to reach their clients have been in abundance.

Praise must also go to volunteers, such as 4×4 drivers and our fantastic snow wardens for the role they’ve played, as well as our local communities that rallied together, during this time.

Highways teams worked non-stop to clear routes as quickly as possible, using approximately 7,000 tonnes of salt during the first three weeks of March. It was a good job we got another shipment of grit between the two weather events.

So far this winter over 21,000 tonnes of salt has been used on our roads – this compares with 9,000 tonnes used throughout the whole winter season last year.

Initial estimates suggest these two snow events may have cost around £1.2 million to deal with.

Vulnerable and fuel poor residents across Devon are being encouraged to apply to Cosy Devon and the Local Energy Advice Programme (LEAP). This is a free advice service supported by Devon County Council and funded by energy suppliers that helps households with energy saving measures and could reduce their energy bills by up to £300 a year.They can install a range of simple measures, provide energy efficiency advice and help look for a better deal on energy bills. These can include draught-proofing, low energy LED lightbulbs, radiator panels and shower savers. The advisor will also check if your house has uninsulated cavity walls or an uninsulated loft. If so, it may be possible to arrange for insulation to be installed for free. If your home has a boiler that’s very old and doesn’t meet current standards, they may also be able to help you repair or replace it.

Your energy tariff will be checked and, if you are not on the best tariff, the advisor will help you to change to a cheaper one. On average, a household can save £287 a year by switching their heating and electricity supply to the cheapest tariff.

**District Matters**

I would like to thank highways and social care teams across our Division for their round-the-clock efforts to keep this Division moving and ensure that the vulnerable received the support they needed.

Despite the challenging conditions, care providers, aided by volunteer 4 x 4 drivers in some locations, and joint health and social care teams continued their support to vulnerable residents

Recycle Devon is championing the second annual ‘REUSE Week’ which showcases the work of Devon’s many and varied Reuse organisations.

REUSE Week is a celebration of these diverse organisations and what they do. Some groups help people swap, donate and loan the things they no longer need; while others specialise in fixing, renovating or repurposing once-loved items. But they all share a common goal – to reduce waste, increase opportunities for the community and help disadvantaged members of society.

According to the Local Government Association UK households are throwing away £400 million worth of items every year that could have been reused. Throughout the week the groups host events and promotions in every corner of the county, encouraging us all to think differently about what we buy and what we throw away. The events range from creative activities for the family, Give and Take sessions and repair cafes to bookable craft workshops, clothes swaps and even an electrical ‘fix fest.

Residents across Devon are being reminded to ‘wash, squash and pop the cap on’ when they recycle glass and plastic bottles and jars.

Recycle Devon has been working with Devon authorities to make recycling as easy as possible for residents. Following on from industry advice, you can now leave your caps, tops and lids on both your plastic and glass bottles and jars. Simply give the bottle or jar a rinse, squash plastic bottles, put the top back on and recycle as you normally would – even it’s a metal lid on a glass jar.

Replacing lids, caps and tops will not only ensure they are recycled and Devon maintains its 55.7% recycling rate but will reduce volume in recycling bins and recycling lorries. The preference is that lids are attached to bottles and jars but if this is not possible lids can be recycled according to their material, so metal lids in with cans and plastic lids in with plastics.

183) **PLANNING** – Coun.Farrow

The Minutes of the Plans meeting held on 21st March 2018 were approved and taken as read

b) **Grants & Refusals** of Planning permission received:

**Decisions Received: Councillor’s Comments if necessary**

**Granted: Application 18/00301/FUL** – Single storey extension and replacement existing garage with double garage at Hettor, Townsend Hill

**REFUSED: 17/03031/FUL –** Provision of temporary agricultural workers dwelling and associated landscaping

c) **Applications discussed**:

**18/000287/FUL –** Stonelands, Causeway Cross – Two storey front and side extension, remove existing tile roof and replace with new slate roof and raised pitch, remove rear conservatory and replace with new extension.

Coun.Farrow proposed no objection as long as Environmental and Archaeological reports will be provided. Coun.Palethorpe Seconded (unanimous decision).

**18/00588/FUL –** Ipplepen Methodist Church, East Street – The demolition of the old schoolroom, hub and old library (condemned) to allow for the construction of a new multi-purpose community hub.

Coun.Farrow proposed no objection, Coun.Mrs.Olding seconded (unanimous decision).

d) **Other items discussed:**

Ipplepen Football Club Committee attended the plans Meeting on Thursday 21st March 2018 where they discussed their recently submitted plans. It was agreed that they would square off the front of the building which would create more room. The Football Club were in agreement and are now getting new plans drawn up.

184) **AMENITIES** - Coun.Carnell

The Minutes from the meeting held on 13th March 2018, were approved and taken as read. Matters arising from the Minutes as follows:

1. Quotes for Drainage for Recreation Ground Toilets. In hand quotes to replace current drainage are being sources. Action Cllr R Carnell
2. Grit bins. Following the recent weather Cllr R Carnell has booked one bin on the DCC highways programme to be refilled and also informed them that all bins require refilling.
3. Review of Handyman's Risk Assessment. Risk Assessment was reviewed and signed off by Mr D Cartwright and Cllr R Carnell. Copy held by Parish Clerk.
4. Millennium Centre Decoration inspection. Action Cllr R Carnell to arrange inspection date with Cllr R Farrow.
5. Invoices for work carried out. After a discussion it was agreed that the Amenity Committee recommend that in future all invoices for work carried out should include an itemised breakdown of materials and labour costs - Unanimous decision
6. Coun.Palethorpe and Parish Clerk attended the Allotments Association AGM on Wednesday 21st March 2018

185) **FINANCE & PERSONNEL** – Coun.Smith

**Balance No. £ 22,098.97**

**Received:**

BT Internet & Tel Credit £ 60.67 d/d

Elector Fund - Hand dryers for Clampitt Road Loo’s £ 478.00

Village Hall Comm – Contribution towards fence repairs £ 70.00

**Balance: £ 22,707.64**

**Invoices Received and Approved: £ 6,177.45**

**Balance £ 16,530.19**

**Outstanding VAT Refund £ 1,083.93**

**Year End Balance incl. o.s.VAT for 2017/18 £ 17,614.12**

**Reserve Account Balance at 31.03.18 £ 36,258.05**

**Overall Year End Balance incl. o.s. VAT £ 53,872.17**

**Items discussed:**

1. Clampitt Road toilets Council Tax has been reduced to £76.00per month from 15th April 2018
2. Approval of end of probationary period for New Parish Clerk – Unanimous decision for approval of new Clerk

186) **HIGHWAYS & RIGHTS OF WAY** – Coun.Smith

1. Update Two Mile Oak Footpath - Still awaiting maps of the A381 section from Ipplepen to Two Mile Oak from Ros Davies. **Action: Clerk to chase these up.**
2. Footpath 1/St.Andrews Church**:** Ros Davies is to ask Johnathon Rowlands to look at the work that may be needed on this footpath – On Going
3. Footpath 8/13 Clampitt Road to Luscombe Close

It was agreed that the remaining untarmaced end of this footpath needs to be done as it has become quite muddy during the winter period. **Action:** Coun.Smith to obtain three quotes for this work to be done.

1. Rails at Dornafield Drive East & West – Will continue to be monitored.
2. Bilver Cross Flooding (End of Conniford Lane/Edgelands Lane). Coun. Smith confirmed that this matter had now been sorted by DCC.
3. Pothole outside Courtlands, Biltor Road. This matter has now become dangerous and urgent. It has already been reported to DCC numerous times by the Parish Council, District/County Councillor and members of the public, but still hasn’t been done. Action: To be discussed further at forthcoming PC meeting if the matter has not been dealt with by then.
4. Chapter 8 Money left over (£107) - Coun.Smith suggested that the money be spent on drainage clearance equipment for buddle holes etc. Action: To be put forward to the full council at the next pc meeting.
5. Highways Grant from DCC has now been received for £600.00.
6. Grit Bins – These have still not been filled - Snow Warden has reported to DCC.
7. Finger Posts for the Village – Suggestions required from Councillors of what is needed eg. Recreation Ground, Toilets, Bowling Club etc. etc., how many are required and where they should be situated.
8. The next meeting will be held on Thursday 17th May 2018

187) **NEIGHBOURHOOD PLAN**

Coun.Rattlidge has completed The Big Lottery Fund For All Awards application to help towards the cost of the Housing Need Survey **Clerk** – To post forms off

188) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

189) **OPEN FORUM** – Members of the public came to speak about the recent report on the policing problems at Quick Units. We would mention that this area should be referred to as Causeway Cross.

190) **DATES OF NEXT MEETINGS:**

Amenities Meeting 10th Apr. 7pm at Mill.Centre

Plans Meeting 18th Apr. 7pm at Mill.Centre

Annual Assembly 19th Apr 7.30pm at Vill.Hall side room

Full Parish Council 1st May. 7.15pm at Mill.Centre

MCMC 17th  Apr. 6.15pm at Mill.Centre

Highways 31st May. 6.30pm at Mill.Centre

Neighbourhood Plan **tba**

Meeting Closed at 9.18pm