## **IPPLEPEN PARISH COUNCIL**

## **Minutes of Meeting held at Ipplepen Millennium Centre**

## **On Tuesday 04th October 2016**

## **In attendance**:

## Coun.Tompkins (In the Chair) Coun.Palethorpe

## Coun.Mrs.Northwood Coun.Tomkinson

## Coun.Carnell Coun.Farrow

## Coun.Smith Coun.Mrs.Hutchings

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## Mrs.F.Olding Parish Clerk

Coun.Dewhirst District & County Councillor

6.30pm - Councillors met with Silver Street residents together with Toby Russell from Devon Air Ambulance at the Recreation Ground to discuss the night landing site for the Air Ambulance. There were a few questions asked, but no major objections. The next step will be to raise the necessary funds for the lights. Coun.Dewhirst has offered £750 towards the project from his elector fund and further avenues of funding/donations will be investigated by the Parish Council.

## 83) **APOLOGIES:** - Coun.Mrs.Wilson, Coun.Calland

## 84) **DECLARATIONS OF INTEREST** – No declarations of Interest

## 85) **MINUTES OF THE LAST MEETING**

Minutes of the meeting held on Tuesday 6th September, 2016 were approved and signed by the Chairman.

## 86)enH

## **MATTERS ARISING** - information from the Clerk

82d) **RegistrationTitle of Land Owned by the Parish Council at the Recreation Ground –** On-going. **Action: Solicitor**

12g) **Ipplepen Primary School –** The Tenancy Agreement had been received and Coun.Farrow had made various comments. **Action: Awaiting news from our Solicitor**

63a) **Scout Lease –** On-goingawaiting appointment with the Solicitor.

24a) **Bowling Club** – On-going

The above four subjects have not progressed over the past several months. The Chairman has sent an email to our Solicitor requesting urgent attention to all the above.

133a) **New logo for Parish Council** – On-going

184b) **Basket Ball Court re-surfacing –** A further £2000 has been granted by the Community Fund towards this project. Therefore with the £2500 granted from Rural Aid this makes a total of £4500 and means we can go ahead with the re-surfacing. Three tenders had been received as follows:

Tender ‘A’ **:** £4,221

Tender ‘B’ **:** £4,500

Tender ‘C’ **:** £4,620

**RESOLUTION:** It was proposed by Coun.Carnell, Seconded by Coun.Smith and unanimously agreed to accept Tender ‘A’. The Clerk advised that the successful Contractor would therefore be Devon Tarmasters (SW) Ltd and an order would be placed for the work to commence as soon as possible.

191) **Adult Exercise Equipment** – Coun.Mrs.Northwood has put in a second grant application to Tesco which has been accepted and we will hear within the next six months as to whether we have been successful.

57b) **Elector Fund** – The Clerk confirmed that we had been successful in obtaining a grant of £2285.00 towards the refurbishment of the Public Toilets in Clampitt Road, which means the project can now go ahead. Four Tenders had been requested only 3 had been received as follows:

Tender ‘A’ **:** £1,470.00

Tender ‘B’ **:** £2,163.77

**RESOLUTION:** It was proposed, seconded and agreed unanimously to accept Tender ‘A’. The Clerk confirmed that the successful Contractor would be Ken Heyward.

57b) **Planning** – A laptop computer has now been purchased in readiness for power point presentations of planning applications at Parish Council meetings. Coun.Palethorpe has kindly loaned the Council a projector and all that is now needed is a screen. **Action: Coun.Dewhirst to provide the Clerk with details on where to research a screen.**

62f) **Chapter 8 Training** – Coun.Dewhirst still looking into this. It is hoped that Coun.Carnell, Coun.Palethorpe and our grass contractor Simon Birbeck will be able to undertake the training. Coun.Dewhirst also advised that from next year all events involving road closures will need to have a Chapter 8 trained person present. **Action: Coun.Dewhirst**

123h) **Community Defibrillator –** Coun.Carnell had inspected the side wall of the Post Office, but had a further suggestion of attaching it to the new Finger Signpost, which will be soon sited on the side of the square. Power is already installed for the Christmas Tree in this area so it could be linked into this and it will also then be in full view in the centre of the village. The Community Fund has agreed to a further Defibrillator for the new Toilet Block when it is completed.

**RESOLUTION:** Coun.Farrow proposed, Coun.Smith seconded and it was unanimously agreed to go ahead with Coun.Carnell’s suggestion.

72b) **Electoral Review of Teignbridge: Draft Recommendations** – Coun.Dewhirst advised that the recommendation for Ipplepen is that it remains as a one member ward. No further comments were made by the Councillors.

76a) **Toilet Block Update –** The new specification has now been received and will now be sent out to the various Contractors for tenders to be discussed at the next full Parish Council Meeting.

87)) **CORRESPONDENCE** – Chairman, Coun.Tompkins

## a) **Items from Devon County Council:-** No items this month

## b) **Items from Teignbridge District Council & Teignbridge CVS** – No items this month

## c) **Items from DALC/DCT:-** AutumnNewsletter

d) **News from the Police:** Several cars had been broken into during the month of September, residents are requested not to leave valuables in their cars even in the boot and to ensure that they are locked and secure.

## **Other items received:**

e) **Ipplepen Community Fund** – A letter of confirmation that our grant towards the basketball court re-surfacing for £2,000 had been successful. **Action: A letter of thanks to be sent by the Clerk**

## 88) **REPORTS FROM OUTSIDE BODIES**

## **Millennium Centre** - Nothing to report from the meeting held on the 20th September, 2016, copies of the Draft Minutes had been circulated to all Councillors.

**TALC** – The meeting held on the 29th September, 2016 was attended by Coun.Carnell. Copies of the Draft Minutes had been circulated to all Councillors.

**Village Hall Committee** – No comments this month

**Football Club** – Coun.Carnell had attended the Football Club meeting held on 3rd October. Drawings will be sent to the Parish Council of the alterations they wish to make to the clubhouse etc. in due course.

**Stoneycombe Quarry Liaison Group** – Coun.Smith attended the meeting held on 28th September 2016. There was nothing to report which would specifically affect Ipplepen, and we await the Minutes which subsequently be forwarded to all Councillors.

89) **DISTRICT & COUNTY COUNCILLOR’S REPORT** – Coun.Dewhirst

**TDC Matters:**

**Council Tax Referendum Principles.** The referendum threshold for council tax increases is proposed at 2% for all local authorities, as in 2016/17. However, shire districts like Teignbridge will be allowed increases of up to and including £5, or up to 2%, whichever is higher. For the first time, referendum principles will apply to town and parish councils for which the Band D charge is higher that £75.46 and the total precept is over £500,000. The Government is also prepared to consider extending the referendum principles to all town and parish councils.

**Business Rates Revaluation Adjustment.** A new valuation list for non-domestic properties takes effect from April 2017; this will have the effect of altering the business rates income all authorities receive. The Government has previously indicated that tariffs and top-up would be adjusted following a revaluation, to ensure, as far as is practicable, that authorities retained income is the same after revaluation as immediately before.

**County Matters:**

Devon County will be sending a letter to Central Government supporting the Women Against State Pension Inequality (WASPI) concerning their contention that some women who have lost up to £42,000 in pension entitlements and should get a fair settlement.

Devon will ensure professional community based services for young people continue to be provided across the county. The Council took the decision to put the Youth Service out to tender last year to help protect it and give a new provider the opportunity to develop new ways of working, access new sources of funding and attract investment not available to a local authority.

90) **PLANNING** – Chairman of Plans Committee Coun.Farrow

a) The Minutes of the Plans meeting held on 21st September were approved and taken as read.

b) Grants of Planning permission etc.were read out.

c) **Applications discussed:** No applications this month

91) **AMENITIES** – Chairman of Amenities, Coun.Carnell

The Minutes from the meeting held on 21st September 2016, were approved and taken as read. Matters arising from the Minutes as follows:

a) **Toilet Block Update** – Refer to Matters Arising above item 76a.

b) **Play Equipment Maintenance** – Coun.Carnell reported that one of the posts had broken to which the climbing rope in the Junior Play Area is attached. A new post has been ordered and will be fitted soon.

c) **Skate Park** – Repair is required on the ramps as picked up by Play Equipment Inspection Ltd. It was agreed unanimously to contact ARC to do the repairs as soon as possible.

d) **Gate at Football/Cricket Club** – Repairs to the gate have been undertaken.

e) **Tremlett Grove Play Area** – New fencing and repairs are required. **Action: Amenities Agenda for their next meeting.**

92) **FINANCE & PERSONNEL** – Chairman of Finance Coun.Smith

**Balance No. £ 17,400.85**

Mill.Centre Rent for Oct . £ 50.00

VAT Refund £ 1,936.67

Ipplepen Community Fund for Basket Ball Court £ 2,000.00

Transfer to cover Orley Rd f/Path repairs £ 1,160.00

TDC – Final Precept Payment for 2016/17 £ 32,609.50

Football Club Rent £ 137.50

**Balance £ 55,294.52**

**Invoices Received and Approved:** **£ 4,291.83**

**Balance £ 51,002.69**

**Reserve Account**

Balance  **£ 91,107.15**

**Overall Total £142,109.84**

**Items discussed:**

a) The new computer, printer and laptop have now been purchased and will be installed on the 12th October.

b) **Clampitt Road Footpath** – The work is underway and the bill expected is in the region of £27,910 plus VAT. We have £17,279.50 towards this project and the shortfall of £10,630 will need to be taken from the reserve account. **RESOLUTION:** It was proposed by Coun.Smith, seconded by Coun.Carnell and agreed unanimously to take the shortfall from our Reserve Account.

93) **HIGHWAYS & RIGHTS OF WAY** – Chairman of Highways Coun.Smith

a) **Two Mile Oak Footpath** – Changes to the tender to be confirmed to the Clerk by Coun.Smith.

b) **Clampitt Road Footpath** is at long last underway and should be completed within the next few days.

e) Coun.Smith confirmed that most of the footpaths were now in good order. The piece from Biltor Road to Luscombe could do with a strim however. Coun.Smith advised that he would let Amenities have an up to date Footpath list for the Grass Contractor as soon as possible.

f) Next meeting is due on 17th November 6.30pm at Mill.Centre.

94) **NEIGHBOURHOOD PLAN** – Chairman, Coun.Tompkins

Coun.Mrs.Hutchings agreed to meet with Coun.Dewhirst and to visit various local businesses in the area to encourage them to be part of our Neighbourhood Plan Committee. Once this has been achieved arrangements will be made for a meeting to be held with the other members already on the Committee. **Action: Coun.Mrs.Hutchings to contact Coun.Dewhirst to arrange a convenient date and time.**

95) **APPROVAL OF AUTUMN NEWSLETTER** – Duly Approved unanimously.

96) **EMERGENCY TEAM MEETING** – Arranged for 20th October at 7pm

97) **ITEMS LEFT ON THE TABLE** – Available from the Clerk

98) **OPEN FORUM** – No comments

99) **DATES OF NEXT MEETINGS:**

Amenities Meeting 11th Oct. **6.30pm** at Mill.Centre

Plans Meeting 19th Oct. 7pm at Mill.Centre

Emergency Team 20th Oct. 7pm at Mill.Centre

Full Parish Council Meeting 01st Nov. 7.15 pm at Mill.Centre

**Remembrance Service 13th Oct. St.Andrews Church time to be advised**

Highways Meeting 17th Nov. 6.30pm at Mill.Centre

**Neighbourhood Plan tba** 7pm at Mill.Centre

Meeting Closed at 9.30 pm